

COORDINATING COMMITTEE ON GRADUATE AFFAIRS

Minutes of Meeting

Wednesday, October 10, 2012

10:00 a.m. – 4:00 p.m.

UCOP Kaiser Center, 300 Lakeside Drive, Oakland – Room 1217

Primary Dial-In: 1-866-740-1260 | Passcode: 9879466

<http://www.universityofcalifornia.edu/senate/>**I. Chair's Report/Announcements/Updates** – *Vice Chair Donald Mastronarde (reporting from Chair Ruth Mulnard's notes)*

- October 3 Academic Council Meeting
- Professional Degree Supplemental Tuition Task Force
- Legislative Update: Governor Brown has [vetoed SB 259](#), a bill that would have granted collective bargaining rights to graduate student researchers at California's public universities.
- Report of the Administrative/Senate [Workgroup](#) on Academic Graduate Student Issues/ Report of the [Taskforce](#) on Competitiveness in Academic Graduate Student Support
- Senate leaders have enlisted CCGA's help with a new initiative designed to support UC's communication efforts in Sacramento and establish broad common ground between the faculty and administration as to priorities for UC. Planning is underway for CCGA (along with BOARS and UCORP) to convene in Sacramento in February or March. The meeting would be a regularly scheduled committee meeting. Two to three hours would be devoted to interaction with staff from the legislative and executive branches of state government, as appropriate. The committee has been asked to develop a short set of bullet points as to what CCGA might discuss.

II. Consent Calendar

- Approval of the Agenda

ACTION: The agenda was approved as amended.**III. Overview of Committee Charge, Processes, Member Roles and Responsibilities, and Resources** – *Vice Chair Donald Mastronarde and Members*

Vice Chair Donald Mastronarde provided an overview of CCGA's charge and program review processes, the [Compendium](#), CCGA Handbook, and with committee members, discussed individual roles, responsibilities, and resources. The introduction to SharePoint for new members was postponed because the system is about to be changed. An orientation should be provided at a future meeting, after the changes have been instituted.

IV. Announcements from the President's Office, Academic Affairs

Pamela Jennings, Director of Graduate Studies, Office of Research and Graduate Studies

Hilary Baxter, Assistant Director, Academic Planning, Programs and Coordination

Pamela Jennings reported that the UC-HBCU Initiative is already demonstrating early signs of success. This fall UC enrolled three HBCU graduates as a direct result of the UC-HBCU Initiative. During the initiative's inaugural summer of 2012, UC hosted 36 fellows across seven campuses and in 2013 we expect to host more than 55 UC-HBCU Initiative fellows at nine UC campuses. A short [video](#) has been produced to highlight this important Systemwide effort. The President's office plans to release a new RFP for the program this fall and will share that information once it is available for release.

Hilary Baxter discussed the Educational Effectiveness [report](#) for the WASC site visit that was released this week. The report includes a general piece on the development of "program learning outcomes" (PLOs) as well as links to PDF files with PLOs for five disciplinary areas. She also noted that Academic Council recently sent a letter to the president of WASC conveying its concerns about WASC's inclusion of a detailed demand for graduate program data in its reaccreditation review template for UC Davis prior to completion of the regional review of the graduate data template.

V. Consultation with the Academic Senate Leadership –

William Jacob, Academic Council Vice Chair

Martha Winnacker, Academic Senate Executive Director

Senate leaders provided an overview of the policies, procedures, protocols, 2012-13 Senate priorities, and other generally helpful information for new committee members. Of particular interest to CCGA, Vice Chair Bill Jacob discussed funding streams, rebenching and enrollment management. A few years ago, the University began to reform its budgetary practices with the institution of funding streams, in which funds generated on a campus stay on that campus, and central activities are supported by a flat tax. However, funding streams did not address the distribution of state funds. "Rebenching" addresses this phase of budgetary reform. It is a more fair and transparent mechanism to distribute state funds. Over the years, the distribution process became complex and opaque. The administration plans to implement rebenching on a "do no harm" basis, using new funding, only, and will not redistribute current base budgets, over a period of six years, bringing all campuses up to the current highest level of per-student funding. It will allocate state funds based on enrollment and on a weighted student basis. A penalty will be assessed to campuses falling below enrollment targets. UCM and UCSF will be treated as special cases, given their student populations. Rebenching should yield greater budgetary predictability and allow campuses to plan.

VI. Proposed Graduate Degrees and Programs for Review

All program proposals are posted on the CCGA SharePoint site; contact the [committee analyst](#) if you would like the proposal(s) e-mailed to you.

A. Proposal for a Graduate Program leading to the Ph.D. in Art History at UC Riverside *– Vice Chair Donald Mastronarde*

ACTION: Joseph Nagy (UCLA) was assigned as Lead Reviewer.

