

UNIVERSITY COMMITTEE ON INFORMATION TECHNOLOGY
AND TELECOMMUNICATIONS POLICY**Minutes of Meeting
December 7, 2007****I. Introductions and Chair's Announcements**

After members introduced themselves and their fields, Chair Naugle stated that she has agreed to serve on search committees for both the University Librarian and the systemwide chief information officer position. Chair Naugle and Vice Chair Beatty have also been working with the Coordinating Committee on Graduate Affairs (CCGA) and the University Committee on Education Policy (UCEP) to draft guidelines for remote and online instruction (see Item VII below). Under Item X, the committee will be asked to submit nominees to the UC College Prep Online governing board as well as the Electronic Access Policy group. Last year's committee submitted amendments to its name and charge; this is pending before the Assembly. Analyst Feer provided members with an overview of the committee webpage, which will serve as a document repository for the committee. Members' user names and passwords will be distributed separately. Finally, Chair Naugle noted that no official actions could be taken as there was not a quorum.

II. Consent Calendar

Item postponed due to lack of quorum.

III. Goals for ITTP 2007-08

DISCUSSION: One goal suggested was to clarify the role and capabilities of the UC Grid being piloted at some of the southern campuses. Its educational applications should be better advertised, as should its background and potential. Concerns surrounding the Grid include accessibility and security. Another possible goal is to illustrate better how ORUs, MRUs, and the CalISIs are using technology to enrich the educational process. Again, access to and awareness of these facilities is key. A final potential goal is to collect and then distribute systemwide best practices for IT reliability, quality of service, software development, and scalable adaptive/operational standards.

IV. Refining Minimum IT Standards for Effective Teaching

ISSUE: Last year's committee began drafting a list of minimum IT standards for use by instructors. How should this year's committee proceed with this list?

DISCUSSION: The undergraduate student representative indicated that leading concerns among students are security, reliability, and service; members echoed these concerns. Members also felt that the definition of an "instructor" needed to be clarified. Other issues to be explored more fully include:

- desktop versus mobile computing needs;
- instructors without offices/"rent a cube";
- the minimum level of connectivity needed in different locations;
- wired and wireless needs;

- the timing of departmental provision of hardware upgrades;
- machine-based or money-based replacement of hardware and software;
- tiered IT resources that reflect the differential computing needs of various disciplines;
- how many support staff are necessary and where they should be located;
- interoperability.

Members also agreed that the standards themselves need to be managed over time and that specifics/examples should be used sparingly given the rapid evolution of instructional technology uses.

V. Systemwide Review Items

Item not addressed due to lack of quorum.

VI. Consultation with Academic Senate Leadership

Michael T. Brown, Chair, Academic Senate

Mary Croughan, Vice Chair, Academic Senate

Chair Brown provided an overview of his and Vice Chair Croughan's role in shared governance and their role in the presidential search. He also encouraged the committee to utilize its students, analyst, and consultants wisely. He then updated the committee on several on-going issues in the Office of the President, such as the restructuring effort currently underway and its potential impact on the work of the Senate.

Vice Chair Croughan indicated that the Academic Planning Commission (APC) is addressing online courses in terms of standards relating to curricula, credit value, and residency implications. She noted that the adjustments to the faculty salary scales had to be entered manually since there is no systemwide payroll software. Finally, Senate travel and web policies were outlined.

DISCUSSION: Members mentioned their dissatisfaction with the ITGC report, which is viewed as too vague to effect real change. Members also listed several topics of concern, including redundancy and waste, the false dichotomy of having either administrative or instructional technology, and the need for an IT interstate, rather than the country roads which seem to define UC's IT infrastructure. Finally, members encouraged the Chair and Vice Chair to work closely with OP officials to facilitate trust, system interoperability, and the leveraging of UC's scale.

VII. Remote Instruction Guidelines Draft

Item not addressed.

VIII. Overview of ITGC Report and Recommendations

ISSUE: Chair Naugle provided an overview of the background of the ITGC and its recommendations.

DISCUSSION: Members noted that the report should include an evaluative component.

IX. Consultation with the Office of the President

Kris Hafner, Associate Vice President, Information Resources & Communications

David Walker, Director of Advanced Technologies, IR&C

ISSUE: AVP Hafner outlined the contents and impetus behind the proposed University Policy on Accessibility in the Electronic Environment.

DISCUSSION: Members observed that Section 508 does not apply to UC, but to CSU and CCC. Nonetheless, UC should not eschew community standards. Establishing voluntary compliance, though, is never easy, especially if new resources are required for implementation. Similar concerns surround efforts to increase online instruction and the “pod casting” of courses. Members also felt that the types of sites governed by augmented accessibility standards should be made clearer.

ISSUE: ITGC recently released its final recommendations.

DISCUSSION: Members encouraged their consultants to increase the visibility of UC’s current “grid” and to clarify in what way it is a “grid,” as this term has two meanings. Members were also concerned that the grid does not represent a creative technology, but one that is receptive. Members encouraged the consultants to be more specific with the ITGC recommendations, especially where funding might be implicated. AVP Hafner agreed that the current document is more directional than actionable, but the ITGC felt that a widely accessible document would be more useful than a highly technical one. She also indicated that background materials—which include more specifics—are available on the ITGC website. AVP Hafner then asked the committee for their input on next steps and the best ways to involve the faculty in the IT improvement process. Members suggested a virtual town hall as well as early and consistent faculty consultation. Finally, members indicated that the report would be strengthened by the inclusion of metrics for success and ranked priorities.

X. New Business and Planning

None due to lack of quorum.

Adjournment: 3:30 p.m.

Distributions:

1. Senate Document Database slides
2. Dialectic on the Use of Remote and Online Instruction for the Delivery of University Curriculum (revised)

Appendix:

ITTP 2007-08 Attendance Record

Prepared by Kenneth Feer, Committee Analyst

Attest: Lisa Naugle, ITTP Chair

UNIVERSITY COMMITTEE ON INFORMATION TECHNOLOGY & TELECOMMUNICATIONS POLICY (ITTP)
Attendance 2007-08
Key: X = In Attendance, -- = Absent, Alt = Alternate Attended

		12/7/07					
Members:							
Lisa Naugle	Chair (UCI)	X					
Jackson Beatty	Vice Chair (UCLA)	Ph					
Anthony Joseph	Berkeley	Abs					
Michael Hogarth	Davis	X					
Tony Givargis	Irvine	Abs					
(See Vice Chair)	Los Angeles						
tba	Merced						
Tae-Hwy Lee	Riverside	X					
Stanley Chodorow	San Diego	X					
Donna Hudson	San Francisco	Abs					
Shiv Chandrasekaran	Santa Barbara	Abs					
Luca de Alfaro	Santa Cruz	Abs					
Ben Crow	UCOL Chair (Ex Officio)	Abs					
Michael Brown	Chair, Academic Council (Ex Officio)	X					
Mary Croughan	Vice Chair, Academic Council (Ex Officio)	X					
Evelyn Courtney	Undergraduate Student Representative (UCR)	Ph					
Jonathan Tang	Graduate Student Representative (UCLA)	Abs					
Consultants, Guests:							
Kristine Hafner	Asc. VP, IR&C	X					
David Walker	Director - Advanced Tech, IR&C	X					
Maria Bertero-Barcelo	Executive Director, Academic Council	Abs					
Paula Murphy	Asc. Director, TLtC	Abs					
Staff:							
Kenneth Feer	Committee Analyst	X					