

## UNIVERSITY COMMITTEE ON EDUCATIONAL POLICY

## MEETING MINUTES

MONDAY, FEBRUARY 1, 2016

**Attending:** Tracy Larrabee, Chair (UCSC), Jeffrey Stopple (UCSB) (telephone), John Tamkun (UCSC), Michael Burawoy (UCB), Anne Zanzucchi (UCM) (telephone), Thomas Stahovich (UCR) (telephone), Simon Penny (UCI) (telephone), Edward Caswell-Chen (UCD), Kimberly Peterson (Manager, Academic Planning, IRAP), Dan Hare (Chair, Academic Senate), Brenda Abrams (Principal Analyst)

**I. Announcements and Updates**

Chair Larrabee reported on the Academic Council's most recent meeting. Several new Regents will be appointed this year and the process delineated in the Constitution for making the appointments has not been followed in recent years. The Regents workgroup on the Statement on Intolerance will have a draft ready soon. Council discussed the joint committee on sexual harassment and violence, which is making progress. All UCOP units, including the Senate, will have a 5% budget cut. Chair Larrabee indicated that the Zoom video conference system is better than other systems used in the past and UCEP members are encouraged to find a place where they will be able to participate on videoconferences.

UCEP's memo about the review of a set of CLEP exams was approved by Council and the divisions have been notified that faculty are needed to participate in this process. The divisions were asked to nominate seven people, one per exam. Topics on the Council agenda included the universal Course-Identification system, professional degree supplemental tuition, and the presidential openness in research policy. The openness in research policy is related to the restrictions on publication or who can participate on research teams. The Academic Council also focused on the issue of cybersecurity at UC. The Retirement Options Task Force was discussed and the Chair described this as an issue of stewardship for future UC employees. Chancellors will be sending letters about the ROTF to the campuses today.

Chair Larrabee provided an update on the status of the work on the programmatic initiatives. Chair Hare indicated that the new enrollment targets are more important to achieve than the 2:1 ratio of transfers to new freshmen. Efforts to align the ratio with the targets are of secondary importance. Each campus has been given the number of students they are to take, but it is difficult to know exactly how many students will actually enroll. Seventy-five percent of the majors have subscribed to the transfer pathways initiative. UCR is piloting a cost-based activity process that is complicated and it will be several months before there is data and conclusions available to decide if UCD and UCM should attempt to replicate the activity based costing. The Academic Planning Council will meet this week.

**Discussion:** Members discussed the information that they hear at the campus regarding the Retirement Options Task Force. The PEPR cap is definitely being instituted, according to Chair Hare. There are conversations about a true hybrid in which the supplement would start on the first day with the first dollar. This would be a defined contribution supplement and the groups that are entitled to it have to be determined. The president is taking the comment period seriously, although the town halls have been sparsely attended.

**II. Consent Calendar**

**Action:** The minutes were approved.

**III. Consultation with the Academic Senate Office**

- *Dan Hare, Chair, Academic Senate*

The work on the transfer pathways is close to complete. Two or three departments have not yet approved their pathways and the unresolved issues are related to the language being used. The work on the three year degree

pathways is expected to be completed in time for the negotiated deadlines. At the most recent Regents meeting, the UCLA Herb Albert School of Music was approved. Some of the Regents seem to understand that the UC quality of education and brand could be preserved if UC continues to taking on more students with inadequate funding, while other Regents think that enrolling the ten thousand additional students is an opportunity to increase diversity.

The PDST increase for the nursing programs has been tabled while more information is collected. The question of access to these programs is under discussion because in many cases these programs were designed without any expectation of return to aid. A new model for funding dorms at UCB will be a public/private partnership. An additional non-voting student advisor will be on the Board of Regents. There are representatives from the undergraduates, graduates, and professional degree students who provide their input to the voting student Regent. The terms for two Regents have ended and UC will point out that there is a process to follow. The work group on the Statement on Intolerance has finished its work and the statement will be on the Regents agenda for March. The statement makes an important distinction between speech and acts, and from the Chair's perspective, there are no obvious academic freedom issues. The joint task force on faculty discipline has held two in person meetings and has gathered information from various sources. To date the group has found that no major changes need to be made to the APM where as more information about the available tools is needed.

BOARS has concerns about C-ID system. Students are able to make use of the C-ID numbers to identify exactly which course needs to be taken to satisfy UC. There is a concern that accepting the C-ID number undermines the campus decisions about articulation. Many courses that are already articulated have C-ID numbers. One step is to determine how adopting the C-ID process might impact the articulation process going forward and another step is to determine to what extent the C-ID numbers have already been adopted by various UC campuses.

Chair Hare explained the issues related to cybersecurity and the breach at UCLA. A threat detection system that monitors the density and when there are times of significant web traffic. The concern is that this is not about threat detection but about monitoring emails. The breach at UCLA is already costing UC millions and UC will probably be involved in litigation for years.

**Discussion:** Members discussed the type of feedback that would be useful for the ROTF to receive. Some legislators believe it is not fair to other state employees that UC employees are not subject to the PEPR cap. Chair Larrabee thinks that positive aspects of the universal C-ID system should be emphasized. Members commented that the cybersecurity training was not very good. It is not clear that the training was designed to actually change behavior.

