

COORDINATING COMMITTEE ON GRADUATE AFFAIRS

Minutes of Meeting
Tuesday, October 4, 2011
10:00 a.m. – 4:00 p.m.
UCOP, 1111 Franklin Street, Oakland – Room 5320
Telephone: 510-987-9466
<http://www.universityofcalifornia.edu/senate/>

I. Chair's Report/Announcements/Updates – Chair Rachael Goodhue

- **September 28 Academic Council Meeting:** It was announced that Provost Pitts plans to retire in early 2012; the Regents rejected the President's four-year budget plan for UC. In view of this disquieting response to the budget framework put forth, the decision was made by the Office of the President to not move forward with any proposed fee items at this time and to pull the PDST fee item from the November Regents meeting agenda. The item will be deferred until their March meeting with the upshot being that PDST fee proposals will not move forward in November as anticipated. Other topics discussed included the Academic Council Implementation Task Force; the Online Education Pilot Program; new implementation guidelines for SSPs; the Council Task Force on Competitiveness in Academic Graduate Student Support; WASC developments on learning outcomes with respect to graduate education; and the issue of DANR's repurposing of endowment funding away from graduate education support.
- Council of Graduate Deans - CCGA Reciprocity

II. Consent Calendar

- Approval of the Agenda

ACTION: The agenda was approved as modified.

III. Overview of Committee Charge, Processes, Member Roles and Responsibilities, and Resources – Chair Goodhue and Members

Chair Goodhue provided an overview of CCGA's charge and program review processes, the [Compendium](#), [CCGA Handbook](#), and with Committee members, discussed individual roles, responsibilities, and resources. Members discussed pros and cons of partially delegating the compilation of external reviews to the local Graduate Councils and other ideas for streamlining the review process.

IV. Announcements from the President's Office, Academic Affairs

Pamela Jennings, Graduate Studies Director

Todd Greenspan, Director, Academic Planning

Hilary Baxter, Assistant Director, Academic Planning, Programs and Coordination

Pamela Jennings gave a brief overview of ORGS and discussed advocacy for graduate research and education; the HBUC Initiative; and ongoing work on legislative issues.

Hilary Baxter gave a brief overview of Academic Planning, Programs and Coordination and discussed their role in relation to CCGA on the review of new academic programs and other Compendium actions; Systemwide liaison role with WASC and with the now defunct CPEC; the anticipated proposal from the UCLA Anderson School for conversion from state-supported to self-supported status; the Five-Year Academic Planning Perspectives from the campuses; and the WASC working group on graduate student learning outcomes.

Todd Greenspan reported that the President signed the new Self-Supporting Graduate Degree Programs policy on September 23. He discussed the increasing use of M.A.S. degree title; the anticipated proposal from the UCLA Anderson School; work on enrollment planning, accountability reporting and data collection; policy work related to the Online Education Pilot Program. Chair Goodhue asked about UCOP noticing to the campuses regarding the Regents decision to defer the PDST fee item from November to March 2012 due to budget uncertainty. He suggested that inquiries about the status of PDST fee proposals from program proposers be directed to Hilary Baxter.

V. Consultation with the Academic Senate Leadership –

Robert Powell, Academic Council Vice Chair

Martha Winnacker, Academic Senate Executive Director

Todd Giedt, Associate Director (Introduction to SharePoint)

Senate leaders provided an overview of the policies, procedures, protocols, 2011-12 Senate priorities, and other generally helpful information for new committee members.

VI. Proposed Graduate Degrees and Programs for Review

All program proposals are now posted on the [CCGA SharePoint site](#); contact the [committee analyst](#) if you would like a proposal e-mailed to you.

A. Proposal for a Graduate Program leading to the M.S. Degree in Computer Engineering at UC Riverside – Chair Goodhue

ACTION: Bruce Schumm (UCSC) was assigned as lead reviewer.

B. Proposal for a Graduate Program leading to the Online M.S. Degree in Engineering in Biomedical Imaging at UC Riverside – Chair Goodhue

ACTION: Robert Raffai (UCSF) was assigned as lead reviewer.

C. Proposal for a Graduate Program leading to the M.A. Degree in Accounting, Auditing and Assurance at UC Riverside – Chair Goodhue

ACTION: Will Shadish (UCM) was assigned as lead reviewer.

D. Proposal for a Graduate Program leading to the M.A. Degree in Theater Arts at UC Santa Cruz – Chair Goodhue

ACTION: Rita Raley (UCSB) was assigned as lead reviewer.

