

**COORDINATING COMMITTEE ON GRADUATE AFFAIRS  
MEETING MINUTES – JANUARY 2, 2013**

Present: Present: Ruth Mulnard (Chair), Donald Mastronarde (Vice Chair), Jutta Heckhausen (UCI), Ari Kelman (UCD), Valerie Leppert (UCM), Joseph Nagy (UCLA), Kwai Ng (UCSD), Martin Olsson (UCB), Bruce Schumm (UCSC), Youngho Seo (UCSF), Michael Vanderwood (UCR), Matthew Gorlick (Student Representative-UCLA), Robert Powell (Council Chair), William Jacob (Council Vice Chair), Eric Zarate (Committee Analyst), Consultant Hilary Baxter. Guest Tyrus Miller.

**I. Chair's Reports/Announcements/Updates**

December 12 Academic Council Meeting

Chair Mulnard informed the committee that the highlights of the last Academic Council meeting were the discussion on rebenching and the exchange of ideas with Regent Keiffer, who had been invited to attend that meeting.

December 10 PDST Task Force Meeting

Chair Mulnard observed that Provost Dorr has the PDST Task Force on a rapid trajectory, meeting more often than originally planned, and in-person. Discussion has focused largely on the differences between policy and guidelines, and how PDST programs relate to SSPs. Chair Mulnard stated that each campus has its own policy on returning fees to the professional schools from which they are generated. The Task Force debated whether there should be more consistency in the process and if it should perhaps be overseen by the Office of the President.

December 14 Budget Call

Vice Chair Mastronarde reported that the Office of the President is having very exacting discussions with the governor and the Department of Finance. The overarching message is that UC should lower its fiscal expectations. More detail will be available after the governor releases his budget on January 10. Vice Chair Mastronarde stated that the governor is very concerned about tuition and compensation issues; he prevented tuition increases at the last Regents' meeting and has indicated that he would not like to see across-the-board salary increases. The Governor challenged the long-range vision embedded in OP's budget request as based on unsustainable budgetary assumptions.

Vice Chair Mastronarde remarked that there has been some consternation regarding a report put out by the Legislative Analyst's Office on UC faculty recruiting and retention, which was based on data from a few years ago and finds that UC's salaries and benefits are competitive and faculty recruitment and retention are not problems. Academic Council Chair Powell suggested that it would be best not to call attention to the report in that it would only boost its profile and perceived credibility.

In closing, Vice Chair Mastronarde commented that at the last Academic Council meeting a serious concern was raised concerning composite benefits rates that are being adopted in the new UCPATH payroll system. While new categories have been created, there are still problems with the latest scenarios. The next meeting will provide more information and detail.

COGD Conference Call Report

Professor Kelman observed that the COGD call was extremely brief and was centered around the rollout of UCPATH. Considerable frustration was voiced, with campuses expressing concern as to whether their procedures would be compatible with the rollout timeframe and if the process might result in a disruption in payment of UC salaries.

Professor Kelman explained that UC Day in Sacramento might be rescheduled because the UC Governmental Relations office felt that discussions around budgeting were going to be radically changed due to the Democratic super majority in the legislature.

#### December 19 Academic Council Conference Call

Chair Mulnard explained that the conference call was very brief and focused on the rebenching memorandum that Academic Council Chair Powell had drafted to go to Provost Dorr. Ultimately, it was decided that the topic would be discussed again after the first of the year. Chair Mulnard explained that when the memorandum is refined, she will send it to the committee.

#### Upcoming Meeting Schedule

Chair Mulnard remarked that the committee has five more meetings scheduled, all of which are meant to be in-person, convened meetings. Also, an ANR task force committee is being reactivated and Vice Chair Mastronarde has agreed to commit to two years of membership on this task force; he will provide the committee an update after next week. Chair Mulnard observed that committees are increasingly choosing to meet in person rather than by conference call.

### **II. Consent Calendar**

#### **A. Approval of the Agenda**

**ACTION: Members approved the agenda.**

#### **B. Approval of the Meeting Minutes of December 5, 2012**

Chair Mulnard noted that the minutes were not yet completed, and that Analyst Zarate would send them out in the next few days via email.

### **III. Proposed Graduate Degrees and Programs for Review**

#### **A. Proposal for a Program of Graduate Studies in Pursuit of the Degree of Master of Technology at UC Santa Barbara**

Professor Heckhausen agreed to lead the review of the proposal. Analyst Zarate will send her the materials.

#### **B. Proposal for a Graduate Program leading to the M.S. degree in Pharmaceutical Chemistry at UC Davis**

Professor Seo stated that this is an extension of the program's bachelor's degree into a master's, and that it does not require any new courses. The proposal included letters of support from pharmaceutical industry contacts in the Bay Area. Professor Seo remarked that he contacted five reviewers: two internal to UC and three external. The two UC reviewers have agreed to respond to the proposal by the end of January, and Professor Seo plans to report at the February meeting of CCGA.

