

**UNIVERSITY COMMITTEE ON COMMITTEES
ANNUAL REPORT 2016-17 – DRAFT**

TO THE ASSEMBLY OF THE ACADEMIC SENATE:

Responsibilities and Duties

Pursuant to [Senate Bylaw 150](#), the University Committee on Committees (UCOC) oversaw the appointment of chairs and vice chairs for each of the standing committees of the Assembly; oversaw the nomination of Senate members to serve on ad hoc or ongoing joint Senate-Administration committees and task forces. UCOC met three times in person and four times by videoconference. Major issues and accomplishments are reported below.

Appointment of Chairs and Vice Chairs of the Senate’s Standing Committees

At the November 2016 meeting, members chose their positions to serve as standing committee liaisons. The liaisons gathered information from the committee chairs, vice chairs, members, and analysts on the committee’s effectiveness and possible vice chair candidates. In addition, the liaisons recommended individuals for 2017-18 chairs and vice chairs of their designated committees. UCOC reviewed and approved these recommendations from April to July 2017.

Appointment of members of Senate committees, subcommittees, or task forces that report to the Assembly

The ten divisional Committees on Committees nominated divisional representatives to the standing committees and to the Assembly. Subsequently, UCOC issued the appointment letters, which specified the term of appointment and the committee’s charge. UCOC appointed five new members to the Editorial Committee, one new member to the University Committee on Faculty Welfare (UCFW) Health Care Task Force (HCTF), and reappointed one member to UCFW Task Force on Investment and Retirement (TFIR). In addition, UCOC selected two Academic Council Special Committee on Lab Issues (ACSCOLI) members.

Appointment of Senate Representatives to Special Committees & Task Forces, Search Committees, & Joint Senate/Administrative Task Forces and Committees

UCOC is responsible for appointing Senate representatives to various groups that are proposed by the President, Provost, and/or other senior administrators, including search committees of senior executives and chancellors. UCOC nominated and appointed representatives to serve on a number of joint Administration-Senate task forces and other groups. These included the UC San Diego and UC Santa Cruz Chancellor Ad Hoc Review Committees, Steering Committee on the UC Code of Conduct for Trademark Licensees, Board of Admissions and Relations with Schools (BOARS) Lab Science (“d”) work group, the Systemwide Library and Scholarly Information Advisory Committee (SLASIAC), and the UC Center Sacramento (UCCS) Advisory Board.

Other UCOC activities

- Revisited Bylaw 128, specifically, Chair and Vice Chair positions for two years (i.e., BOARS and the University Committee on International Education, UCIE). Discussion focused on having a two-year term based workload and/or expertise.
- Examined the divisional Committee on Committees (COC) Chair compensation.
- Drafted a Conflict of Interest (COI) statement since there does not appear to be a systemwide Senate COI.
- Discussion on systemwide Senate committee membership, specifically on the challenges of obtaining divisional representatives to systemwide committees.

- [Bylaw 150.B.2](#), which states that UCOC “appoints all the general membership of all other Senate committees.” UCOC discussed whether and how the Committee could become more proactive in working with the Divisions to ensure a diverse and well-represented slate of members of the system-wide committees. This is complicated by the fact that most divisions make their committee nominations very late in the academic calendar.
- Review of 2017-18 systemwide committee membership rosters.

Respectfully submitted:

Robert Clare, Chair (UCR)	Kimberly Prather (UCSD)
Patricia Gallagher, Vice Chair (UCSC)	Stanton Glanz (UCSF)
Ming Wu (UCB)	Stuart Sweeney (UCSB)
Sue Bodine (UCD)	Micah Perks (UCSC)
Roxane Cohen-Silver (UCI)	Jim Chalfant (Council Chair, ex-officio)
Gregory Leazer (UCLA)	Shane White (Council Vice Chair, ex-officio)
Rick Dale (UCM)	Jocelyn Banaria (Committee Analyst)
Jeffrey Sacks (UCR)	