E. Proposal for a Graduate Program leading to the Ph.D. Degree in Latin American and Latino Studies at UC Santa Cruz – Chair Goodhue

ACTION: Sharon Farmer (UCSB) was assigned as lead reviewer.

F. Proposal for an On-Campus/Online Professional Master of Public Health (M.P.H.) at UC Berkeley –Lead Reviewer Ruth Mulnard (UCI)

REPORT: Prof. Mulnard briefed members on the status of her review and summarized the substantive comments from the three external reviews and the response from the proposers to these. The program is a hybrid on-campus/online is proposed to be self-supporting with an M.O.U. in place to partner with UC Berkeley Extension. The proposers have been very responsive to concerns and issues raised by both she and the reviewers, particularly with respect to faculty overload; synchronicity, on-going evaluation of progress made toward achieving self-sufficiency; and the GSI-student ratio. Prof. Mulnard recommended CCGA approval at this time. Hilary Baxter noted that the program due to the substantive change in the delivery method is subject to WASC review.

ACTION: After a brief discussion, CCGA voted (10-0-1) to approve the program.

G. Proposal for a Graduate Program leading to the M.S. Degree in Biotechnology Management at UC Irvine – Interim Lead Reviewer Rachael Goodhue (UCD)

REPORT: Prof. Goodhue provided an overview of the program and summarized her review of the proposal including four external reviews. Overall, the reviewers were positive about the proposed program. There were across-the-board concerns with the sustainability of the financial model; faculty resources and integration and structuring of the curriculum. She plans to follow-up with the proposers for documentation on the governance structure and it related to finances, teaching loads, and curriculum concerns.

H. Proposal for Graduate Program leading to the M.S. Degree in Engineering Management at UC Irvine –Lead Reviewer Mike Vanderwood (UCR)

REPORT: Prof. Vanderwood summarized the substantive concerns from the three external reviews and the response from the proposers to these. He recommended CCGA approval at this time.

ACTION: After a brief discussion, CCGA voted (10-0-1) to approve the program.

I. Proposal for a Master of Professional Accountancy (M.P.Ac.) at UC Davis – Lead Reviewer Dan Arovas (UCSD)

REPORT: Prof. Arovas summarized the substantive concerns from the three external reviews and the response from the proposers to these. He recommended CCGA approval at this time.

ACTION: After a brief discussion, CCGA voted (10-0-1) to approve the program.

J. Proposal for a Graduate Program leading to the M.S. and Ph.D. Degrees in Energy at UC Davis – Lead Reviewer Dan Arovas (UCSD)

REPORT: Prof. Arovas reported that he has not heard back from the program proposers and had no new updates at this time.

K. Proposal for a Graduate Program in Nursing Science leading to the Ph.D. Degree at UC Irvine – Lead Reviewer Karen Gylys (UCLA)

REPORT: Prof. Gylys provided members with an overview of the proposal and briefed members on the status of her review. She summarized the substantive comments from the two external reviews and how the program differentiation from a similar program at UCLA; small size of salaried faculty; geography issue for potential applicants. She plans to follow-up with proposers on these concerns.

L. Proposal for a Graduate Program leading to the M.S. Degree in Environmental Policy at UC Davis – Chair Goodhue

DISCUSSION: CCGA members discussed UCD's request for CCGA to renew its review of the UC Davis proposal to establish a graduate program leading to the Master of Science degree in Environmental Policy and Management (EPM) first submitted to CCGA in 2007-08. In deciding how best to move forward, members carefully reviewed the historical trail documenting CCGA's previous review.

ACTION: **In the end, the Committee settled on the following approach and decided to formally request, that prior to resuming its review of the proposal, the proposers:**

- 1) **Update the section of the original proposal (dated April 25, 2007) that outlines a modified strategy for offering the proposed EPM curriculum;**
- 2) **Review the rest of the proposal carefully for other changes that may need to be made as a result of the modified strategy for offering the curriculum or as a result of the time that has elapsed since the preparation of the proposal; and**
- 3) **Submit the revised/updated proposal for review by the divisional Graduate Council prior to resubmission to CCGA.**

VII. SSPs Update and Outstanding Issues – Chair Goodhue

CCGA members considered the various issues associated with Self-Supporting Programs including teaching load questions; new modalities for existing programs; review of on-line iteration of an existing program; and discussed UCLA draft guidelines for SSP review and whether CCGA would like to endorse them as a template for circulate to other campuses and formation of a subcommittee to examine SSP funding relationships with host campuses.

