

**UNIVERSITY COMMITTEE ON EDUCATION ABROAD PROGRAM (UCEAP)
ANNUAL REPORT 2000-01**

TO THE ASSEMBLY OF THE ACADEMIC SENATE:

The University Committee on the Education Abroad Program held six meetings during academic year 2000-01, including one in joint session with the Council of Campus Directors (COCD).

The Committee engaged in its business of representing the Senate and advising the President in matters outlined in its Bylaw--of continuing review of EAP and its policies, examination of program development and new programs, modification of programs of existing Study Centers and establishment of new Study Centers. The Committee selected Study Center Directors, and promoted effective communication between EAP and its campus constituencies. The Committee was responsible for final academic review of new Study Centers and Programs and regular review of centers and programs. UCEAP also authorized and exerted its supervisory prerogative in making recommendations for various courses and curricula within EAP. Activities and actions related to these charges to UCEAP are further described under separate headings.

Advisory relationship to and liaison with Office of the President and University Office of Education Abroad Program (UOEAP)

Senior Vice President and Provost C. Judson King discussed with UCEAP the burgeoning need for international education following worldwide trends in globalization and internationalization of industry and other areas. UCEAP and the Provost engaged in discussion of UC enrollment growth and the importance of EAP as one opportunity to deal with enrollment increase. Discussion focused also on financial concerns—financial aid was addressed as a major deterrent to student participation in EAP. Most important was how the Education Financing Model could take into consideration the extra costs of travel and housing incurred by students studying through EAP as well as their difficulties in finding work while abroad. Also of concern was how to achieve adequate funding for campus EAP offices for expenses incurred at the campus level on behalf of EAP students.

A letter to President Atkinson was drafted from COCD/UCEAP urging increases in amounts of monies returned to campuses for financial aid from Education Fees to each participant in EAP.

Through regular consultation with UOEAP Director John Marcum, Associate Director Howard Wang and Manager of Program Development Linda York, UCEAP was kept apprised of all aspects of UOEAP's internal operations. This included reports on the Director's on-site visits to Study Centers and delivery of addresses at seminars, negotiations and contractual relationships with host institutions, and meetings with COC and COVC. Discussions included information and exchange of ideas related to the following programmatic concerns: new program development updates, intersegmental cooperation, marketing, reciprocity students, study centers and directorships, sensitivity to global conflict, streamlining enrollment process and planning for enrollment growth, increasing graduate student participation. Discussions on organizational concerns included information on office reorganization and staffing changes, increased use of information technology and website

advances and improvements. Many other issues and concerns are further delineated under separate headings.

UCEAP thanked retiring Associate Director Theony Condos for her dedication to EAP, her help in its success, and the level of expertise she brought to UCEAP.

Directors of European Study Centers will meet in the fall at London California House to discuss developments in higher education.

EAP Enrollment—a more than fifteen percent increase is expected over this year's enrollment of ~2,500 EAP students—to ~2,900 participants. Student FTE is ~2,000.

Intersegmental cooperation—Community college and California State University representatives from study-abroad programs share a common interest with UC in promoting study abroad, and met with the UOEAP Director. Transfer rate from the community colleges over the next several years will grow at a rate of 6.5 percent per year. Advance planning needs to take place to maximize opportunities for transfer students to participate in EAP.

Study Center Director Crisis/Situation

There was a reduced applicant pool this year for Study Center directorships, generally low interest, and decrease in the numbers of faculty willing to serve in these positions. UCEAP discussed in regular session and also with COCD the many concerns and possible deterrents to applying for directorships, including length of term, housing costs, and departmental costs assumed by making up the difference between Associate Professor Step I level and professorial or off-scale salaries. Recommendations were made concerning flexibility of arrangements and requirements and considering factors such as essential functions of directors, local conditions, needs and variations.

