

COORDINATING COMMITTEE ON GRADUATE AFFAIRS

Minutes of Meeting**Tuesday, January 6, 2009****10:00 a.m. – 4:00 p.m.****UCOP, 1111 Franklin Street, Oakland – Room 5320****Telephone: 510-987-9466 Fax: 510-763-0309**<http://www.universityofcalifornia.edu/senate/>**I. Chair's Report/Announcements – Chair Farid Chehab**

- December 17 Academic Council Update
 - Regent Eddie Island has been invited to attend the January 26 Council meeting.
 - Council rejected UCAF's request for 2-year term and permanent seat on Academic Council.
 - The call for nominations is out for next year's Academic Council Vice Chair; Chair Chehab suggested that CCGA could consider endorsing a single nominee; Chair asked members if they would support forwarding the nomination of Quentin Williams by CCGA; there were no objections.
 - No resolution has been reached on mid-year budget cuts; UC will be negotiating with the state its funding a portion of the UCRP contribution.
 - Proposed 2009-10 enrollment cuts call for reducing enrollment of new California resident freshmen by approximately 2,300 students systemwide and increasing transfer enrollments by about 500 students; graduate enrollment will remain at 2008-09 levels.
 - Council supported a 5-year time frame for the UC Education Abroad Program (EAP) to implement a self-supporting funding model; there is strong faculty support for repairing EAP rather than eliminating it altogether.
 - A preliminary discussion has surfaced to treat Summer Sessions as "self-supporting" for budgetary purposes; this would have huge implications for campus budgets.
 - Council endorsed moving forward the PDPE Subcommittee Report forward to the President.
 - Council supported CCGA forming a subcommittee to revise the Policy on Part-Time Self-Supporting Graduate/Professional Degree Programs.

II. Consent Calendar

- A. Approval of the Minutes from the December 2, 2008 Meeting
- B. Approval of the Agenda

ACTION: The agenda and minutes were approved with minor modifications.

III. Announcements from the President's Office, Academic Affairs

Steven Beckwith, Vice President for Research and Graduate Studies

Carol Copperud, Strategic Planning, Programs, and Accountability

Suzanne Klausner, Strategic Planning, Programs, and Accountability

Director Carol Copperud reported on the restructuring of Academic Affairs and indicated that we should know more about its future configuration in the coming weeks. She also reported that the President has conveyed to CPEC that pursuing establishment of a medical school at UC Merced at this time was not ideal and that a comprehensive program review of DANR (please define DANR) is set to commence in early-February.

IV. Graduate Support Funds and Accountability – Chair Chehab

ISSUE: Committee members were to ask their local Graduate Council for input 1) on the prioritization of new allocations for graduate student support and 2) on the accountability of the allocated funds. The enclosed report from the UCB Graduate Assembly was also discussed and taken into consideration.

DISCUSSION: The committee considered input received from campus Graduate Councils. There was general consensus for prioritizing funding for fellowships and block grants (UCSC did not support augmenting Block allocations however). There was some discussion as to whether or not this funding represents one-time funds/new funds from UCOP; CCGA members felt that the \$10M allocation should become permanent and cumulative; one member suggested that it would be helpful to create a flow-chart that illustrates the annual flow of these funds over the last 4-years; Director Copperud will follow-up on this with Mike Clune. Following a lengthy and thoughtful discussion, the committee voted to pass along the following comments for Council to consider incorporating into a follow-up letter to President Yudof: 1) Members unanimously supported the distribution of new funds for graduate students towards fees, stipends and tuition (including NRT) by whatever means the campuses choose to distribute; 2) CCGA urges that any allocation for graduate student support be incorporated into the permanent budget allocation at each campus so that it can be continuously made available to graduate students; 3) Justification for future additional funds should also be aimed at increasing the competitive recruitment packages of graduate students, taking into account the elevated cost of living in California and the competitiveness for graduate students from other universities in the state; 4) CCGA urges that funds for graduate students ought to represent new allocations rather than a reshuffling of existing resources and not be at the expense of cuts from other forms of graduate student support; 5) On the issue of accountability, CCGA recommends that Graduate Deans in consultation with their EVCs, be responsible for reporting annually to their divisional Graduate Council or Divisional Senate on the expenditure of these funds on their respective campuses.

ACTION: Members voted (9-0-0) to support the above recommendations on how the money should be spent and accounted for.

**V. Proposed Policy on Part-Time Self-Supporting Graduate/ Professional Degree Programs –
Chair Chehab**

ISSUE: In December, CCGA concluded that this policy, which was established in 1996, is currently outdated and requires major revision and requested direction from council on how to proceed. Academic Council approved that a CCGA subcommittee draft a revision of the 1996 policy in consultation with Director Copperud.