#### **C. Proposal for a Graduate Program leading to the M.S. degree in Games and Playable Media at UC Santa Cruz**

Professor Olsson stated that he had commitments for two external and two internal reviews but has yet to receive them. Chair Mulnard informed him that she could suggest faculty from Irvine if the internal reviews did not materialize.

#### **D. Proposal for a Graduate Program leading to the Ph.D. in Art History at UC Riverside**

Professor Nagy informed the committee that he secured internal and external reviews. The letters included in the review have caused professor Nagy to consider contacting the department at UC Riverside to ask for responses to the points they raise. Both letters are somewhat hesitant about supporting the proposal; Professor Nagy posted them to the CCGA website for others to

review. The letters expressed concern about the number of potential jobs for art historians and whether another art history PhD program is warranted.

**E. Program for an M.S. in Healthcare Administration and Interprofessional Leadership at UC San Francisco**

Professor Schumm remarked that he had received some very strong letters, and was awaiting one more from Courtney Lyder, dean at the UCLA School of Nursing. Professor Schumm emailed UCSF over a month ago regarding some issues raised in the letters and also SSP costs, the financial aspects of the program, and the disestablishment of the existing master's degree program that this program is intended to replace. That email has not yet been answered; however Professor Schumm is confident that the program will be approved; all three reviews were quite positive.

**F. Proposal for a Self-supporting Master of Finance Program at UC Riverside**

Vice Chair Mastronarde stated that he compiled a list of queries after the last CCGA meeting and sent them to the proposers who responded rapidly and in detail. He expressed satisfaction with their reply, but is still awaiting external reviews. The internal reviews are on SharePoint along with the responses from the proposers.

Professor Schumm and Chair Mulnard commented on the mention of needed FTEs and suggested that the proposers commit to providing adequate faculty for the program.

A member of the committee asked if the proposals could be loaded on SharePoint. Chair Mulnard stated that she has asked Analyst Zarate to put all of last year's completed proposals into a separate folder and set up a new folder for this year. As a committee, CCGA is not supposed to rely just on the lead reviewer; all committee members are supposed to look at the proposals and give input.

**IV. Announcements from the President's Office, Academic Affairs**

Interim Director Hillary Baxter raised some points regarding PDST. She noted that Regents' Policy 3103 deals with professional degree supplemental tuition. Provost Dorr said that an initial revision of 3103 would be sent out for review. Discussion also centered around the elements that constitute a professional degree. An increasing number of programs are being categorized as professional degrees due partly to the need for supplementary resources, and partly to the increasing specialization – particularly at the master's level – of a host of disciplines that have applied areas of study that didn't exist previously.

Ms. Baxter informed the committee that Ralph Wolff, the president of WASC, will be retiring as of June. She noted that WASC has undergone many changes in staffing and that these may affect its ability to keep pace with the accreditation revisions it plans to approve in February.

Ms. Baxter mentioned an item that will be on the Regents' agenda in March: Academic Efficiencies. The Regents feel that they are familiar with a considerable number of administrative efficiencies put forth by the University, but that they have not heard many reports about any academic efficiencies that have been achieved or that are planned. The item arose in part as a response to the governor's and the Board's interest in faculty workload; Governor Brown asked if it be possible for faculty to teach one more class each. The Provost does not want to make this an item on faculty workload, and Vice Provost Carlson is going to work with the Senate in the review, revision, and preparation of the item. Ms. Baxter welcomed any suggestions from the committee on the item and stated that there would be more to report next month.

**V. Consultation with the Academic Senate Leadership**

Academic Council Chair Powell remarked that there would not be a faculty pay increase by January 31 unless it is voted on by the legislature very quickly. Furthermore, it is extremely unlikely there will be one starting April 1. There is a small chance that there will be an increase on June 1 of 1.5 percent.

Chair Powell said that he was fairly certain that there would be a salary increase for the 2013-14 year. The crucial element at this time is whether to rebuild the salary scales; he stressed that it is very important that individual campus committees take time to discuss the issue.

The University is developing a long-range enrollment plan for the campuses. The draft template was sent to the campus administrations, and they have expressed concern that it has too much detail. Chair Powell urged the committee members to make sure that their campus Senates were engaged and involved in the process; input on the campus level will be key.

Academic Council Vice Chair Jacob informed the committee that the composite benefits situation continues to move slowly. The main sticking point is the issue of summer salaries. OP is negotiating with the federal government, which is unaccustomed to this type of arrangement. The Senate should know the outcome by the end of January.

Chair Powell remarked that one more meeting in Sacramento is scheduled with BOARS; he expressed concern that staffing shortages would prevent him from scheduling the three meetings in Sacramento that he wanted. During the upcoming meeting, he intends to put forward a compelling case for academic PhD programs and the University's outstanding professional degree programs

## **VI. Program Reviews**

### **A. Irvine: Request to Change the Name and Degree Title of the Pharmacology and Toxicology Graduate Program to the Pharmacological Sciences Graduate Program**

Professor Heckhausen noted that this request was for a simple name change; the previous term is too specific to represent the breadth of the program, and is also no longer accurate. The committee discussed the issue and voted on the request via iLinc.

