

UCI Paul Merage School of Business

Leadership for a Digitally Driven World™

PHD 299

INDEPENDENT STUDY

QUARTER YEAR

Instructor Name

Contact Information

Professor Name

Office:

Phone:

Email:

Office Hours:

Classroom Etiquette, Guidelines, & Policies

Unit Credit

Unit Credit is awarded at the rate of 1 unit for 30 hours of work per 10-week academic quarter. Students can enroll in 1-12 units per quarter for a 299 Independent Study course.

Academic Honesty

By enrolling in this course, you agree to be bound by the University of California, Irvine's policy on academic honesty <https://aisc.uci.edu/students/academic-integrity/index.php>. This policy may also be found in your Graduate Student Handbook.

AI Policy

[Merage instructors are requested to create their individual AI policy for classroom use. This policy should delineate your guidelines and principles for the integration of artificial intelligence tools and technologies into your teaching methods, ensuring the responsible and ethical use of AI within the educational environment. Your dedication to promoting a safe and beneficial AI learning experience for our students is greatly appreciated.]

Diversity & Inclusiveness Policy

The University of California, in accordance with applicable Federal and State law and University policy, does not discriminate on the basis of race, color, national origin, religion, sex, gender identity, pregnancy, physical or mental disability, medical condition (cancer related or genetic characteristics), ancestry, marital status, age, sexual orientation, citizenship, or service in the uniformed services.

Sexual Violence and Sexual Harassment Policy

Sexual violence, sexual harassment, retaliation, and other behavior are prohibited. The University will

respond promptly and effectively to reports of such conduct. This includes action to stop, prevent, correct, and when necessary, discipline, behavior that violates this Policy.

1:1 Meetings

Students are expected to meet with faculty on a regular basis as specified below

Goals and Expectation for the Quarter

[Students to complete this section](#)

[By completing the independent study I agree to the following expectations](#)

Research Projects

What research inquiries will you focus on addressing in the upcoming quarter? These inquiries could encompass dissertation objectives, sub-objectives, a paper, etc.. What strategies are presently in your plan for exploration? Are there alternative methods you are considering exploring? What is the duration you are committed to dedicating to the project before considering discontinuation? What specific outcome or timeframe will prompt you to transition to the next approach?

Knowledge Acquired through Independent Study

In which domains do you aim to expand your knowledge? How do you go about acquiring this knowledge—whether through reading, consultations with specialists, attending conferences, or other means? Additionally, how much time do you plan to allocate to enhance your understanding in these areas?

Research Skills

What additional skills and expertise are essential to accomplish your dissertation objectives? How do you plan to acquire proficiency in these skills throughout this course? Furthermore, how much dedicated time do you anticipate allocating to the development of these skills?

Oral Presentation Skills

Are there talks, posters or papers you intend to present? Are there specific presentation skills you aim to improve? What are your plans to develop your oral presentations skills, and what is the timeframe for attaining these skills?

Writing Skills

Do you have any writing projects scheduled for this quarter? What resources do you intend to leverage for the cultivation of these writing skills?

Time Management

How much time do you spend per week on the following activities?

Activity	Hours per week
Conducting Research	
Discussing Research with Mentors	
Attending Seminars	
Reading in your field	
Expanding your knowledge into other fields	

Other activities which support your academic and professional development (please describe below)	
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Do the above commitments strike a suitable balance between pursuing academic success and supporting your personal life?

What will the Student be Evaluated on

[Faculty to complete this section](#)

Faculty to choose one of the evaluation models

- 1. Students receiving a letter grade:** It is the joint responsibility of the student and the faculty member to formulate a plan delineating the expectations for the 299 course and the assessment methodology. These agreements should articulate educational objectives, the requested unit count, and the faculty's approach to instruction, evaluation, number of 1:1 meetings established during the quarter and grade assignment criteria. Such agreements serve as written confirmation of the faculty's endorsement to support the student for academic credit. The compiled information will be employed as the foundation for resolving any inquiries concerning the responsibilities of either the student or the faculty sponsor. Filing this agreement is imperative and should be completed no later than the third week of class.
- 2. Students receiving a Satisfactory/ Unsatisfactory grade:** The grading criteria must be deliberated between the faculty and the student before finalizing the research agreement. It is the student's obligation to submit all work to their faculty before the last day of instruction.