

Administration Requests for Academic Senate Representatives

Do you need an Academic Senate representative on your committee, task force, work group, or council? Shared governance is one of the distinctive features of the University of California. The UC faculty carry out shared-governance responsibilities through the Academic Senate, including advising the administration in matters of academic policy, faculty appointments, promotions, and budgets, among others.

To request a designated Academic Senate member for your group, please send an email message to the Academic Senate Chair, with a copy to the Vice Chair and Executive Director. Contact information is here: <https://senate.universityofcalifornia.edu/contact-us/>

The systemwide Academic Senate generally needs a minimum of 30 days to fulfill requests.

Please include with your request:

- The charge/charter of the group
- Term of service and starting date
- Meeting frequency, duration, and location/modality
- Preferences for campus representation, field of expertise, or other selection criteria
- Timeframe of the request: When is a response needed?