

UNIVERSITY COMMITTEE ON COMMITTEES

ANNUAL REPORT 1999-00

TO THE ASSEMBLY OF THE ACADEMIC SENATE

The University Committee on Committees (UCOC) has the responsibility of providing the Systemwide Academic Senate with the most effective leadership available for its Standing Committees. UCOC accomplishes this task by completing its primary responsibility of appointing the Chairs, and, where specified in the Bylaws, the Vice Chairs, to 16 of the 18 Systemwide Committees. With respect to the remaining two committees, UCOC and the Academic Council, the Committee nominates two members at-large from which a UCOC Chair is appointed by the Assembly. The Chair and Vice Chair of the Assembly is elected by the Assembly.

In order to provide the most qualified leadership in its appointment process, UCOC: (1) considers nominations from the Division; (2) consults with prior and current chairs; and (3) considers the observations of current committees by the UCOC Chair.

Additionally, in its appointment process UCOC attempted to address two issues of concern to both UCOC and other Systemwide Committees members; they were:

1. The issue of continuity, i.e. the lack of continuity on many of the committees. The complexity of the committees' issues, the time line for completing reports and the steepness of the learning curve, make it imperative to stagger rotation of the committee. UCOC recommends that its members discuss the issue of continuity with their divisional Committee on Committees and Senate officers to determine the feasibility of amending divisional bylaws so that they are more conducive to appointing an appropriate member to serve a two-year term.
2. The issue of balance (diversity). UCOC members discussed the need for committee balance in the following areas:
 - a. Gender – balance in the gender makeup of the membership as well as in equitable distribution among Chairs and Vice Chairs
 - b. Southern and Northern –balance in the distribution of the Chair and Vice Chair appointments between the northern and southern campuses.
 - c. Campus representation—assurance that campuses have an opportunity to have their representatives in leadership roles—Chairs and /Vice Chair positions

- d. Disciplines – assurance of the appropriate balance among disciplines for each committee.

With the exception of the Vice Chair for the University Committee on Educational Policy (UCEP), UCOC completed its appointment process in time for to present the 2000-2001 year's list of Chair and Vice Chair nominations to the Assembly at its May 24, 2000 meeting. UCOC later appointed Professor David Dooley (UCI) as UCEP's Vice Chair.

During the year UCOC met twice, once in February and once in April. The remaining appointments were completed through email. In addition to the appointments of Chairs, Vice Chairs and members of the committees as specified in Senate Bylaw 150 B, UCOC also engaged in the following:

Oliver Johnson Award

This year UCOC was asked to nominate the recipient of the bi-annual Oliver Johnson Award for outstanding and exceptional service to the Academic Senate. UCOC members were asked to ensure that their divisional Committee on Committees implemented the necessary process to ensure that their campuses were aware of the Oliver Johnson Award and that each campus submit a nominee for consideration. UCOC reviewed all of the nominees and forwarded its recommendation to the Council.

Senate Bylaws

UCOC briefly discussed at its first meeting the Senate Bylaws noting that in some cases the bylaws were either ambiguous or inconsistent in the following:

- Term of Service. It is not clear if the two-year staggered terms for most of the committees mean that a member may or may not be re-appointed for an additional term.
- Chair and Vice Chairs. There is inconsistency as to why the chairs and vice chairs of some committees are members at large while in other cases one or both are chosen from the divisional representatives.
- Vice Chairs. There is inconsistency as to why some committees are assigned a vice chair while others are not.
- Subcommittees. Clarification is needed as to when the appointment of a subcommittee falls to UCOC rather than to the standing committee.

UCOC supported then Vice Chair Cowan's proposal that he would form a subcommittee next year to review the bylaws for clarity, consistency, and updating.

Resolutions

UCOC forwarded the following three resolutions to the Academic Council:

1. Representation on the Academic Council:
In order to effectively carry out its duties under the Senate Bylaws, Universitywide Committee on Committees resolved that the Chair of its committee be made an ex-officio member of the Academic Council.

2. Senate Compensation:
UCOC recognizes the value of Senate service to the University and but also recognizes that some faculty members refrain from serving as Chairs and/Vice Chairs due to the heavy committee workload and sometimes mandated service ex officio on several other committees and Academic Council. (The Chair of UCP&B is scheduled to attend over 80 meetings/year.) Therefore, UCOC resolved that Academic Council give serious consideration to compensate Committee Chairs and Vice Chairs for their time and leadership, either monetarily or through release time from other academic responsibilities.

3. Editorial Committee:
In reviewing the members on the Editorial Committee, certain issues came up that needs to be addressed in order for UCOC to do its job appropriately. UCOC resolved that it would ask that the Editorial Committee obtain for UCOC the following information:
 - ▶ An Annual Report from the Committee, stating:
 - ▶ number of books published per year, and in what disciplines
 - ▶ number of books sold
 - number of submissions and the number of those approved by the Editorial Committee that are actually published
 - ▶ general financial condition of the Press
 - ▶ time from submission to decision on the books
 - time from submission to publication
 - ▶ a median, a mode, and a range

Respectfully submitted on behalf of the 1999-2000 Universitywide Committee on Committees,
Sarah Gray, Chair (UCD)

Members of the 99-00 UCOC:
Janice Plastino, Vice Chair (UCI)
Kenneth Raymond (UCB)

Judith Stern	(UCD)
Myron Bander	(UCI)
Concepcion Valadez	(UCLA)
Barry C. Arnold	(UCR)
Stephen Cox	(UCSD)
Mark Ryder	(UCSF)
Claudine Michel	(UCSB)
Shelly E. Errington	(UCSC)

Ex Officio Members:

Lawrence B. Coleman, Academic Council Chair

Michael Cowan, Academic Council Vice Chair

Committee Staff: María Bertero-Barceló