

**UNIVERSITY COMMITTEE ON EDUCATION ABROAD PROGRAM  
(UCEAP)  
ANNUAL REPORT 2002-2003**

**TO THE ASSEMBLY OF THE ACADEMIC SENATE:**

The University Committee on Education Abroad Programs (UCEAP) met four times in the 2002-2003 academic year, including a two-day session for the annual joint meeting with the Council of Campus EAP Directors (CDD). In the course of the year UCEAP considered and acted on the following major issues:

**Interaction with the University Office of Education Abroad Programs (UOEAP)**

*Reorganization of UOEAP.* The UCEAP Chair sat on the hiring committees for the Chief Administrative Officer and the Associate Director of Academic Integration, UOEAP's new senior administrative positions.

*Consultation with UOEAP Director / Associate Vice Provost for International Activities and other Consultants.* UCEAP was regularly updated on the following issues and activities: UCOP's response to international developments; security measures at study centers; enrollment issues; budgetary strategies for campus office funding; EAP's role in the University's international activities; marketing and communication strategies; the status of and planning for Casa de California; California House in London; program development; program reviews; academic integration.

**Program Review, Development and Monitoring**

*Reviews.* Providing a secondary level of review, UCEAP commented on the respective ad hoc review committees' reports for the Scandinavia and India study centers, making formal recommendations to UOEAP. UCEAP members also served as Senate liaisons on ad hoc review committees for the Italy, Costa Rica, and Vietnam centers.

*New Programs.* UCEAP reviewed materials on the development of programs in Maastricht, Brazil, and Beijing. The committee approved the final proposal for the Joint UC/Lund Summer Program on Critical World Issues.

*Program "Watch List."* UCEAP reviewed and advised on the development of a "watch-list" process that will identify programs for possible remediation or elimination, establishing criteria for those actions and ensuring Senate involvement in the process.

**Bylaw Revision and Committee Structure:**

- Supplementing the proposed revision of the committee bylaw, which as part of the general review of the Senate bylaws was submitted last year, UCEAP submitted a petition to the ad hoc Senate Bylaws Committee in April asking that the committee chair's term by exception be a two-year term, and that a

suitable structure for the vice chair's term be instituted accordingly. This petition was approved by the Academic Council and subsequently by the Assembly at its May 28 meeting.

- In addition to other proposed changes to the bylaw, the committee's proposed name change was approved; beginning September 1, 2003 the committee will be titled University Committee on International Education.
- In anticipation of the formal addition of a vice chair, UCEAP appointed an acting vice chair for the 2002-03 year.
- UCEAP reviewed the need for its standing subcommittees and committee liaisons, voting to dissolve the Subcommittee on Academic Quality and the Subcommittee on Advisory Committees and Formal Review Committees, while retaining an ongoing Subcommittee on Program Development and the curriculum advisory liaisons for UC's stand-alone programs.

### **Study Center Directors**

*Selection.* At its December 2002 meeting, the committee selected directors for upcoming terms at the following study centers: UK/Bloomsbury, UK/Edinburgh, Japan (Tokyo), France (Bordeaux), Italy (Sienna/Rome), and Egypt. Recommendations for directorships were sent to the President for formal appointment.

*Review of Selection Process.* A joint UCEAP/CCD subcommittee reviewed the process for selecting study center directors, making recommendations on recruitment, the interview structure, interview questions, and gender equity in selection outcomes.

### **Student Conduct**

- UCEAP initiated a follow up on last year's events involving two students who had violated University travel restrictions. The students were dismissed from EAP, but felt that their case had not been given fair consideration. UCEAP members conducted interviews with the students in an effort to clarify their perspective as well to identify possible problems in the disciplinary process.
- A joint UCEAP/CCD subcommittee reviewed the student conduct policy and made recommendations for its revision. A final proposed revision will be considered next year.

### **Joint Issues with Campus Directors**

In the course of the year and at its joint meeting with the campus EAP directors, UCEAP members discussed the following issues:

- *Articulation / Integration*
- *Funding for EAP offices*
- *Office Staff workload and morale*
- *Program capacity issues*
- *Effective dissemination of program information*
- *Student discipline*

- *Timeliness of grade reports*

### **Other Issues**

*Academic Integration.* UCEAP reviewed and advised on the continuing efforts on all campuses to integrate EAP courses into departmental curricula. Members regularly reported on this issue in their campus reports, and the committee was consulted on academic integration strategies being developed by UOEAP.

*Graduate students in EAP.* UCEAP discussed enhancing the role of EAP in graduate studies, and issues relating to reciprocity students.

### **The 2003-2004 Session**

In the coming year, the newly titled UCIE will, in addition to its regular duties relating to academic oversight and review, focus on the need to establish EAP's role as a significant factor that can help address overall University enrollment concerns, and enhance EAP's profile within the sphere of UC international activities.

### **Acknowledgments**

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Respectfully submitted:

Michael O'Connell, Chair (SB)

Armen der Kiureghian (B)

Jean-Xavier Guinard (D)

Jan Scherfig (I)

Hans Wagener (LA)

Richard Godbeer (R)

Charles Oates (SD)

Christine Kennedy (SF)

Forrest Robinson (SC)

Lawrence Pitts (Academic Council Vice Chair, ex officio)

Brenda Foust, Policy Analyst