DISCUSSION: The aim of the subcommittee is to revise the policy and to craft a corresponding Senate Regulation by the end of June in consultation with Carol Copperud; the subcommittee plans to meet by tele-conference at least once between meetings after mid-March; there was some discussion on the need to revise the 1996 policy and whether the questions raised by Provost Hume can be appropriately answered by CCGA alone and that the formation of a task force with CCGA participation would be better equipped to complete this task. Chair Chehab recommended the CCGA subcommittee approach as a matter of practicality. Carol suggested that these concerns could be addressed by defining the scope of the review in such a way that it does not preclude future consideration of the larger question of what this means for UC. Chair Chehab asked for volunteers. Chair Chehab (as the lead), Jim Carmody, Ken Rose, Lowell Gallagher, John Sutton, Carol Copperud; and a UCPB member were named to the subcommittee. It was noted that members Gallagher and Sutton would be available to participate after mid-March. Chair Chehab will confer with the UCPB chair re: UCPB's participation on the subcommittee.

ACTION: CCGA agreed to form a subcommittee with the modified charge of producing a document limited in scope to serve as a starting point for the Senate's future consideration of

the larger UC policy implications associated with Part-Time Self-Supporting Graduate/ Professional Degree Programs and to kick-off the subcommittee at the February CCGA meeting with a discussion of 3-4 questions selected by Chair Chehab from the Academic Affairs' Report prepared by Ami Zusman for CCGA

VI. Proposed Fee Policy for Graduate Student In Absentia Registration – Chair Chehab and Dean Jeff Gibeling (UC Davis)

ISSUE: Ongoing discussion with Graduate Dean Jeff Gibeling regarding a modification of the initial proposal for In Absentia Registration. At its last discussion, CCGA proposed that the policy be approved for 3 years and that its renewal be contingent on a report that the policy is working. Also, Dean Gibeling was to obtain additional information from the campuses to fill out the Table on 2004 Enrollment Lapses and In Absentia Registration.

DISCUSSION: Chair Chehab summarized the development of this issue over the last year and where we stand. Dean Jeff Gibeling is continuing to gather data from the campuses and hopes to rejoin the CCGA discussion of this issue in February. Chair Chehab expressed his belief that CCGA should forward this issue to Council once we have information needed to address questions previously raised by Council. Members felt that there was sufficient information to move forward this proposal.

ACTION: Chair Chehab will confer with Dean Gibeling on any additional data that has come in and/or if there is sufficient to move forward at this point and draft final report in consultation with Dean Gibeling.

VII. Academic Certificates Memo – Chair Chehab

ISSUE: In December, CCGA voted to require that 1) all new and existing SR735-certificate programs (those with independent admissions process, stand-alone graduate programs) be reviewed and approved by CCGA; and 2) non-SR735-compliant certificate programs be reviewed and approved by the local Graduate Council and Divisional Senate.

DISCUSSION: Chair Chehab highlighted revisions to the latest version of the letter and asked members for any comments or suggested changes.

ACTION: The committee supported forwarding the revised letter to Council as modified.

VIII. Proposal for a New School of Nursing at UC Davis – Lead Reviewer John Sutton (UCSB)

ISSUE: Members were asked to discuss the proposal and the review provided to CCGA from UCSF's School of Nursing.

DISCUSSION: John Sutton provided an overview of the proposal and highlights from his draft report as well as comments from a review of the proposal by the UCSF School of Nursing. He discussed concerns regarding the student to faculty ratio and CCGA purview to review the school's graduate programs as they are developed in the future. He recommended that CCGA approve the revised proposal and pass along the above concerns and along with support for the increasing 8:1 student to faculty ratio.

ACTION: The committee voted (8-0-1) to approve the revised proposal to establish the School of Nursing to and pass along CCGA's concerns associated with the future development of the School's graduate programs.

IX. Proposal to Establish a Department of Teaching, Curriculum, and Professional Development at UC Santa Barbara – Chair Chehab

ISSUE: CCGA received a request from UCSB inquiring about whether the new Department of Teaching, Curriculum and Professional Development (TCPD) could offer the M.A/Ph.D. in

Education jointly with the Department of Education and whether this dual department/single degree would require Systemwide or divisional approval.

DISCUSSION: Chair Chehab provided an overview and historical background of the proposal as well as the primary issues before the committee – the potential impact on the graduate program (the establishment of a department is a local issue). There was a lengthy discussion as to whether or not changes in curriculum alone constitute sufficient grounds for establishing a new graduate program and under what conditions a program would generally come to CCGA for review. The committee concluded that the program should be reviewed by CCGA's normal review process based on the proposal's stated intent "to establish a new department housing a new program and that incorporates the heretofore autonomous Teacher Education Program..." and CCGA's understanding of the independent admissions processes of the two programs

ACTION: CCGA member John Sutton volunteered to informally transmit the outcome of CCGA's discussion to UCSB and request clarification from the proposers on the TCPD admission procedures.

