

COORDINATING COMMITTEE ON GRADUATE AFFAIRS

Minutes of Meeting**Tuesday, May 3, 2011****10:00 a.m. – 4:00 p.m.****UCOP, 1111 Franklin Street, Oakland – Room 12322****Telephone: 510-987-9466**<http://www.universityofcalifornia.edu/senate/>**I. Chair's Report/Announcements/Updates – *Chair Jim Carmody***

- **April 27 Academic Council Meeting**

ACTION: CCGA agreed to send a letter to the President vis-à-vis Academic Council stating its concerns about fee increases on the quality of undergraduate education and its relationship to the evaluation of graduate teaching, suggesting possible models for graduate teaching and course evaluation. Student Rep. Karinna Hurley (UCD) and Prof. Sharon Farmer (UCSB) will draft a few sentences for the draft letter.

- **Conversion to SSP Document Revision**

ACTION: CCGA agreed to the revisions as discussed and to resubmit the document to Council in May.

- **April 29 Academic Planning Council Meeting**

Chair Jim Carmody and Director Todd Greenspan reported on APC's discussion of the revised SSP review guidelines. The MRU section of the Compendium has been redrafted and approved.

- **CCGA June 7 Meeting by Teleconference**

II. Consent Calendar

- Approval of the Agenda
- Approval of the April 5, 2011 Meeting Minutes

ACTION: The agenda and minutes were approved as noticed.

III. Announcements from the Academic Senate Leadership –

Dan Simmons, Academic Council Chair

Robert Anderson, Academic Council Vice Chair

Chair Dan Simmons commended and thanked CCGA for its really good work on the revision of the SSP review guidelines and associated policy issues and also on the new PSDT guidelines. He reported that the President is working on a five-year financing/ funding plan for the University that he plans to present to the Regents. He also discussed proposed financing models for the online education initiative for courses oriented primarily toward non-UC students. He noted that we have been consistent in stating that online courses are subject to customary Senate review processes.

Vice Chair Bob Anderson reported on proposed changes to overhead rates and expenditures for endowments and that CCGA will be involved in providing input from the Senate. He also reported on forthcoming recommendations coming from the joint Senate/ Administration Rebenching Task Force of particular interest to CCGA, e.g., graduate student allocation should be weighed at a higher rate relative to undergraduates due to higher cost of instruction; setting +10% floor for proportion of graduate student enrollment that would be tied to minimum number needed to teach undergraduates. He noted that it would be helpful to have data from the campuses.

IV. Announcements from the President's Office, Academic Affairs –
Hilary Baxter, Academic Planning, Programs and Coordination

Assistant Director Hilary Baxter reported that the Provost is considering subject to CCGA's approval, an exception to the requisite lead time and deadlines for the approval of new PDSTs by the Regents this fall. She also reported on the receipt of the Five Year Planning Perspectives from the campuses, copies of which will be shared with CCGA.

V. Proposed Graduate Degrees and Programs for Review

New
Item

A. Proposal for a Online Professional M.P.H. degree Program leading at UC Berkeley –
Chair Carmody

DISCUSSION: CCGA discussed its reservations about going forward with an expedited review.

ACTION: Ruth Mulnard (UCI) was assigned as Lead Reviewer. CCGA determined that it would not be possible to complete an accelerated review by fall 2011.

New
Item

B. Proposal for a Graduate Program leading to the M.S. degree in Biotechnology Management at UC Irvine – Chair Carmody

ACTION: Rachael Goodhue (UCD) was assigned as interim lead reviewer. (Note this is an SSP with a PDST component and will have to be re-assigned in the fall due to Rachael's transition to Chair next year.)

C. Proposal for a Graduate Program leading to the M.S. degree in Engineering Management at UC Irvine – Chair Carmody

ACTION: Mike Vanderwood (UCR) was assigned as Lead Reviewer. (Note this is an SSP with a PDST component.)

D. Proposal for a Master of Advanced Studies (M.A.S.) degree in Simulation-Based Engineering in the Department of Structural Engineering at UC San Diego – Lead Reviewers Christopher Kello (UCM) and Sue Carter (UCSC)

REPORT: Prof. Kello and Prof. Carter reported that they are awaiting a response to CCGA's prior concerns.

E. Proposal for a Graduate Program leading to the Master of Professional Accountancy (M.P.Ac.) degree at UC Davis – Lead Reviewer Dan Arovas (UCSD)

REPORT: Prof. Arovas reported that he has received one external review and expects two others to arrive shortly. He discussed issues that were raised by the reviewer and will follow-up with the campus on these.

F. Proposal for the UCLA Anderson School of Management to establish a new Executive M.B.A. Program in cooperation with the Universidad Adolfo Ibañez in Santiago, Chile – Lead Reviewer Rachael Goodhue (UCD)

REPORT: Prof. Goodhue discussed the campus response to CCGA's prior concerns. She will include a statement from CCGA in her final Summary Report on its concerns about over-load teaching and compensation issues (not unique to the UCLA program). She will also include a request for a program review to be conducted within four-year's time. She recommended CCGA approval at this time.

