UNIVERSITY OF CALIFORNIA   ACADEMIC SENATE
COORDINATING COMMITTEE ON GRADUATE AFFAIRS
MINUTES OF MEETING
TUESDAY, OCTOBER 2, 2007

I.   Chair's General Announcements and Updates – *CCGA Chair Bruce Schumm*

Chair Schumm welcomed CCGA members, reviewed the committee's charge, and summarized its role within the systemwide Senate review structure. CCGA makes recommendations to the Academic Council on a broad range of issues primarily affecting graduate education. In addition to monthly meetings of the Academic Council, the chair attends meetings of the Academic Assembly and the Academic Planning Council (APC), a joint administrative-Senate committee that advises the UC Provost. Chair Schumm asked members to review the 2006-2007 annual report to become familiar with the committee's recent activities.

Academic Council met for the first time in September. Graduate education remains one of the highest priorities. The Senate's 2006 Memorial to the Regents, which urged the elimination of non-resident tuition (NRT) for academic graduate students, retains strong support. The administration responded to the Memorial by 1) eliminating NRT after advancement to candidacy; 2) agreeing that all NRT funds be returned to the campuses earmarked (broadly) for graduate education.

Council shares President Dynes' philosophy that UC should act as one University with ten campuses ("The Power of Ten") in order to maximize the resources of the system to address big issues more effectively. UCOP has embarked on a new effort to streamline the University's administrative structures, which includes an analysis of administrative obstacles and impediments involving courses that enroll students from multiple campuses. The Senate is also looking at ways to increase its own operational efficiencies.

At its September meeting, Council reviewed the UC Committee on Latino Research's (UCCLR) request to change its status to a Multi-campus Research Unit, which CCGA reviewed last year. Council recommended that UCCLR receive two years of bridge funding in order to submit a competitive bid for MRU status.

Chair Schumm noted some of CCGA's main priorities for the year outside of its regular docket of program review. CCGA will:

1. Discuss the possible role of CCGA and the divisions in implementing the president's NRT directive and prioritizing the earmarked funds.
2. Discuss possible new regulations that establish guidelines for remote and online instruction and residency requirements for both graduate and undergraduate education
3. Discuss the possible role of CCGA and the Senate in review of Certificate programs
4. Discuss the effect of the Regents' decision to enact differential fees for professional schools, and investigate how those fees are used in professional school budgets.
5. Monitor the progress of the joint CCGA-UCEP report *The Role of Graduate Students in University Instruction*, which has been released for a second round of systemwide review. Chair Schumm asked new CCGA members familiarize themselves with this document.

Chair Schumm encouraged CCGA to be pro-active. He noted that it was important to set priorities and begin work on projects as early in the year as possible. The executive session,

scheduled at the end of each meeting, is an opportunity for members to bring forward issues, concerns, and ideas for the agenda, without consultants present. He also encouraged student representatives to speak freely and to bring their issues and ideas to meetings.

II.   Announcements from the President's Office, Academic
Initiatives – *Joyce Justus, Vice Provost for Academic Affairs*

Vice Provost Justus noted some prominent issues facing the University, as well as a number of planned administrative initiatives. UCOP is working hard to regain the confidence of the Regents, the State legislature, and the general public. Towards that end, it is examining its organizational structures to identify administrative inefficiencies as well as opportunities to increase transparency both at the systemwide level and on the campuses. The new focus on budget transparency also means that more information will be available publicly about how UCOP allocates funding across campuses. The Regents voted in September to allow campuses to set differential professional school fees. There is concern about the impact this decision will have on access, diversity, and the concept of the Power of Ten. The Regents also recently approved a new faculty salary scale plan that will try to bring salaries closer to market and re-establish the relevancy of the rank and step system. The process of recruiting for a new UC president has also begun. WASC will conduct its first site visit ever at UCOP in late October.

DISCUSSION: Chair Schumm requested an analysis or statement from UCOP about how the various proposals for programs and Schools in the area of Public Health fit in with other systemwide public health and health education planning initiatives, and whether they are consistent with recommendations made in reports released by the Universitywide Health Sciences Committee and the Advisory Council on Future Growth in the Health Professions. Regarding NRT and the president's directive to 'tag' such money for use in graduate support on the campuses, members also asked for a clearer definition what 'graduate support' entails.

ACTION: Vice Provost Justus will 1) forward a statement regarding current Public Health initiatives; and 2) submit a UCOP document on the definition/description of 'graduate support.'

III.   Consent Calendar

   a. Draft Minutes of June 19, 2007
   b. Draft 2006-07 Annual Report
   c. Consolidation of Graduate Programs in Environmental Science and Soil and Water Sciences at UC Riverside

ACTION: CCGA approved consent calendar item a. and item b., pending minor additions to the annual report. Item c. was removed from the consent calendar and moved to new business.

