I. Consent Calendar

Approval of the Agenda

*Action Taken:* Members approved the agenda as noticed.

II. Chair’s Report

Chair Birnir introduced himself. He explained that the Vice-Chair had a conflict and could not attend the meeting. The other members introduced themselves.

The Chair discussed the charge and function of the committee and announced that he would be operating the meeting in a slightly different manner than it had been run in the past. The committee would get the representation and input from UCEAP, then it would have executive session.

Academic Senate Executive Assistant Mona Hsieh discussed travel reimbursement procedures with the committee.

III. Director’s Report – UCEAP Associate Vice Provost & Executive Director Jean-Xavier Guinard

UCEAP Director Guinard stated that last year, all of the campuses saw their numbers grow and that more growth is anticipated. FTEs also increased last year. He reminded the committee that UCEAP has a funding model that allows it to retain tuition, but that it also must return a third to aid just like the campuses. In addition, all NRST gets returned to the campus. This is the first year that UCEAP has been fully self-funded. The program has accumulated a significant number of resources and continues to have a commitment to scholarships to its students.

The Director shared a PowerPoint presentation and discussed the new programs that were approved for 2015-16. He also discussed new program options that were going to be available in some countries. One new initiative was to award grants, some of which focus on helping undocumented students participate in EAP. Also highlighted were the new goals of academic excellence and learning outcomes. UCEAP plans to improve the tracking of student outcomes abroad, particularly in the areas of intercultural competency. It also plans to capitalize on initiatives taking place on the campuses.

Associate Dean Ho discussed faculty and staff engagement and academic integration of the study abroad curriculum with home departments in ways that would have the most impact. She distributed a report of Academic Integration grants and highlighted deliverables.

The Associate Dean stated that the program is working with the UC Council of Registrars on the undergraduate campuses to develop a database to integrate their student information systems with their degree audit systems to provide at least three years’ worth of historical data for every course that was taken by students abroad.

Director Guinard shared some of the program’s new print media, including view books and discipline cards. The program continues to have 50th anniversary celebrations; this year, Hong Kong and the UK have been highlighted.
IV. **Consultation with the Academic Senate Leadership**  
*Dan Hare, Academic Council Chair*  
*Jim Chalfant, Academic Council Vice Chair*

Council Chair Hare remarked that the last two Regents meetings set the context for what was discussed in Council. Some are suggesting a change in governance for UC Health. They would like a more nimble approach, particularly in the large-dollar issues. The main idea brought forward in July was to delegate this authority to an independent board. The review voiced concern about relinquishing authority for UC employee healthcare to non-Regents. It also highlighted worries that the financial aspects of the Medical Centers seem to be becoming ascendant to their teaching and learning missions.

The Council Chair said that in the aftermath of the UCLA cyberattack, there would be legal action and additional cyber training.

The University is working to try to develop a statement of intolerance that does not infringe on free speech and academic freedom. A draft is expected by the end of January, and the Senate will be part of an expedited review by the end of February. There will be a public forum, and it will have a deliberate, more open process.

A number of programmatic initiatives associated with the budget deal were discussed. There is a great deal of concern about 5K students for $25M; this figure represents only about half of what UC would need, and only for one year. The specter SCA1 (which is designed to repeal UC's autonomy) is looming behind this agreement.

Additional transfer pathways are being developed. They have been very well received by some of the University's major critics.

There have been several meetings of the retirement options task force. The process thus far is somewhat chaotic and probably will come together late in the calendar year. The process is hindered because many of the people now involved were not part of the first iteration and need to be brought up to date on the complexities of the issue.

Finally, Chair Hare said that the new VAWA (Violence Against Women Act) draft policy is out for review. The original proposal underwent Senate review and was redrafted over the summer. Those who were involved feel that the current policy is better, but that it still may not address the questions raised by the Senate.