ACTION: After a brief discussion, CCGA voted (9-0-1) to approve the proposal contingent on the completion of a four-year review by the 2013-14 academic year.

G. Proposal for a Graduate Program leading to the M.S. degree in Biological Sciences and Educational Media Design at UC Irvine – Lead Reviewer Sue Carter (UCSC)

REPORT: Prof. Carter discussed the campus response to the concerns raised by the four external reviews. She is satisfied with the response and recommended approval at this time.

ACTION: After a brief discussion, CCGA voted (9-0-1) to approve the proposal.

H. Proposal for a Graduate Program in the Study of Religion leading to the M.A. and Ph.D. degrees at UC Davis – Lead Reviewer Christopher Kello (UCM)

REPORT: Prof. Kello discussed in detail the campus response to prior concerns raised by CCGA and the external reviewers. He is mostly satisfied with the response and recommended approval at this time.

ACTION: After a brief discussion, CCGA voted (9-0-1) to approve the proposal.

I. Proposal for a Graduate Program in Energy leading to the M.S. and Ph.D. degrees at UC Davis – Lead Reviewer Dan Arovas (UCSD)

REPORT: Prof. Arovas discussed the campus response to prior concerns raised by CCGA and the external reviewers. He was underwhelmed by the campus response and feels that the campus failed to address the central issues raised by CCGA. Prof. Arovas will draft letter to the campus on outstanding issues and reservations about the odd curriculum, lack of adequate response, information, relatively weak external reviews, evidence of industry support and market demand, and reasons why CCGA feels can not move forward at this time at this time with some. He will try to solicit additional reviews requesting comments on the key issues that have thus far been raised. CCGA also discussed option of approving the program as a designated emphasis as the evidence stands.

VI. Continued Discussion of On-line Graduate Degree Programs – Chair Carmody

CCGA members will review information gleaned from the campuses on the various issues associated with on-line graduate degree programs including teaching load questions; new modalities for existing programs; review of on-line iteration of an existing program; and others. As soon as practicable, craft a set of guidelines for the review of on-line graduate degree programs. These guidelines should be developed in such a fashion as to empower local Graduate Councils, with CCGA providing assistance as necessary.

DISCUSSION: Chair Carmody suggested that CCGA hold-off on developing guidelines until which time it has had a chance to review an on-line degree program proposal; CCGA concurred.

VII. Continued Discussion of Jointly Supervised Ph.D.s – Chair Carmody and Karen Glyls

A forthcoming campus proposal has raised procedural and policy questions regarding joint Ph.D. degrees between the University of California and foreign institutions wherein a UC graduate student receives supervision on his/her dissertation from a UC professor and a professor at another institution. CCGA will discuss issues relating to dual-university Ph.D.s.

DISCUSSION: Chair Carmody noted that in the context of this discussion, Rachael Goodhue will be meeting on Monday with representatives from the French consulate. He discussed the need for a way to facilitate the review and creation of such partnerships. Hilary Baxter noted that she is aware of two proposed joint programs on the books from the Campus Five-Year Perspectives. It was noted that there is a section in the Compendium for joint UC/CSU graduate programs. No further action was taken at this time.

VIII. Revision of CCGA Handbook – Vice Chair Rachael Goodhue

CCGA will continue its review of the CCGA Handbook and, as necessary, propose changes to better reflect current practices and implementing policies including recent updates made to the Compendium.

DISCUSSION: Prof. Goodhue discussed changes and comments from last time on Appendix I. There were no objections to the edits discussed. She will send the entire document for CCGA to review for next meeting.

IX. Discussion of Issues at the Divisional Graduate Councils – Chair Carmody and Members

CCGA members will be asked to highlight and discuss important issues coming from their divisional Graduate Councils this year.

***Santa Cruz:** Prof. Carter reported on UCSC vote on changes to policy on grading/narrative evaluations and that it would be helpful if CCGA members could send her testaments on the value of grades for graduate students. She also discussed issues related to growing and developing successful graduate programs at a time of declining faculty FTE.*

***Merced:** Prof. Kello questioned the logic of graduate NRT flow under the new funding streams model.*

***Davis:** Prof. Goodhue discussed issue of instructional titles for positions that teach and supervise graduate students. She asked what the practices/policies, appointment process, and titles used on other campuses (apart from local University Extension divisions).*

X. New Business

- Question about who would pay for external reviews of SSPs when they are conducted at the campus level as part of an effort to secure expedited review at CCGA?

DISCUSSION: Chair Carmody shared his opinion that the programs should pay for such reviews; CCGA opinions were varied. CCGA elected not to say anything further at this time.

Adjournment:

The meeting was adjourned at 4:00 p.m.

Attest: Jim Carmody, CCGA Chair
Prepared by Eric Zárate, Committee Analyst

CCGA 2010-11 Remaining Meeting Schedule:

June 7, 2011 – Room 5320

July 5, 2011 – Room 12322