IV.   Announcements from the Academic Senate Office – *Senate Chair Michael Brown, Vice Chair Mary Croughan and Executive Director Maria Bertero-Barceló*

REPORT: Senate Chair Michael T. Brown and Vice Chair Mary Croughan welcomed members and thanked them for their service to the Senate. Chair Brown said he hoped shared governance would continue to be a stabilizing force for the University going forward. He encouraged CCGA members to communicate with their divisions about systemwide issues, and in turn, to share local concerns with CCGA. Members should bring local perspectives to meetings, but are also

expected to fashion a systemwide perspective that is informed by other campus viewpoints. Chair Brown and Vice Chair Croughan are both non-voting ex-officio members of CCGA; they will try to attend meetings whenever possible. Consultants are informational resources, but faculty should drive committee meetings.

Chair Brown sits on the Regents' presidential search committee. A Council advisory committee is also screening candidates on behalf of the faculty, and CCGA members are encouraged to forward names to Chair Brown. Other priorities for Council include examining the recommendations from the Monitor Group for administrative restructuring and streamlining; strengthening shared governance relationships with The Regents and administration; implementing new faculty salary scales; a BOARS proposal to reform freshman eligibility, and the review of UC's International Education programs. Chair Brown said Council will look to CCGA to help guide the discussion around differential professional school fees and the implementation of the NRT directive. Chair Brown noted that the committee analyst provides a high level of professional support to CCGA. He is available to draft agendas, minutes, and committee memos, as well as research issues, share institutional knowledge, and help ensure proper protocol.

Senate Executive Director Bertero-Barceló added that the goal of the systemwide Senate office is to help the faculty meet their academic and administrative missions. UCOP requires Senate travelers to submit expense receipts within 21 days. Committee agendas are confidential, and once approved, minutes are posted to the Senate website.

V.   **Remote & Online Instruction and Residency Update** – *Bruce Schumm*

ISSUE: Chair Schumm reported that CCGA's approval of an online Engineering program at UCLA in 2006 raised questions about how graduate residency should be conceived in the context of online and remote instruction. Quality of such instruction may also need to be properly defined within Senate regulations. Last year, CCGA proposed two new regulations, SR 694 and 695 that addressed distance learning and residency requirements for graduate education. After a systemwide review not only failed to reach the necessary consensus for approval but also revealed broad differences in opinion about face-to-face instruction vs. new technologies, CCGA decided to broaden the discussion to include undergraduate education and to bring other systemwide committees into the conversation. A subcommittee formed that includes faculty from CCGA, UCEP, and the Information Technology and Telecommunications Policy Committee (ITTP).

Chair Schumm proposed a new Senate regulation (SR) in SR 763 that states that instruction delivered via electronic means should be of "no lesser quality than that of face-to-face instruction," as well as a new Senate regulation 611 that attempts to define "on campus" residency in the context of remote delivery of courses. The proposed regulations avoid endorsement or non-endorsement of distance learning. The subcommittee thought that any guidelines set at the systemwide level should define only minimal levels of quality rather than mandating specific rules to the campuses.

Chair Schumm asked CCGA members to consider whether systemwide standards for distance and online learning should provide specific or more general guidelines about the structure of those types of courses or in some way limit them, and whether distance/online learning should count for residency. He said there are important pedagogical questions to consider and asked members to think about how the discussion should be structured – should questions of residency

and online instruction be considered together or separately? Should the regulations require an interactive component of any electronically delivered instruction? What is meant by "interactive," and does that have to mean real time? Is it appropriate to define in a broad statement what "quality" means in online instruction and what elements should be present?

DISCUSSION: CCGA members agreed the committee should discuss the issue, but it is complicated with many facets that might be too difficult to resolve within a Senate regulation. Some members were hesitant to endorse even a broadly worded regulation, which requires interaction between student and faculty or setting minimum standards for online course quality. They felt there should be a broader, more general discussion about larger philosophical issues like the influence of online pedagogy on learning, before proposing new regulations. The primary issue is what constitutes a quality education, and if the faculty play a critical role in defining the key components of educational delivery. Could CCGA and the Senate accept in principle that an entire graduate program was offered online? One member said once the principle of online learning is accepted, it makes no difference whether the student takes the course in a computer lab on campus or at a distant location. The in-person interactions in a 500-person lecture hall are no more valuable than instruction taking place online. Another member noted concern that the boundaries between the faculty's role as pedagogical deliverers of content and the designers of content were being blurred. One member noted that leaving the current SR 630 in place, which requires the final 45 (30 semester) hours to be taken in residence, could limit the number of electronic classes a student can take in the last two years. Perhaps this regulation should be viewed as an impediment to educational access and revisited.