#### **IV. College Level Examination Program (CLEP)**

Chair Hare indicated that Council discussed how to identify the faculty who should be involved with reviewing the CLEP exams. Division chairs have been sent a memo about the desired expertise the reviewers should have. The faculty should be identified by February 22<sup>nd</sup> and the review of the exams will occur in the next academic year. Chair Hare reported that Student Affairs will be asked to pay for the sample exams. Teleconferences will be held with each group of faculty reviewing the exams. If a significant number of campuses cannot identify a course that is consistent with the examination, that exam will probably be excluded.

**Discussion:** Chair Hare suggested that UCEP may want to take up the issue of advanced placement credit. The examination of how AP credit is used and how it varies across the campuses is expected by the Governor's Office and the Department of Finance. With respect to CLEP, UCEP just needs to wait on the results of the reviews.

#### **V. Make Up Exams, Grade Appeals, and Other Accommodations**

A member described one student's experience with requesting accommodations at UCSC. The student was enrolled in a course for which the faculty did not allow make up examinations. There are issues related to whether faculty provide accommodations and the documentation that is required.

**Discussion:** Chair Larrabee asked members to bring this matter up with their divisions to determine if this is a problem on their campuses. Members shared examples and discussed issues with having or not having a policy about make up exams. It is not clear that UCEP can take any action on this matter. This is an important issue and campuses should have policies that are consistent with federal law at the very least. One issue is that blanket policy about accommodations might be abused.

#### **VI. Draft New Presidential Policy on International Activities**

UCEP has the opportunity to comment on the draft new Presidential Policy on International Activities. Without a policy, according to Chair Hare, campus practices vary widely. Increasingly, students are spending time in foreign countries under very informal circumstances. Issues include whether a standard policy is possible or if over- vs under-regulation is better. In international situations, another issue is whether U.S. laws should prevail.

**Discussion:** The policy may apply to both undergraduate students and faculty. Members agreed that an explanation for why this policy is needed, perhaps with examples, would be helpful. One member suggested that best practices for different scenarios would be good. Chair Hare pointed out that the Management Review is the best opportunity for faculty to influence the policy. UCEP might request supporting appendices which might facilitate a subsequent broader review. Two members felt that they could not respond to this draft without some elaboration of the intent. The UCM representative suggested that the oversight might be discipline specific and that it is important to ensure that the right constituents are working together. Members are concerned about the vagueness of the draft policy.

**Action:** The analyst and chair will draft a memo.

#### **VII. UCIE's Proposed Revisions to Senate Bylaw 182**

Chair Hare indicated that UCIE has revised a proposal from last year that was not well received in the systemwide review. The new proposal is under a limited review. Chair Hare invited UCEP to write a memo requesting details from UCIE that have not been thoroughly provided.

**Discussion:** The committee is concerned about the use of the word “and research” in SB 182 section b.1. The changes from existing policies should have been reflected and be made clear, and the reasons for these changes need to be made clear. UCEP is concerned about expansion of UCIE's purview over research.

**Action:** The analyst and chair will draft a memo.

#### **VIII. Course Hero and Other Materials from UC Courses**

The UCD representative was concerned about sites like Course Hero that provide libraries of materials from university courses that have been posted without the instructors' permission. UCD campus counsel advised that faculty have to ask for materials to be taken down. Each individual document has to be identified which makes this a burden for faculty. Since faculty own their course materials, the UCD campus counsel indicated that they cannot intervene. The Davis Senate will be looking at this more closely, and may revise the student code of conduct. Course Hero is not the only website of its kind. Students have to pay for access to the websites or have free access if they upload course materials.

**Discussion:** Members discussed approaches used by individual faculty to prevent cheating. There is a new program called Turn It In that checks for plagiarism.

#### **IX. Consultation with the Office of the President**

- *Kimberly Peterson, Manager, Academic Planning, IRAP*

The budget framework initiative related to UCOP ensuring that advisors provide accurate information to students to improve time to degree. UCOP gathered information from the campuses that are best practices or are considered effective and it has been disseminated to the campuses. The link will be shared with UCEP. Another project Manager Peterson is working on is the use of data analytics to identify students who are at risk. A conference at UCB in January was a follow up from last year's conference on undergraduate completions. Many campuses are looking at how to assess programs to determine which do and do not work with identifying and assisting at risk students.

IRAP is in the process of updating the annual accountability report and UCEP members are invited to send ideas for items to include in it.

**Discussion:** The UCSC representative attended the data analytics conference and found it valuable to learn what other campuses are doing.

#### **X. Campus Reports/Member Items**

There were no campus reports.

#### **XI. New Business**

The UCB representative would like to discuss lecturers, although it is not clear that UCEP is in a position to do anything about this. Questions include how lecturers are being evaluated and how they are integrated into departments. Data about who is teaching their courses could be made available to students. Some campuses have this data but it is not shared with students.

#### **XII. Executive Session**

There was no Executive Session.

Meeting adjourned at: 3:15 p.m.  
Minutes prepared by: Brenda Abrams  
Attest: Tracy Larrabee