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SANTA BARBARA • SANTA CRUZ

OFFICE OF THE PROVOST AND EXECUTIVE VICE PRESIDENT -
ACADEMIC AFFAIRS

OFFICE OF THE PRESIDENT
1111 Franklin Street, 12th Floor
Oakland, California 94607-5200

February 12, 2010

COUNCIL OF VICE CHANCELLORS
ACADEMIC COUNCIL CHAIR POWELL
LABORATORY DIRECTOR ALIVISATOS
VICE PROVOSTS - ACADEMIC PERSONNEL

Re: Request for Systemwide Review - Faculty Administrator Policies

Dear Colleagues:

Enclosed for systemwide review are drafts of new and revised policies, and proposed policy rescissions, to clarify the faculty administrator titles, when appointed to administrative service positions that are either 100% time or less than 100% time.

There are two newly proposed policies:

- APM - 241, Faculty Administrators [Positions Less Than 100%]
- APM - 246, Faculty Administrators [100% Time]

There are proposed revisions to:

- APM - 245, Department Chairs
- APM - 633, Stipends/Academic Appointees

There are proposals to rescind:

- APM - 242, Directors of Organized Research Units
- APM - 630, Compensation of Divisional, Associate and Assistant Deans, and Directors of Organized Research Units
- APM - 632, Stipends/Assignment of FTE for Split Appointments with Stipends.

We propose the addition of APM-241 and -246, and revisions to APM-245, to clarify the roles of faculty administrators and to define the positions; criteria for appointment; eligibility; restrictions; terms of service; salary; conditions of employment; appointment authority; review procedures; and stipend eligibility. These policies are formatted to have a similar structure and organization, and to place authority with the Chancellor or Chancellor's designee to develop appointment criteria; compensation and benefit levels; and review and appointment procedures.

The suggested changes to APM-633, Stipends/Academic Appointees, represent an effort to conform the appointees eligible for stipends to those academic titles listed in the proposed APM-241 and -246, the revised APM-245, and APM-240, Deans.

Finally, we propose three policy rescissions for the following reasons:

- APM-242 since its provisions are incorporated into the newly drafted APM-241, sections -4 and -24 and APM – 246-24;
- APM-630 since its substantive portions are incorporated into the proposed APM-241, sections -18 and -24, and APM-240-18; and
- APM-632 since APM-240-18, APM-241-18 and APM-246-18 address the salary of Deans and faculty administrators and because APM-633 describes academic personnel policy relating to stipends for academic appointees.

This is a systemwide review, and employees should be afforded the opportunity to review and comment. The proposed changes are available online at: <http://www.ucop.edu/acadadv/acadpers/apm/review.html>. Enclosed is a model communication which can be used to inform non-exclusively represented employees affected by these proposals.

Our goal is to finalize and issue the new and revised faculty administrator and related stipend policies, as well as to rescind APM-242, APM-630 and APM-632 by July 1, 2010. Please forward your comments to Policy Analyst Ann Del Simone by email at ann.delsimone@ucop.edu on or before May 17, 2010.

Sincerely,



Lawrence H. Pitts
Interim Provost and Executive Vice President
Academic Affairs

Enclosures

cc: President Yudof
Executive Vice President Brostrom
Vice President Dooley
Vice President Duckett
Vice Provost Greenstein
Executive Director Auriti
Executive Director Larsen
Interim Executive Director Price
Executive Director Scott
Executive Director Winnaker
Deputy General Counsel Birnbaum
Academic Personnel Directors
Director Fox
Coordinator Capell
Manager Okada
Associate Director Lockwood
Policy Analyst Del Simone