- New Item
- B. Program for an M.S. in Healthcare Administration and Interprofessional Leadership at UC San Francisco – Vice Chair Donald Mastronarde**
ACTION: Bruce Schumm (UCSC) was assigned as Lead Reviewer.
- C. Proposal for an Interdepartmental Graduate Program in Dynamical Neuroscience at UC Santa Barbara – Lead Reviewer Andrew Chisholm (UCSD)**
REPORT: Prof. Chisholm reported that he has three reviewers confirmed, two external, one internal. All of the reviews seem favorable; he hopes to have a report and recommendation ready by the next meeting.
- D. Proposal for an M.S. and Combined Five-Year Bachelor’s Master’s Degree in Actuarial Science at UC Santa Barbara – Lead Reviewer Donald Mastronarde (UCB)**
REPORT: Prof. Mastronarde summarized his findings and some of the criticisms and comments from the reviews. He recommended CCGA approval at this time.
ACTION: After a brief discussion, CCGA voted (9-0-2) to approve the proposal.
- E. Proposal for a Master in Bioengineering (M.Eng.) Program at UC Berkeley – Lead Reviewer Mike Vanderwood (UCR)**
REPORT: Prof. Vanderwood was not in attendance
- F. Proposal for a Master of Arts Program in Finance at UC Riverside – Lead Reviewer Donald Mastronarde (UCB)**
REPORT: Prof. Mastronarde summarized how the review has transpired to date. In June, he informed the campus that after further discussion, CCGA has decided that the quickest course toward an eventual final decision about this proposal is for it to return the proposal to proposers immediately with clear guidance as to how it needs to be revised. He noted that his impression (without any guarantee) is that if they revise the proposal as requested, the further stages of review will go more smoothly, with fewer delays for rounds of questions and answers between reviewers or CCGA as a whole. The revision had just been received, and he will proceed to obtain 2 external and 2 internal reviewers.
Note: The above report segued into a discussion on how CCGA arrived at its rationale last year for the “expedited” review of state-supported program (SSP) proposals and concerns by some members that the seemingly less rigorous review of SSP vs. state-supported proposals compromises academic integrity of the overall faculty review process. The topic will be revisited at the next meeting.

VII. Updates/Inquiries from the Divisional Senates – Vice Chair Donald Mastronarde and Members

- A. Berkeley: Proposal to change the name of Master of Science and Ph.D. degrees in Molecular and Biochemical Nutrition to Metabolic Biology – Martin Olsson (UCB)**

ACTION: After a brief discussion, CCGA voted (9-0-2) to accept the UCB proposed “simple” name change for the Master of Arts and Doctor of Philosophy in Molecular and Biochemical Nutrition to Metabolic Biology as it does not involve a fundamental modification of the program, a change in the degree requirements, or a need for substantial new resources.

- B. San Diego Inquiry: Does a proposal from an approved MAS degree program that is requesting subsequent approval for allowing degree requirements to be satisfied in full by off-campus graduate study require CCGA review in addition to divisional Graduate Council approval? (The question has come up because two MAS programs would like students to be able to fulfill the UCSD residency requirement for MAS degrees of 3 quarters of study (completing at least 4 units per quarter) off-site through remote instruction rather than through face-to-face instruction at UCSD.) – Kwai Ng (UCSD)**

DISCUSSION: The committee discussed what kinds of changes or general guiding principles would trigger CCGA interest in reviewing such a proposal such as changes in mode of delivery or whether or not this falls under Category 1 or Category 2 of SR 694 (UCR&J is still working on revision of SR 694). Member Bruce Schumm volunteered to take a stab at drafting guiding principles for future discussion subject to the status of the revision. Members felt that residency in this case is not a relevant issue and that the change was not significant enough to rise to level of requiring Systemwide review.

ACTION: After some discussion, the committee determined that further CCGA review is not required in this case and that review by the divisional Graduate Council is sufficient.

VIII. Systemwide Senate Review Items:

- A. UCOE Copyright and Licensing Agreements Presented to Faculty Developing Courses for UC’s Online Education Program – Assigned to Bruce Schumm (UCSC)**
Comments due by November 19 Council meeting.
- B. Proposed Pilot for a Negotiated Salary Plan – Assigned to Joseph Nagy (UCLA) and Divy Agrawal (UCSB)**
Comments due November 16.
- C. Report of the Rebenching Budget Committee – Assigned to Kwai Ng (UCSD) and Donald Mastronarde (UCB)**
Comments due December 3.

ACTION: Members were assigned as above to examine each item more closely and lead full committee discussion in November and December.

IX. Discussion of Issues at the Divisional Graduate Councils – Vice Chair Donald Mastronarde and Members

CCGA members were asked to highlight and discuss important issues coming from their respective Graduate Councils this year.

San Diego: The above campus inquiry is likely to be a recurring theme this year as more and more programs consider adding off-site components to add flexibility and attract more students.

San Francisco: Several program proposals are working their way up the chain to the divisional Graduate Council.

Los Angeles: The new Graduate Dean has asked the GC to consider revising the UC regulation on the upper limit on combined GSR and TA quarters (currently 18 quarters at UCLA) and possibly fine-tuning policies regarding in-absentia leave policies for visiting scholar graduate students (VGRs).

Santa Barbara: The upcoming WASC visit, online course issues and sorting through the various models for SSPs are big issues.

Davis: A document on the future of graduate education was recently released; focused on long-range planning and adoption of a new campus budget model (legacy to incentive-based budgeting).

Merced: Three new program proposals are forthcoming this year. Incentive-based funding and WASC are big issues. The sentiment was expressed that it would be beneficial for the Senate and administration to collaborate more in responding to the WASC direction and degree of movement in a short time and the ostensible encroachment on faculty prerogative.

Santa Cruz: Discussions are ongoing about how to increase the proportion of graduate students overall from the current 6% to 12% at UCSC, online education and on the rights and responsibilities of graduate students.

Adjournment:

The meeting was adjourned at 2:37 p.m.

Attest: Donald Mastronarde, CCGA Vice Chair
Prepared by Eric Zárate, Committee Analyst

CCGA 2012-13 Remaining Meeting Schedule:

November 7, 2012 – 1217 Kaiser
December 5, 2012 – 5320 Franklin
January 2, 2013 – 11326 Franklin
February 6, 2013 – 12322 Franklin
March 6, 2013 – 5320 Franklin
April 3, 2013 – 5320 Franklin
May 1, 2013 – 5320 Franklin
June 5, 2013 – 5320 Franklin