Academic Oversight at the Study Centers/Proposal

A document on Academic Oversight provided an overview of four primary EAP Directorship models. A proposal included at the end of the document recommended that residencies be made more flexible to accommodate faculty needs—a design to make directorships more attractive. This proposal on recruitment of Study Center Directors was accepted by UCEAP, as modified. The UCEAP Chair will work with the UOEAP Director, in consultation with member Afaf Meleis (former Chair of UCAP), to draw up a white paper for UCAP.

Selection of Study Center Directors

- Study Center Directors for Germany, France, Spain and Israel were recommended (December).
- The Committee convened in Executive Session to deliberate and make recommendations on the Study Center Directorships for Brazil and Chile (May).

Study Centers

Australia, New Zealand, South Africa and UK/Ireland Study Centers are being reviewed this year.

Programmatic needs identified—UCEAP consensus was there is a need for more graduate programs and graduate exchange programs in health sciences. In his consultation with UCEAP, Provost King acknowledged a growing interest in graduate students having access through EAP to study abroad. UCEAP has recommended connecting through Graduate Council to develop funding strategies for graduate students to study abroad. UOEAP is willing to advance the issue of increasing reciprocity graduate students. Several campuses have responded favorably because these students help to fill graduate courses during this time of decreased graduate enrollment.

Program Development

The Committee discussed and advised on shifts in program locations, provided recommendations on programs (e.g., syllabi preapproval, whether programs should be upper or lower division, whether courses meet articulation standards). UOEAP conducted a survey of student interest and program preference and shared results with UCEAP. In considering EAP expansion, members discussed program and course design that would focus on underrepresented majors, increase number of students going abroad, and reduce reciprocity among undergraduates, targeting disciplines that would attract students, and targeting underserved cohorts of students for whom to design programs. Plans for sophomore offerings through EAP are in the pipeline. Oversubscribed programs were also discussed. Above all, members emphasized that quality must be maintained in all programs and courses provided through EAP.

(Grade Point Average) GPA Proposal

In the context of discussing ways of attracting more students to EAP, given the expected Tidal Wave II and pressures to accommodate increasing enrollment, the Committee discussed grade point average requirements as a possible deterrent. There is concern that maintaining a 3.0 requirement might reduce the applicant pool. Emphasis is on maintaining EAP quality while increasing the pool to attract more students. Reducing GPA to 2.5 would open access to a different group of students. The issues were discussed fully by the Committee throughout the year. The action taken was in the form of a request that UOEAP bring in a proposal as part of program development, for those courses/programs UOEAP would like to be considered specifically in terms of 2.5 GPA. Recruitment cannot take place for courses for which there has not yet been approval by UCEAP. Courses where exceptions are being requested (general education courses, lower division, and courses offered in the first two years to be considered for the 2.5 minimum) would be identified, with a rationale for exception provided, as part of a package for UCEAP to consider. Upper division and specialized courses would remain within the 3.0 minimum GPA. UCEAP would thus have a plan of operation. The UOEAP proposal would be reviewed and discussed by UCEAP.

Campuses have increasing responsibilities for student selection. Policies and procedures should not prevent campus offices from developing new strategies to attract students to EAP.

General Education Requirements/General Education Curriculum

UCEAP was involved in discussions on a draft proposal that explored a way to provide students with credit toward major requirements, satisfy education requirements, and breadth requirements, and thus attract more students to the program. The idea was to develop a database to identify those courses that are EAP acceptable, which campus registrars would be

obliged to accept. A brochure could identify those institutions whose courses meet the various requirements. One impetus for the proposal was consideration of sophomore level offerings through EAP. Further data will be added to the databases before a full-fledged proposal will be brought to UCEAP for its consideration.

EAP orientation—UCEAP discussed EAP orientation in regular session and with the Council of Campus Directors. Information on campus-specific orientation and best practices was shared. Both groups discussed how the orientation process works, and how it can be improved. Inadequate orientation was thought to result in student problems. One major problem experienced on several campuses is insufficient staffing for orientation sessions.