There was a consensus to not go forward with the re-writing the regulations yet, but to consider instead how to engage the University community on the issues. CCGA might want to craft a set of guidelines for internal and external reviewers to address in reviewing future online courses.

ACTION: Chair Schumm will communicate CCGA's discussion to the subcommittee.

VI.   Review of the Proposal for a School of Public Health at UC Davis

ISSUE: In accordance with its role as a [Compendium](#) committee, CCGA was asked to review the proposed establishment of a new school of public health at UC Davis. UCEP and UCPB will also participate in the review, with CCGA acting as the lead review committee. Chair Schumm said the proposal did not present a clear picture of how the dean would establish the authority necessary to bring the current disparate programs together as a coherent School.

ACTION: Ira Trager (UCB) was chosen as the lead reviewer; he will report back to CCGA at its November meeting through a written communication to Chair Schumm (lead reviewer Ira Tager will be absent for the November meeting).

VII.   Preliminary Findings from the Graduate Student Support Survey: Trends in the Comparability of Graduate Student Stipends, 2004 and 2007

ISSUE: CCGA reviewed the draft survey results, which were produced by the UCOP Office of Student Financial Support. The draft report looks at trends in the comparability of graduate student stipends in 2004 and 2007.

DISCUSSION: Chair Schumm said the data would be useful to CCGA in its deliberations on graduate student support. Some members also requested more information about the report's methodology and wondered if the report could be shared with their local graduate councils.

ACTION: Student Representative Linder will draft a list of questions for the report's authors, which he will circulate to CCGA members. The committee analyst will check with the report's authors about its availability.

VIII. Re-Review of the Joint Doctor of Education (Ed.D.) Degree in Educational Leadership with California State University, San Marcos (CSUSM)

ACTION: Bruce Schumm will act as the lead reviewer.

IX.   Request for Change in the Composition of UCSD Doctor of Education (Ed.D.) Degree Dissertation Committees

ISSUE: UCSD asked the committee to grant the campus an exception to CCGA's joint Ed.D dissertation committee membership requirements, reducing membership from four to three in all of UCSD's Ed.D. programs.

ACTION: CCGA voted to approve the proposed change 10-0 with one abstention.

X.   Certificate Programs
ISSUE: CCGA was asked to review the state of graduate certificate programs and Senate involvement in the review of those programs, to determine whether more guidelines, uniformity and/or Senate involvement is needed. A CCGA subcommittee formed last year to discuss the issue and identify types of certificates that should be under the purview of the divisional senates, as well as a possible subset that should come to CCGA. The subcommittee also wanted to explore whether certificate programs are following University policy on the use of the UC Seal. Chair Schumm noted that non-Extension graduate certificate programs include "parenthetical" certificates that accompany a higher degree as well as those that actually admit students to the University.

ACTION: A subgroup with members Bruce Schumm, Elizabeth Watkins, David van Dyk, and Farid Chehab will meet to discuss next steps.

XI.   Program Review Information Session – *Bruce Schumm*
REPORT: Chair Schumm presented a slideshow outlining the CCGA program review process. The slides described the responsibilities of lead reviewers; the role of internal reviewers, external reviewers, and the committee as a whole; review timelines; evaluation criteria; and the various pathways leading to final disposition of the reviews.

XII.   Proposed Degrees and Programs for Review

A.   New Proposal for a Master of Science in Environmental Policy & Management at UCD
ACTION: Patricia Springer (UCR) will act as lead reviewer

B.   New Proposal for a Master of Science in Global Health Sciences at UCSF
ACTION: Ira Trager (UCB) will act as lead reviewer

C. **Proposal for a Program of Graduate Studies in Film & Digital Media for the Ph.D. Degree at UC Santa Cruz** – *Lead Reviewer Shrinivasa Upadhyaya*
   ACTION: The lead reviewer was not present

D. **Proposal for a Program of Graduate Studies in Visual Studies for the Ph.D. Degree at UC Santa Cruz** – *Lead Reviewer Michael Hanemann*
   ACTION: The lead reviewer was not present

E. **Proposal for M.A. and Ph.D. Degrees in Feminist Studies at UC Santa Barbara** – *Lead Reviewer Tyrus Miller*
   REPORT: Lead reviewer Tyrus Miller reported that he had found one external reviewer who had agreed to participate.

   ACTION: Professor Miller will provide an update at the November meeting.

F. **Proposal for a Masters of Public Health at UC Irvine** – *Lead Reviewer Farid Chehab*
   REPORT: Lead Reviewer Farid Chehab reported that he had recruited one external reviewer and one internal reviewer over the summer to review the one-year MPH program.

