

**COORDINATING COMMITTEE ON GRADUATE AFFAIRS  
ANNUAL REPORT 2006-2007**

**TO THE ASSEMBLY OF THE ACADEMIC SENATE:**

The Coordinating Committee on Graduate Affairs (CCGA) met a total of eight times during the 2006-2007 academic year (the February and July meetings were cancelled).

**Reviews of Proposed Graduate Degree Programs**

One of CCGA's primary responsibilities is to review all campus proposals for new graduate degree programs. A total of 14 proposals were forwarded to CCGA for review throughout the academic year; seven proposals were approved. The following table is a summary of actions of these proposals as of August 2007.

<b>Campus</b>	<b>Program Proposed</b>	<b>Lead Reviewer</b>	<b>Date Received</b>	<b>Date Approved</b>	<b>Disposition</b>
UCD/CSU Fresno	Joint Doctorate in Forensic and Behavioral Sciences	Bruce Schumm	4/12/2005	4/3/2007	Revised proposal resubmitted June 2006; re-review; renamed; approved.
UCD	Masters of Science in Environmental Policy and Management at UC Davis	Pending 10/2007 meeting	6/19/2007		Under review.
UCI	Master's and Ph.D. Degrees in Computer Science	Ömer Egecioglu	10/3/2006	11/7/2006	Approved pending suggested changes.
UCI	Masters of Public Health	Farid Chehab	6/19/2007		Under review
UCM	Graduate Program Leading to M.S. and Ph.D. Degrees in Environmental Systems	Farid Chehab	4/3/2007		Under review.
UCR	M.A./Ph.D. in Ethnic Studies	Donald Brenneis	1/9/2007		Under review.
UCR	Program of Graduate Studies in Music for the Doctor of Philosophy Degree	Roger Savage	1/9/2007	6/19/2007	Approved.
UCR	Interdepartmental Graduate Program Leading to M.S. and Ph.D. Degrees in Bioengineering	Farid Chehab	5/9/2006	12/5/2006	Approved.
UCSB	M.A. and Ph.D. Degrees in Feminist Studies	Tyrus Miller	6/19/2007		Under review.
UCSC	Program of Graduate Studies in Film & Digital Media for the Ph.D. Degree	Shrinivasa Upadhyaya	3/6/2007		Under review.
UCSC	Program of Graduate Studies in Visual Studies for the Ph.D. Degree	Michael Hanemann	5/1/2007		Under review

UCSC	M.S./Ph.D. Degrees in Statistics and Stochastic Modeling	David van Dyk (alt)	6/6/2006	11/7/2006	Approved.
<b>Campus</b>	<b>Program Proposed</b>	<b>Lead Reviewer</b>	<b>Date Received</b>	<b>Date Approved</b>	<b>Disposition</b>
UCSD	Combined Five-Year Degree Program: B.A./M.A. in International Studies	Albert Stralka	5/9/2006	1/9/2007	Approved.
UCSF/CSU Fresno	Joint Doctorate in Physical Therapy (DPT)	Reen Wu	5/9/2006	11/7/2006	Approved.

CCGA developed and worked on a number of initiatives related to graduate education over the course of the 2006-07 academic year:

### **Graduate Student Independent Course Responsibility**

Both CCGA and UCEP received system-wide feedback on their joint CCGA-UCEP memo, *The Role of Graduate Students in University Instruction*. A CCGA-UCEP subcommittee was formed, which worked through the second half of the year to bring forward a revised Memo, which was approved by both committees and sent to and received by the Academic Council at its July 2007 meeting.

This revised Memo proposes guidelines and policies governing the roles played by graduate student instructors at the various levels at which they are employed. The Memo recommends changing the ‘Conditions for Employment for Teaching Assistants,’ which lists the working titles for teaching assistants (TAs) in [Section 410-20](#) of the Academic Personnel Manual (APM). Specifically, the proposed language relieves the restriction on teaching the entire enrollment of a class, while retaining the requirement that the class and its evaluative rubrics be designed, closely overseen, and largely delivered by a faculty member. While the Memo acknowledges that graduate student instructors should and can assume greater degrees of responsibility for the development and delivery of University courses, it insists on faculty oversight. The Memo also prohibits graduate student instructors from taking on an instructional role (including TA) for which the student instructor can influence the grade or other recorded assessment of another graduate student’s performance, unless faculty oversight of the assessment process is direct enough to prevent any semblance of conflict of interest. While the Memo does not restrict graduate students teaching graduate courses, it requires Senate approval for each offering of a graduate course utilizing a graduate instructor. If a graduate student has the appropriate instructional experience and qualifications, the Memo allows graduate students to hold one of the temporary instructional titles of APM-110-4 (14) for the purpose of delivering a specific course if deemed appropriate by the respective division. Likewise, postdoctoral scholars are still eligible to act as instructors of record for any course offered for campus credit, but are to be appointed to the appropriate teaching title during the period of instruction. CCGA and UCEP propose that these policies apply equally to all State-supported instruction, whether offered during the regular or summer session. Finally, both CCGA and UCEP acknowledge that both Senate regulation 750 and APM 410-4 will need to be revised, and propose revised language for both.

