UNIVERSITY OF CALIFORNIA   ACADEMIC SENATE
COORDINATING COMMITTEE ON GRADUATE AFFAIRS

Minutes of Meeting
Wednesday, March 4, 2015

I.   **Chair's Report**
Chair Heckhausen discussed the recent (and upcoming) visits by the governor's staff to the campuses. As a result of the Committee of Two, legislators will be visiting UC Merced on March 12; they already have visited UC Irvine and plan to visit other campuses in the months ahead.

She remarked that President Napolitano meets regularly with legislature and is actively conveying to Sacramento the important role of the role of UC. She also talked briefly about UC Mexus, which is led out of the Riverside campus.

The Chair remarked that there have been complaints within the system about rebenching. President Napolitano will revisit the implementation of rebenching after this budget season.

Graduate Studies Director Pamela Jennings read from the Regents' agenda item regarding the Select Advisory Committee on the Cost Structure of the University. The Committee will be charged with developing and evaluating proposals to reduce the University's cost structure, while improving access, quality, and outcomes. The committee is working to find a way for the state to accurately compare the system and its campuses with similar institutions.

Tania Israel updated the committee on the Council of Graduate Deans meeting. Among the items discussed were the Grad Slam, the UC self-insurance plan, intellectual property and internships, and Grad Research Advocacy Day.

II.   **Consent Calendar**
        Approval of the Agenda
        Approval of the Minutes of the February 4, 2015 meeting.
Action Taken: The agenda and minutes were approved as noticed.

III.   **SSGPDP Policy Revision – "Compellingness"**
The committee discussed the new language proposed by the Academic Affairs regarding "compellingness." CCGA's endorsement was requested in order for the language to be brought forward on the APC March agenda. Director of Academic Planning Todd Greenspan distributed the latest draft for committee discussion.

Action Taken: The committee voted to accept the language proposed by Academic Affairs with a suggested inclusion of "In addition," at the start of the second sentence. However, the proposed language was approved – with or without the suggested inclusion – by a vote of 13-0-0.

IV.   **Strategy Draft Document**
In December, CCGA discussed degree titles and other aspects of SSGPDPs. Jutta Heckhausen, Valerie Leppert, and Carol Burke subsequently developed a draft of a strategy paper to help campuses develop a strategy regarding SSGPDP proposals, which supports the academic strategic plan of the campus. The strategy paper underwent various revisions by multiple authors, and -- as a result -- is now too long and convoluted. The committee reviewed the draft document and suggested some revisions. It was agreed that the document must underscore the need for campuses to justify SSGPDP proposals within the larger context of their state-supported programs and mission. Care must be taken to ensure that SSGPDPs are not diverting resources or negatively impacting core undergraduate and graduate programs.

Members suggested having a concise (executive summary) and detailed version of the strategy to help both experienced and novice proposers. In addition, some campuses have not submitted any SSGPDP proposals yet, and would greatly benefit from CCGA's guidance in this area.

A small group (Carol Burke with input from Valerie Leppert, Tania Israel, Ken Kletzer, and John Kim) volunteered to revise and reframe the draft in the form of a 1-page memo to go to the Graduate Councils. The new draft will be reviewed at the April meeting, with the hopes that it will follow the anticipated official release of the revised SSGPDP Policy.

Chair Heckhausen noted that the Handbook sample letter sent to reviewers of SSGPDP proposals should be amended to include the following questions:
- Will the new program likely have a positive or negative (e.g., faculty overload, faculty course release) impact on existing undergraduate or graduate instruction and on research?
- Will student enrollment be sufficient, robust, and long-term sustainable?
- Will the program provide adequate access to under-represented minorities and is it affordable (e.g., adequate financial aid for targeted population)?

V. Campus Professional Program Plans and Five-Year Planning Perspectives
CCGA members discussed the campuses' plans for SSGPDPs and PDSTs relative to the Five-Year Planning Perspectives. It became clear that the Perspectives did not accurately reflect the current status or plans of most of the campuses. Following clarification from some of the campuses, Director of Academic Planning Greenspan will revise and finalize the list for each campus with current program names and plans, and information as to where the proposal is in the development and review process.

VI. Proposed Graduate Degrees and Programs for Review

A. Proposal for an MS and PhD in Mathematical, Computational, and Systems Biology at UC Irvine - *Lead Reviewer Shauna Somerville*
The Lead Reviewer is following up with the proposal reviewers to complete the process.

B. Proposal for Ph.D. in Education at UC San Diego – *Lead Reviewer Tania Israel*
The Lead Reviewer is following up with the proposal reviewers to complete the process; their deadline is this month.

C. Proposal for a Master of Public Policy (MPP) in the Graduate School of International Relations and Pacific Studies (IRPS) at UC San Diego -- *Lead Reviewer Ken Kletzer*
The Lead Reviewer discussed the reviews he had received about the proposal and shared with the committee a letter from UCPB regarding its viability as a PDST program. He remarked that most MPPs are Washington-centric; San Diego's is focused less on domestic public policy and much more on an international scope. Reviewers had no criticism of the PDST, and the campus has had commitment of additional block funding. The Lead Reviewer anticipates voting at the April meeting.