I. **Program Portfolio Proposals 2015-16 (for anticipated recruitment in 2016-17)**

A. **Proposal for Brunel University London**

Regional Director York brought forward the first review for a partnership proposal with Brunel University London. Currently the programs in London require a high GPA. To increase access, UCEAP sought a partner that would accept students with a GPA of 2.85 and above; current partners in London require a 3.2. Brunel can accommodate a large range of majors and does not have a specific focus. It has graduate degree programs and is a full research university. The committee had a number of questions about the proposal’s GPA requirement.
II. Program Reviews

A. 2014/15 France Review Report and Responses

Director Guinard commented that the committee had conducted a very thorough review of the program. Overall, there seemed to be strong support for the combination of programs offered in France; however the committee did voice concerns about the sustainability of EAP’s immersion programming.

Regional Director York noted that UCEAP is seeing a shift away from students who are able to take classes in French. In all locations, in fact, EAP is expanding the opportunities for students to take their coursework in English. She said that the program needs to ensure that it is providing appropriate pre-departure preparation for students, and will be experimenting with webinars. Committee members asked about possible ways to integrate foreign language acquisition further into the UC campuses and recommendations as to how to build culture and language into EAP course requirements.

B. 2014/15 Africa Review Report and Responses

Associate Dean Ho said that the reviews of the EAP programs in Ghana, Botswana, Senegal, and Tanzania found that the programs met their stated goals. The committee recommended all of the programs be continued. However, there was concern expressed about the uneven quality of the courses at the University in Botswana. The committee recommended that UCEAP collect further information, pay close attention, and consult with university personnel and CIEE to determine future action.

C. 2015/16 Hong Kong 10-Year Review: Questions for the Review Committee

Regional Director York explained that the program moved from a three-year to a four-year program with about 150 students. She said that EAP does not have concerns about the quality of its partners, but would like to fine-tune the program to ensure that the quality is comparable with UC.

D. 2015/16 UNTREF 3-Year Review: Questions for the Review Committee

Regional Director York stated that this was a summer language program in Argentina and that EAP wanted UCIE’s assessment that it is of good academic quality and its determination if there are courses that should be added to the program. Chair Birnir expressed concern that there was not a great deal of information provided for the program.

E. 2015/16 European Multi-Site 3-Year Review: Questions for the Review Committee

Regional Director York told the committee that these were UCEAP’s first multi-site programs (Madrid/Rome and London/Paris). It was agreed that one committee would review both programs. She said that UCEAP would like UCIE to evaluate how well the courses are using their locations to maximize academic value and how well they are integrated into the local environments.

EXECUTIVE SESSION

No minutes are taken during executive session.

VII. Program Portfolio Proposals 2015-16 (for anticipated recruitment in 2016-17)

A. Proposal for Brunel University London (Paul Atzberger and Bjorn Birnir (UCSB) will comment on the proposal.)
VIII. Program Reviews

A. 2014/15 France Review Report and Responses
   Action Taken: Gustavo Manso (UCB) and Yat Li (UCSC) agreed to review the proposal.

B. 2014/15 Africa Review Report and Responses
   Action Taken: Jocelyn Sharlet (UCD) and Frank Wilderson (UCI) agreed to review the proposal.

C. 2015/16 Hong Kong 10-Year Review: Questions for the Review Committee
   Action Taken: Steve Lee (UCLA) agreed to review the proposal.

D. 2015/16 UNTREF 3-Year Review: Questions for the Review Committee
   Action Taken: Lisa Thompson (UCSF) agreed to review the proposal.

E. 2015/16 European Multi-Site 3-Year Review: Questions for the Review Committee
   Action Taken: Alternate Cristena Turner said that Julian Schroeder (UCSD) would review the proposal.

IX. Discussion Item

A. Senate Review of Proposed Amendment to Senate Bylaw 182
   Action Taken: The Committee voted unanimously to work with Vice Chair Jim Chalfant to shepherd the changes to Bylaw 182.

X. Action Item

A. Japan Study Center Directorship Appointment
   Action Taken: The Committee voted unanimously to approve the nomination.

XI. Items of Interest at the Divisions

XII. New Business

The meeting was adjourned at 2:50 p.m.

Attest: Bjorn Birnir, UCIE Chair
Prepared by: Fredye Harms, Committee Analyst