   ACTION: Professor Chehab will provide an update in December.

G. **Proposal for an M.A./Ph.D. in Ethnic Studies at UC Riverside** – *Lead Reviewer Donald Brenneis*
   REPORT: UCSC Professor Donald Brenneis, a CCGA member from last year and lead reviewer of the Proposal for M.A./Ph.D. in Ethnic Studies at UCR, joined the meeting to present his review on this proposal. He also submitted a draft final report and letter recommending that CCGA approve the program. He noted that there is a thriving market for the program and strong support among allied departments at UCR. Professor Brenneis has been in close contact with the proponents and their administrators over the summer, and had worked through several issues to his satisfaction. The dean of the College of Humanities, Arts and Social Sciences also sent CCGA a letter outlining his intention to support the program with specific resources and to work with faculty to identify future needs.

   ACTION: CCGA voted 10-0 with one abstention to approve the program.

H. **Proposal for a Graduate Program Leading to M.S. and Ph.D. Degrees in Environmental Systems at UC Merced** – *Lead Reviewer Farid Chehab*
   REPORT: Lead Reviewer Farid Chehab recommended approval of Merced's first full program review since the institution of the Individual Graduate Program umbrella approval structure (IGP), pending the addition of language addressing student grievance procedures.

   ACTION: CCGA voted 11-0 to approve the program, contingent on the addition of language about student grievance procedures, and to allow Professor Chehab to determine if the new language is satisfactory.

XVI. New Business

A.   Discussion with President Dynes
President Dynes joined the meeting. He said the University is committed to increasing the number of graduate students at UC and is working hard to communicate the importance of

graduate education to California state legislators. California's changing demographic present both an opportunity and a mandate to grow UC's graduate programs.

DISCUSSION: Chair Schumm asked the president about the recent decisions affecting professional school fees and NRT, noting a concern that fees could begin to exceed the upper limit established by the National Institutes of Health (NIH) for the support of academic graduate students. The president said eliminating NRT for students after they advance to candidacy will help students move through graduate programs more quickly. His directive to return NRT funds to campuses, along with a 'tag' on such monies, to broadly support graduate students will allow campuses to retain some discretion about how to use these funds. Either 94% or 100% of NRT will be returned to the campuses for graduate support. He was not sure if the NIH limit had been exceeded, but it will be important to monitor this situation.

B.   Consent Calendar Item C: Consolidation of Graduate Programs in Environmental Sciences and Soil and Water Sciences at UC Riverside
ISSUE: The item was removed from the consent calendar for further discussion.

DISCUSSION: CCGA members noted that the consolidation appeared to involve the disestablishment of a program, and it was not clear that UCR had followed the procedures outlined in the Compendium for disestablishments. There were also questions about appropriate student involvement in the review. Some members also felt that this was a local issue, and it should be handled within UCR's Graduate Council. CCGA decided to request a statement from the UCR division chair about the disestablishment.

ACTION: CCGA members will consult the Compendium determine next steps over email.

C.   Priority Setting and Future CCGA Agenda Items
ISSUE: The committee discussed priorities and projects for 2007-08. Chair Schumm invited members to participate in a number of CCGA subcommittees addressing specific issues.

1.   NRT Follow-up and Tracking
Chair Schumm advocated for a strong CCGA role in following up on the president's NRT directive. He proposed that a subgroup meet to discuss the role of the divisional graduate councils and CCGA in tracking the implementation of the directive and the use of the tagged NRT funds by the divisions. The directive was noted publicly, but is there documentation? Is there an institutional definition of "graduate student support?" Among other things, CCGA should locate the minutes where the directive was discussed and work with the graduate deans on the campuses.

ACTION: A subgroup with members Tyrus Miller, Bruce Schumm, Janice Reiff, Ken Rose, and student representative Katherine Warnke-Carpenter, will meet to discuss next steps.

2.   Differential Professional School Fees
Chair Schumm recommended that a subgroup meet to research and discuss the effect of the Regent's decision on differential professional school fees. Some members thought the issues of NRT fees and professional school fees were related and should be explored in tandem.

ACTION: Chair Schumm will re-visit this issue at a later date.   Analyst Todd Giedt will forward data previously received on this issue.

D.   Report from Graduate Student Representatives
The graduate student representatives described the process that led to their appointment as CCGA representatives. They noted their desire to participate in a committee that has a direct bearing on the graduate experience. The students have the opportunity to share feedback with the UC Student's Association about what happens at the Senate meetings. CCGA noted the need to improve the dissemination of Senate business affecting students and to bring student concerns to the Senate.

The meeting was adjourned at 4:00 p.m

Attest: Bruce Schumm, CCGA Chair
Prepared by: Michael LaBriola, Committee Analyst