D. Proposal to establish a Doctor of Philosophy (PhD) in Public Health Sciences at UC Davis – *Lead Reviewer David Salmon*
The Lead Reviewer is following up with the proposal reviewers to complete the process. The one letter that has been received raised issues that need to be discussed with the campus.

E. Proposal to establish a Doctor of Philosophy (PhD) in Global Health Sciences at UC San Francisco – *Lead Reviewer Kathleen Hull*
The Lead Reviewer is working to secure external reviewers; internal reviewers have been established.

F. Proposal to establish a Doctor of Philosophy (PhD) in Biostatistics at UC San Diego –
    Lead Reviewer Alex Bui
    The Lead Reviewer is working to secure internal and external reviewers.

G. Proposal to establish a Master of Science (MS) in Business Analytics at UC San Diego –
    Lead Reviewer Carol Burke
    The Lead Reviewer is working to secure internal and external reviewers.

H. Proposal to establish a Master of Science SSP in Applied Statistics at UC Los Angeles –
    Lead Reviewer John Bolander
    The Lead Reviewer contacted the proposers about the appropriateness of their chosen degree title. The proposers do not see any problem with changing the degree title and will submit a revised proposal to the UCLA Graduate Council. Meanwhile, the proposal has been sent for internal and external reviews with the note that the degree title might change to Master of Applied Statistics.

I. Proposal for a Master of Public Affairs SSP at UC Berkeley – *Lead Reviewer Karen Duderstadt*
    The Lead Reviewer will be sending letters to potential reviewers and said that she would welcome any recommendations for reviewers.

J. Proposal to establish a Master of Legal and Forensic Psychology SSP at UC Irvine
    Action Taken: Tania Israel was assigned as Lead Reviewer.

K. Proposal to establish a Master of Earthquake Engineering SSP at UC Berkeley
    Action Taken: Valerie Leppert was assigned as Lead Reviewer.

VII. **Consultation with Academic Senate Leadership**
   - Academic Council Chair Mary Gilly informed the committee that the Provost would be seeking input from CCGA regarding the VP of the Office of Research and Graduate Studies (ORGS) job description. She noted that there is no draft description yet, and encouraged the committee to give the position serious consideration before the Provost's visit in April.
   - Applications for Senate vice chair are due March 16.
   - Chair Gilly noted that the Regents are very impatient about the slow progress the University is making in terms of faculty diversity; they are eager to have UC reflect the diversity of the state. The committee discussed the tremendous national competition for URM faculty, and how UC can try to move the needle on its campuses and systemwide.

   Academic Council Vice Chair Dan Hare outlined discussions regarding total remuneration. The current budget includes a three percent increase for non-represented employees. The remuneration workgroup was tasked with how best to allocate the three percent and remedy the shortfall: should it be on-step and on-scale or off-scale across-the-board? Similarly, rebenching continues to be discussed. The discrepancy between campuses' out-of-state enrollments (and, therefore, revenue) is an item of contention.

VIII. **Announcements from the President's Office, Academic Affairs**
    Please see Agenda Item III.

IX. **Discussion of Issues at the Divisional Graduate Councils**
    UCM asked how it could allow faculty to offer cooperative degrees together since it does not have departments. Members recommended that the campus develop Graduate Groups – which exist on other campuses (e.g., Berkeley, Davis) -- and adapt them to meet Merced's needs.

    UCSC spurred a lengthy committee discussion in response to its question of review for new hybrid degree program composed of approved, existing programs. It was determined that the issue would be further discussed at the April meeting.

UCI asked for input regarding student disqualification and appeal. Several campuses weighed in with their processes and caveats.

UCB grad council is going to take up the issue of what the committee membership should be for dissertations and qualifying exams for interdisciplinary programs. UCLA and UCSF are experiencing similar difficulty in this area.

X. **New Business**

In preparation for the April meeting, the committee discussed desirable criteria for the VP of ORGS. The following characteristics were identified, but should not be considered exhaustive or final:

The ideal candidate should be someone who:

- Has bold, imaginative leadership and is pragmatic
- Appreciates the value of interdisciplinary activities
- Values a wide range of research and creative activities (sponsored and non-sponsored, STEM and non-STEM)
- Has a plan for enhancing graduate education
- Recognizes mutually supportive relationships between research and graduate education
- Has experience doing development/fundraising for graduate education
    o Experience with advocacy
- Is committed to enhancing diversity

Furthermore, that person should:

- Facilitate collaboration within and outside UC in a wide range of settings (community, industry, schools, government)
    o Understand the relationship between the community and research – in the past the focus has been only on STEM
    o Appreciate and understand shared governance.
    o Understand the research pipeline in terms of undergraduate and intersegmental education.

.

The meeting adjourned 3:58 p.m.