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March 2, 2012

**LAWRENCE PITTS, PROVOST AND EXECUTIVE VICE PRESIDENT
SUSAN CARLSON, VICE PROVOST, ACADEMIC PERSONNEL
PETER CHESTER, ASSOCIATE DIRECTOR, LABOR RELATIONS**

Re: Non-Senate Faculty and Ownership of Course Materials

Dear Larry, Susan and Peter:

At its meeting on February 22, the Academic Council discussed the applicability of the 2003 Policy on Ownership of Course Materials to non-Senate faculty who serve as Instructors of Record. Council agreed that non-Senate faculty who serve as Instructors of Record are “Designated Instructional Appointees” under the Course Materials Policy and therefore enjoy the same rights as Senate Faculty outlined in the policy, including ownership of course materials that they produce. To promptly clear up any confusion, Council recommends that the President exercise his authority under II.A.4 of the policy to designate the academic titles in the Lecturer series as Designated Instructional Employees.

However, Council found the policy confusing, and recommends that the policy itself be revised to include the specific academic titles to which it applies. Council recommends specifically listing the titles in the Lecturer and Adjunct Professor series, and asks that a review be undertaken to determine which, if any, other titles should be included. The revised policy should, of course, undergo Senate review.

Sincerely,

Robert M. Anderson, Chair
Academic Council

Cc: Academic Council
Executive Director Winnacker