

UNIVERSITY COMMITTEE ON PRIVILEGE & TENURE

Notice of Meeting

Wednesday, May 30, 2012

10:00 am – 4:00 pm

Room 12322

UCOP

1111 Franklin St.

Oakland, CA 94607

Teleconference call-in: 1-866-740-1260 access code 9879458#

Tel. # for last-minute logistical questions: (510) 987-9143

AGENDA

Action	Item		Enclosures
Information	I.	Greetings, Introductions & Announcements (10:00-10:15 am) <ul style="list-style-type: none"> • David Brundage, Chair • Martha Winnacker, Executive Director 	
Action	II.	Consent agenda (10:15-10:20 a.m.) Approval of December 5, 2011 Draft Minutes Approval of the Agenda <i>Approval of today's agenda items and priority.</i> <u>Action requested:</u> Approve consent agenda	1 Draft Minutes p.4
Discussion	III.	Non-Senate Faculty access to Privilege & Tenure processes (10:25-11:00 a.m.). <i>Bylaw 337 grants non-Senate Faculty the right to a Privilege & Tenure hearing before early termination, and procedures for implementation of this right are described in APM 150. Does APM 150 adequately carry out the intent of Senate Bylaw 337? [Note: Following UCP&T's recommendation in December, the Academic Council has submitted an amendment to Bylaw 337 to Assembly for action on June 6.]</i>	2 Santa Cruz letter p.10 3a Bylaw 337 with amendment p.12 3b APM 150 p.15
Discussion	IV.	Consultation with Cynthia Vroom, Office of General Counsel & Senate Vice Chair Robert Powell (11:00-11:45 a.m.). <i>Members will continue discussion with Privilege & Tenure attorney begun in December with particular attention to: (1) trainings requested by and presented to divisional committees; (2) strengths and potential areas for improvement in relationship with OGC; (3) how to advise potential witnesses in P&T cases of their rights vis-à-vis questioning by representatives of the parties; (4) whether redacted versions of OGC memos on statute of limitations under SBL 335 & 336 can be distributed to divisional committees; (5) due process in informal dispute resolution processes; (6) other topics of interest.</i>	

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| Discussion/
Action | V. | <p>Proposed revisions to APM 010, 015, 016 (11:45 a.m. – 12:30 p.m.) <i>Members will discuss changes proposed to the Faculty Code of Conduct, APM 010, 015, 016 to specify a right to comment on institutional issues and to add expectation that faculty will comply with University “policies.”</i></p> <p><u>Action requested:</u> Determine next steps</p> | 4
Proposed
policy
changes
p.20
5
Santa Cruz
Division
comment
p.30 |
| Discussion/
Working
lunch | VI. | <p>Consultation with Senate Vice Chair Robert Powell (12:30-1:15 p.m.). <i>Members will discuss topics of interest with the Vice Chair of the Academic Council.</i></p> | |
| Discussion | VII. | <p>Update on divisional Privilege & Tenure cases (1:15-2:00 p.m.) <i>Without identifying individuals, members will discuss the kind of cases coming to their Privilege & Tenure committees during the current academic year, including their interactions with OGC and observations regarding informal dispute resolution prior to formal Privilege & Tenure proceedings.</i></p> | |
| Discussion | VIII. | <p>Appropriate sanctions: relative severity of demotion and suspension (2:00-2:30 p.m.). <i>APM 016 lists potential disciplinary sanctions in ascending order of severity. Members will discuss whether suspension should be considered a less severe form of discipline than demotion, which creates a permanent record.</i></p> <p><u>Action requested:</u> Determine next steps
David Brundage, Chair</p> | 6
Proposed
APM
language
p.31 |
| Discussion/
Action | IX. | <p>UCP&T as a resource to divisional committees (2:30-3:30 p.m.) <i>Members will continue discussion from previous meeting regarding how UCP&T can best serve as a resource to the divisional committees and how to conduct its business in the future. Topics identified in December include strategies and procedures for advising faculty, especially junior faculty, of their rights at the inception of informal proceedings related to potential discipline; obtaining information on the frequency and nature of informal dispute resolution proceedings in cases that could become formal discipline or grievance hearings; clarifying areas in which divisional committees would benefit from formal training.</i></p> <p><u>Action requested:</u> Identify priority needs for 2012-13</p> | |
| Discussion/
Action | X. | <p>Looking ahead (3:30-3:45 p.m.). <i>Identify priority issues for consideration in 2012-13. Prepare for 2012-13 Privilege & Tenure data collection. Discuss meeting schedule for 2012-13.</i></p> | |
| Discussion | XI. | <p>New Business (3:45 - 4 p.m.)</p> | |

COPIES

Copy services are not available. If you wish to distribute information to the meeting participants, please send electronically before or during the meeting or bring 13 paper copies.

Attachments

1. Draft Minutes, UCP&T meeting December 5, 2011
2. Bylaw 337, as proposed to be amended at 6/6/2012 meeting of Assembly
3. Proposed changes to APM 010, 015, and 016
4. Changes to be proposed to APM 016 by UCP&T

Meeting Arrangements

- Location** The meeting is in Room 12322, on the 12th floor at UCOP, 1111 Franklin St., Oakland. Please check in at the security desk in the lobby to receive a guest pass. Lunch & morning coffee will be served.
- Parking** Parking is available under the Franklin Street building on the 12th Street side. The rate is \$13 per day (\$11 if you enter the parking structure before 9 a.m.) Daily parking is also available at several lots and garages within the vicinity of the Franklin Street Building. For example, at 989 Franklin St., parking is available for \$8/day you enter by 10 AM. Hourly parking is available at: AMCO system Parking (Broadway & 11th); Douglas Parking (Broadway & 12th); Allright Parking (Franklin & 12th); and Merchant's Parking (Franklin & 14th).
- BART** If taking BART, get off at the 12th Street station and take the stairs or escalator to the 11th Street exit.
- Travel Expenses** To arrange travel, please see the 2011-12 Senate Travel Policies and Procedures at:
http://www.universityofcalifornia.edu/senate/resources/travelregs_2011-12_booking.pdf

For reimbursement policies and procedures, please refer to:
http://www.universityofcalifornia.edu/senate/resources/travelregs_2011-12_reimbursements.pdf. Request for reimbursement of meeting expenses should be submitted with a local campus travel expense voucher or the Systemwide Academic Senate travel expense voucher at:
<http://www.universityofcalifornia.edu/senate/resources/tev.xls>

Please submit completed and signed travel voucher with original receipts to:
Business Resource Center - Team Blue
University of California Office of the President
1111 Franklin Street 9th floor
Oakland, CA 94607-5200

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