X. Proposed Program Name Change: Bioinformatics M.S. and Ph.D. to Bioinformatics and Biomolecular Engineering M.S. and Ph.D. at UC Santa Cruz – Chair Chehab

ISSUE: In December, members felt that the proposed name signals a fundamental change in the nature of the Bioinformatics graduate degree program and requested additional information from the campus to aide CCGA in its review. CCGA will discuss the requested name change at its first meeting following the receipt of the above information.

ACTION: Agenda for next meeting pending receipt of additional information from UCSC. Member Sue Carter volunteered to pass along information relevant to the issues raised by CCGA to the Vice Provost.

XI. Proposed Degrees and Programs for Review

A. Proposal for a Joint Doctoral Program in Geophysics (Earthquake Sciences and Applied Geophysics) between UC San Diego and San Diego State University

ACTION: Ken Rose (UCSB) was assigned as Lead Reviewer.

B. Proposal for a Ph.D. degree program in Communications at UC Davis

ACTION: Liz Watkins (UCSF) was assigned as Lead Reviewer.

C. Proposal for a Joint Doctoral Program in Evolutionary Biology between UC Riverside and San Diego State University – Lead Reviewer Lowell Gallagher (UCLA)

REPORT: Prof. Gallagher shared his initial impressions of the proposal; he has solicited reviews from nine institutions and is awaiting responses.

D. Proposal for a Master of Science degree program in Science and Technology Studies in Medicine at UC San Francisco – Lead Reviewer David Bates (UCB)

REPORT: Prof. Bates was not in attendance having completed his term in December. Analyst Zárte will contact him regarding transitioning this review to Ira Tager, the spring Berkeley representative (contingent on Prof. Tager agreeing to take on this review).

- E. Proposal for an Interdepartmental Graduate Program leading to the M.S. and Ph.D. degrees in Materials Science and Engineering at UC Riverside – Lead Reviewer Jim Carmody (UCSD)**

REPORT: Prof. Carmody reported that he expects to have 2 internal and 2 external reviews by the end of the month.

- F. Proposal for a Master of Advance Studies degree program (M.A.S.) in International Relations at UC San Diego – Lead Reviewer Liz Watkins (UCSF)**

REPORT: Prof. Watkins reported that she is nearly done with the review and is waiting for one more review. She shared highlights from the other four reviews which were uniformly positive and expects to have report ready for the March CCGA meeting.

- G. Proposal for a joint UC San Diego/SDSU Ph.D. degree program in Engineering Sciences (Bioengineering, Electrical and Computer Engineering and Structural Engineering) – Lead Reviewer Valerie Leppert (UCM)**

REPORT: Prof. Leppert was not in attendance; she reported by email that she expects to receive all program reviews by the end of February for discussion at the March meeting.

- H. Proposal for a M.S./Ph.D. degree program in Technology and Information Management at UC Santa Cruz – Lead Reviewer Jang-Ting Guo (UCR)**

REPORT: Prof. Guo reported that he has received 4 reviews; the Stanford, George Mason, and UCSB reviews were uniformly positive; the UCSD review was less so with serious concerns. He indicated that he will need a little more time to review the reports and the proposal and before rendering a recommendation; he will start drafting a letter summarizing mostly minor concerns for UCSC in time for discussion at the February CCGA meeting.

- I. Proposal for an Interdisciplinary Graduate Program in Management leading to M.A./Ph.D. degree at UC Riverside – Lead Reviewer Sue Carter (UCSC)**

REPORT: Prof. Carter reported that she has received 3 of 4 reviews and needs to solicit a fourth letter which didn't pan out. She shared highlights from the 3 reviews, which were mostly positive with varying concerns expressed regarding the necessity of the Master's program, nature of the comprehensive exam, and research assistantships. She will work on soliciting 1 more external and 1 more internal review.

- J. Proposal for an Interdisciplinary Graduate Program in Computational Science, Mathematics, and Engineering leading to M.S. degree (Computational Science) at UC San Diego – Lead Reviewer Andre Knoesen (UCD)**

REPORT: Prof. Knowsen shared highlights from the 2 external and 2 internal reviews. Serious issues were raised in all of the reviews including: more emphasis needed on interdepartmental student interaction; 8-year wait to evaluate program's success; cookie-cutter quality to program design; and questionable value to UC system. Prof. Knowsen will draft a letter summarizing the above issues raised that CCGA would like see addressed by UCSD.

- K. Proposal for a Master of Professional Accountancy degree program (M.P.Ac.) at UC Berkeley – Glen Mimura (UCI)**

REPORT: Prof. Mimura reported that he is close to completing his review; he will draft a letter requesting clarification on a number of issues raised by the reviewers.

XII. New Business

XIII. Executive Session (members only)

The meeting was adjourned at 3:45 p.m.

Attest: Farid Chehab, CCGA Chair
Prepared by: Eric Zárate, Committee Analyst