EAP Programs in Israel

UCEAP was kept apprised of the changing situation with respect to the Israel Study Center, during a period of upheaval, conflict and terrorist attacks. Throughout the year, UOEAP was in regular communication with the Study Center Director [*Name?*] (acknowledged for her superior work), as Israeli-Palestinian relations stabilized and destabilized. It was determined that the 40 students who are studying in three universities in Israel could remain; however, Legal Counsel and the Study Center Director worked together to place restrictions on student travel within the country (along the lines of a State Department advisory on travel in Israel). Also, firm guidelines were established to ensure student safety, and one site was advised to increase its security measures. Next year there will be no Study Center Director in place. There is a plan for two Israel residents to assume the duties. Although these would be administrative appointments, UCEAP will be provided with CVs for review and comment. The program is under constant review during the year and could be terminated, should it become necessary [*hostilities escalate*].

New Program Approvals by UCEAP:

- A new EAP partner institution program at Keio University, Japan (October).
- Change in course units from 4.5 to 5 units in the Pembroke Program, with approval for UOEAP to advertise the program (April).
- Support for a new yearlong EAP program in Italy at the Brera Academy of Fine Arts (April).
- Internship Program in Germany approved, conditional upon answers to questions raised in discussion, that students will receive 12 units of credit, and upon approval of the Subcommittee for Program Development (May).
- School of Oriental and African Studies (SOAS) of the University of London program approved (May).
- Approval of program at the University of Trent for three years (May).
- Approval of the University of Concepcion program pending the vetting by the Subcommittee on Academic Quality of the actual courses and units assigned (May).
- Lower Division London Semester Program was approved in principle. A faculty advisory committee appointed by UOEAP to make recommendations on the course syllabi of the London program, constituted as a standing committee, was approved as a joint Senate-Administration Committee having at least one member from UCEAP (May).
- Approval of the Paris Program, in principle, subject to the procedure approved for the London program (May).

- Approval of a Summer Language and Society Program in the Philippines (May).

UCEAP also reviewed proposed modifications to existing programs in Spain, the UK, Vietnam, Japan, and Italy. In April, members were asked to review course syllabi of the Sussex program and send comments to the Chair.

Formal Program Reviews 2000-01

UCEAP Subcommittees were assigned to review Formal Program Reviews for Barbados, China and Korea that were written by Formal Review Committees, and to write reports and recommendations for UCEAP to consider.

- Barbados Subcommittee—Ignacio Navarrete (Subcommittee Chair) and Michael O’Connell. Subcommittee report accepted, with four recommendations to UOEAP on the Barbados Center.
- China Subcommittee—Peter Schiffman (Subcommittee Chair) and Afaf Meleis. Subcommittee report accepted, with three recommendations to UOEAP on the China program.
- Korea Subcommittee—Theda Shapiro (Subcommittee Chair) and Timothy Bradley. Subcommittee report accepted.
- UCEAP approved a motion to convey the Committee’s thanks to the Formal Review Committees. Additionally, UOEAP notified members of the Formal Review Committees of the outcome of their reports and thanked them for their service.

Formal Review of Programs for 2001-02

The Committee approved formal review questions for formal review of programs for India, Scandinavia, Spain in 2001-02. The formal review of the program in Vietnam is postponed for at least one year, on the condition that UOEAP consult with the Subcommittee on Program Development on how to proceed with that program. A list of nominees to serve on these Formal Review Committees will be completed.

Respectfully submitted,

Margo Hendricks (SC), Chair

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Peter Schiffman (D)

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Gordon Kipling (LA)

Theda Shapiro (R)

Yasu-Hiko Tohsaku (SD)

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Chand Viswanathan (*Ex officio*: Academic Council Vice Chair)

Committee Analysts: Louisa Tapley-Van Pelt and Betty Marton