

**Notice of Meeting**

**Friday, March 4, 2011**

**10:00 a.m. – 4:00 p.m.**

**UCOP, 1111 Franklin Street, Oakland – Room 10325**

**Telephone: 510-987-9466**

<http://www.universityofcalifornia.edu/senate/>

**I. Welcome and Chair’s Announcements – *Chair Robin Scarcella***

- Welcome and Introductions
- New to the UC ESL Advisory Group for 2010-11: Albert Anthony (UC Riverside), Kathie Levin (UCI), and Julia Menard-Warwick (UC Davis).

**II. Consent Calendar**

- Approval of the Agenda
- Updated Roster

**ACTION REQUESTED:** *Approve the agenda as noticed.*

**III. Campus Updates – *Members***

**IV. UCOPE Updates – *Jan Frodesen (UCSB)***

*The discussion will focus on UCOPE Chair Jonathan Alexander’s letter supporting English language support services and the Analytical Writing Placement Exam.*

**V. Wiki Website – *Belinda Braunstein (UCM)***

*Information on this website and ways to increase its access, organization and usefulness will be considered.*

**VI. UC Davis Questionnaire Concerning ESL Courses – *Julia Menard-Warwick (UCD)***

*Background information pertaining to the UC Davis questionnaire will be presented. The purpose of the questionnaire, the questions, and the ways that the Group can possibly assist in obtaining useful data will be discussed.*

**VII. Transfer Report Implementation – Jan Frodesen (UCSB) and Linda Jensen (UCLA)**

*The UC Academic Senate approved the recommendations made in the Transfer Report, which included plans for outreach to the community colleges. Jan Frodesen, Linda Jensen and Robin Scarcella initiated outreach with Santa Monica City College and contributed to the development of curricular material primarily designed for CCC and UC ESL writing and composition courses with large numbers of Generation 1.5 students. Linda Jensen has been implementing the materials and Jan Frodesen and Robin Scarcella plan to implement them in the spring. Information concerning progress in the development and implementation of curricular units will be discussed. Next steps for outreach plans will be considered.*

**VIII. Serving the Needs of International Students – Chair Robin Scarcella**

*In the coming academic year, many UC campuses will continue to enroll increased numbers of international students. Members will again consider the services, assessments, curricula, and policies that are required to serve both undergraduate students and graduate students and will consider a draft letter to UCOPE listing the Advisory Group’s concerns and making specific recommendations regarding international students. Services and courses designed to serve the needs of international students will be discussed.*

**IX. An Alternative Assessment for Undergraduates – Evera Spears, Coordinator – Admissions Evaluation**

*Chinese international students who submit applications to the UCs often lack the opportunity to take a required English language proficiency exam. A proposal has been made to accept the Pearson Test of English (PTE) – Academic proficiency examination, an examination that is administered frequently in China. We will discuss the merits of the proposal and explore the rigor of the PTE.*

**X. Name Changes – Jan Frodesen (UCSB) and Chair Robin Scarcella**

*As the demographics change, there is a need to change the names of the instructional services we offer students and the names of the committees associated with these services. Members will consider alternative names for the group as well as names for the services that the campuses provide multilingual students who need English language supports.*

**XI. Strategies for Protecting and Augmenting English Language Support Services – Chair Robin Scarcella and Members**

*Campuses are facing difficult budgetary choices this coming year, and some are exploring the possibility of decreasing or outsourcing their English language support services or serving students in innovative, cost-saving ways. Members will describe cost effective ways of serving students and consider the ways their campuses can best assist students who require English language support services next year.*

**X. New Business**