DISCUSSION: Chair Goodhue discussed key carry-over issues from last year, including some outstanding policy questions between the Senate and the Provost about the appropriateness of new Senate conversion guidelines emanating 1) the extent to which newly proposed SSPs are truly self-supporting; and 2) the necessary steps involved in the conversion process, (e.g., do campuses get to keep the former state-supported program on the books once it has been converted to self-supported status or must it first disestablish/discontinue it prior to the proposed conversion?). Another key issue has to do with what is the appropriate CCGA review process for SSPs, (e.g., CCGA had proposed that local Graduate Councils would get annual reports on an SSP's financial performance that speaks to the issue above similar to the information to be provided to the Administration that is called for in the newly approved Presidential guidelines). Chair Goodhue asked for 1-2 volunteers to serve on a joint CCGA-UCPB subcommittee to investigate what actions the Senate could take appropriately within its purview to look at 1) the question of financial self-support – what does it mean in terms of the financial relationship of an SSP to its home campus, (e.g., Is there a tax per student or a percentage tax on SSP revenue? How does the SSP interface with the campus in terms of the financial arrangements, faculty resources, and university mission?); and 2) what information does the Senate need in order to assess SSP finances and the implications of on-going performance for the curriculum. Hilary Baxter suggested that CCGA might consider recommending to the Academic Planning Council adding language on program “conversion” to the Compendium. She also volunteered to share a copy of template of questions SSPs have to submit to UCOP prior to approval. Chair Goodhue also discussed the UCLA draft guidelines that CCGA might want to adapt as a template and disseminate to the campuses. Karen Gylys (UCLA) described the evolution of the UCLA guidelines and discussed some of the issues encountered. She invited comments and edits from the Committee on the draft.

ACTION: CCGA agreed to form a joint CCGA-UCPB subcommittee to follow-up on the above questions with UCPB members and divisional CCGA and UCPB committees. Bruce Schumm (UCSC) and Andrew Chisholm (UCSD) volunteered for the subcommittee.

VIII. Council Task Force on Competitiveness in Academic Graduate Student Support (CAGSS) Report and Discussion – Chair Goodhue

DISCUSSION: Chair Goodhue provided a brief overview on the CAGSS report and reviewed the charge of task force. She described the proposed areas of emphases for the report: 1) High and increasing tuition for Ph.D. students negatively impacts the teaching and research mission of UC; 2) UC financial offers are not competitive with those from comparison institutions in terms of the amount or type of support; and 3) High and increasing non-resident tuition for Ph.D. students exacerbates the effects of high and increasing tuition, and greatly handicaps the ability of UC to compete worldwide for the best and brightest.

IX. Systemwide Senate Review Items – Chair Goodhue

APM 670 – Health Sciences Compensation Plan

<http://www.universityofcalifornia.edu/senate/underreview/APM670RequestforSystemwideReviewandmaterials.pdf>

These changes were proposed after a targeted “management consultation” with relevant Senate committees and administrators; the changes clarify certain principles such as authority levels, and add language to guide the assignment of Academic Programmatic Units to conform APM 670 to APM – 700. Comments due December 5. Robert Raffai (UCSF) volunteered.

APM 668 – Negotiated Salary Plan

<http://www.universityofcalifornia.edu/senate/underreview/APM668SystemwideReviewRequestandmaterials.pdf>

New APM would allow a compensation model for general campus faculty similar to the health sciences compensation plan, which would provide the option for supplementing salary with non-state resources. Comments due December 5. Alan Buckpitt (UCD) volunteered.

SR 610 (Residency)

<http://www.universityofcalifornia.edu/senate/underreview/SR610systemwidereviewrequestandmaterials.pdf>

Comments due January 13. Donald Mastonarde (UCB) volunteered.

ACTION: As noted above, members were assigned to examine each more closely and lead full committee discussion in November and December.

X. Discussion of Issues at the Divisional Graduate Councils – Chair Goodhue and Members

CCGA members were asked to highlight and discuss important issues coming from their divisional Graduate Councils this year.

UCLA: Chair Goodhue and Karen Gylys briefed members on the anticipated proposal from the UCLA Anderson School that is currently undergoing local review.

Adjournment:

The meeting was adjourned at 4:00 p.m.

Attest: Rachael Goodhue, CCGA Chair
Prepared by Eric Zárate, Committee Analyst

CCGA 2011-12 Remaining Meeting Schedule:

November 1, 2011 – Lobby 1
December 6, 2011 – Lobby 1
January 3, 2012 – iLinc
February 7, 2012 – Lobby 1
March 6, 2012 – Lobby 1

April 3, 2012 – iLinc
May 1, 2012 – Lobby 1
June 5, 2012 – Lobby 1
July 3, 2012 – Lobby 1