**ACTION:** *This request was approved.*

### **B. Merced: Request to Change Name of a Graduate Group**

Professor Leppert stated that she had submitted a proposal for a program name change for UC Merced, but it was not on the agenda. Chair Mulnard asked Analyst Zarate to forward the proposal to the committee during the meeting so that members could review it and action could be taken. The materials were forwarded.

Professor Leppert stated that this request was related to an emphasis program under the IIGP, and in the past, CCGA has simply wanted to be notified of the change. When it opened, UC Merced had an umbrella program that was approved by CCGA. The Individualized Interim Graduate Program has several emphases under it which are operating as if they are graduate programs.

**ACTION:** *This request was approved.*

## **VII. Systemwide Senate Review Items**

### **A. Proposed Open Access Policy**

Vice Chair Mastronarde stated that the policy materials give an excellent explanation and reflect a thorough process of consultation. He stated that he was in favor of the policy, but asked if it might impact graduate students adversely.

Professor Schumm explained that graduate students and post-doctoral students could be sole authors or leading authors; some graduate students do not need to write a thesis because they are lead authors.

A committee member remarked that the policy constitutes an agreement between the Academic Senate and the California Digital Library and applies to members of the Senate but not post-doctoral students if they are sole authors. The committee voiced the opinion that the Library should be asked if the policy should be applied to post-doctoral students.

**B. Final Review of Proposed Revised APM 015 – Faculty Code of Conduct**

Approximately two years ago, the Academic Council adopted a resolution proposed by the Committee on Academic Freedom to recommend revising the language of sections 010 and 015 of the APM to protect faculty when they participate in governance; the administration proposed a change in APM 016 to subject violations of University policy to administrative sanctions. The proposed amendment to 016 has been dropped; the amendment to 010 was deemed non-controversial. This final proposal concerns only 015. Professor Heckhausen remarked that she did not think the proposal was relevant to graduate education. Chair Mulnard agreed that the committee would pass on the issue.

**VIII. Discussion and Input from CCGA on SSP Policy Revisions**

Chair Mulnard informed the committee that she had relayed to Academic Senate Chair Powell the committee's concerns regarding Provost Dorr's seemingly conflicted views regarding SSPs and the continued decrease of state support. The Provost had stated at the December meeting of CCGA that since the state cannot provide the support it has in the past, any program that can justify and successfully operate a SSP should do so either through conversion or through the addition of new programs. Chair Mulnard stated that Provost Dorr invited the committee to provide as much input on the SSP policy revision as possible.

The committee discussed various aspects of the proposed policy revisions, including the distinction between SSPs and professional degree programs with supplemental tuition and the amount of return-to-aid. Chair Mulnard asked members to closely review the comments that Vice Chair Mastronarde had compiled. She stated that she would like the committee members to circulate the Vice Chair's document and add additional concerns; she would then submit it to Provost Dorr for further consideration by the Academic Planning Council.

**IX. CCGA Discussion on Academic Efficiency**

Professor Kelman asked Interim Director Baxter if her office had noticed the *Wall Street Journal* article about the slow but steady increase in the size of administration at public universities, including the University of Minnesota, over the past 20 years. She responded that she had seen the article, but would like to re-read it and possibly talk with someone from the University of Minnesota to learn its response to the article. Professor Kelman stated that he curious to know if the teaching load at UC has gone up or down. His experience at Davis is that faculty have the same basic teaching load but are teaching many more students than they did a few years ago.

Ms. Baxter stated that the University has data related to student credit hours in its accountability report, which compares 2004-05 through 2009-10. She said that she would send the committee a link to accountability report. She observed that it is difficult to communicate information about academic efficiencies to the Board in a way that is viscerally compelling. The Board needs to be made to understand that a good deal of teaching – particularly with graduate students – is not captured in traditional metrics. Also overlooked are the two other components of faculty time: research and service. The Provost is going to present these broad fundamental points to the Regents and use the data to show the workload increases that have already taken place. Ms. Baxter explained that the written item will probably go into a fair amount of detail that won't be covered in the presentation itself.

Professor Leppert observed that WASC's new accreditation requirements are increasing workload on faculty as well. She offered that the National Advisory Committee on Institutional Quality and Integrity (NACIQI) website has posted several letters from the president of Princeton and other university leaders

*CCGA meeting minutes – January 2, 2013*

quantifying the impact in terms of workload; that information might be helpful in terms of getting an estimate of the UC workload increase resulting from the WASC accreditation changes.

Professor Schumm noted that a lot of the highest quality teaching that he does is directly connected to research; if he is required to spend more time teaching lower or upper division didactic classes, the quality of his overall contribution to UC and the State of California will be reduced.

Chair Mulnard told Ms. Baxter that the committee would be happy to provide comment on any materials she might have ready by the end of January. Ms. Baxter responded that she would try to have something for their review by that time.

**X. New Business**

There was no New Business.

**XI. Executive Session**

No minutes were taken for this portion of the meeting.

The meeting adjourned at 4:00 p.m.

Attest: Ruth Mulnard, CCGA Chair

Prepared by Fredye Harms, Committee Analyst