### **Non-Resident Tuition**

CCGA applauded recent actions eliminating the last 25 percent of non-resident tuition (NRT) upon advancement to candidacy, as well as a tracking mechanism that will allow NRT funds to be tracked once they are return to the respective general funds of the campuses. However, members remained concerned about NRT, and its deleterious effect on the University’s graduate enterprise and its competitiveness with other peer institutions. Members also made inquiries at their respective divisions for data on the following: 1) the amount

of money generated from NRT; and 2) the amount of this money that is going towards graduate student stipends. However, the committee was only moderately successful in gathering this data.

### **Senate Regulation 694/695**

In November, CCGA submitted a proposal to Academic Council revising Senate regulations (SRs) 694 and 695 in response to growing concerns about residency in graduate programs that are conducted partially or fully off-campus and/or on-line. Members proposed the following: In SR 694, the participation of University Extension in off-campus instruction was clarified; Senate oversight for programs that shift curriculum between on- and off-campus delivery, or between conventional and electronic delivery is also established. A newly proposed SR 695 provides a structure that ensures that electronic instruction lives up to UC standards, and sets forth how electronic instruction will satisfy residency requirements. CCGA received Academic Council's comments in the spring; a subcommittee has been formed with a response expected by fall 2007. It is expected that CCGA will collaborate with UCEP and ITTP (the University-wide Senate committee on [Information Technology and Telecommunication Policy](#)).

### **Fee Levels for Self-Supporting Professional Degree Programs/Differential Fees**

Members received and reviewed the UCOP report, *Comparison of Students in Self-Supporting Graduate Degree Programs with Students in Self-State-Supported Graduate Degree Programs*. CCGA found that for the most part the fee structures associated with these programs are reasonable and appropriate. That said, members remain concerned about the exclusionary effects of programs in some fields, especially those that do not have high rates of compensation, such as nursing, public health, and education. Regarding differential fees, the committee requested a UCOP report on differential fee programs by January 1, 2008.

### **Ed.D. Re-Review Process**

Since the passage of SB 724, which granted the California State University (CSU) system authority to offer the Ed.D. independently, CSU has already pulled out of some UC-CSU joint Ed.D. programs; it is probable that CSU will pull out of others. Especially in cases where a CSU withdrawal will significantly weaken an existing joint Ed.D. program, CCGA is requiring an expedited re-review of such reconfigured Ed.D. programs. Towards that end, members drafted a set of Ed.D. re-review procedures. That draft, finalized in January 2007, laid out two types of reviews—Class I and Class II. A Class I review is one in which the academic goals of the original proposal can still be met with the new configuration; it would only be reviewed internally by CCGA. A Class II review is essentially a review of a new program proposal; it would be subjected to a full external review.

### **Certificate Programs**

Prompted in part by a divisional request, the committee began a review of the certificate program review process. A subcommittee has been formed; members expect to issue a report sometime in the 2007-08 academic year.

### **Interdepartmental Program Bylaw Requirement**

Members took up the issue of interdepartmental program (IDP) governance, noting that IDPs tend to be underfunded and often lack clarity with respect to self-governance. An IDP is a graduate degree granting program that is not offered by a single department, but administered by a group of faculty who are constituted for that purpose, and whose governance lies outside that of any single department. Given this loose governance structure, members felt that bylaws are necessary – especially with regard to faculty voting rights and privileges. Subsequently, CCGA now requires the inclusion of bylaws for all new IDP program proposals; existing IDPs must comply with this requirement by adopting bylaws by the time of their next regular Academic Senate review.

## **UC Merced/IGP**

The committee received its annual interim graduate program (IGP) briefing in December. The IGP umbrella authority, which CCGA approved in 2003, allows UCM to create new graduate groups and eventually individual graduate programs within those groups in an expedited fashion. UCM Alternate Valerie Lepp explained that the emphasis of the IGP has been on proto-graduate groups. Under the auspices of the IGP, CCGA approved the Graduate Group in Biological Engineering and Small-Scale Technologies (BEST), a Ph.D. in Physics and Chemistry, and the Proposal for the Development of a Graduate Program leading to M.S. and PhD Degrees in Mechanical Engineering and Applied Mechanics (MEAM). Members also agreed that the IGP would remain in place for at least one more year and could be extended on a year-by-year basis after that.

## **UCR&J Residency Requirement Informal Inquiry**

Prompted by a memorandum of understanding between UCI and the Consiglio Nazionale Delle Ricerche, Istituto di Cibernetica “Edoardo Caianiello” in Italy, CCGA made an informal inquiry to UCR&J for an interpretation of the residency requirements in SRs 682 and 694. Under SR 694, UCR&J ruled that if a program is one year long, a student must spend at least one-half year in residence. Moreover, as the length of the program increases, the minimum residence increases. So in a two-year program, a student must spend at least one year in residence. Under SR 682, UCR&J ruled that with the exception of the shorter residence requirements allowed by SR694.B, all students must spend at least one year in residence. CCGA will request that UCR&J make this ruling formal; the Irvine Graduate Council was also informed of this ruling.

*CCGA considered a number of system-wide issues, proposals, and Senate bylaw/regulation modifications:*

## **RE-89 - Adoption of Policy Restricting University Acceptance of Funding From the Tobacco Industry**

In April, members voted against accepting RE-89, which would have restricted the University from accepting tobacco-related research funding from the tobacco industry. Members made their argument on the basis of academic freedom, opining that such policies should never mention specific organizations (such as tobacco companies), but instead lay-out principles that would dictate if and when a ban should be enacted.

## **UCOP Proposal on the Relationships between (Pharmaceutical) Vendors and Clinicians**

In April, members opined on this proposal, noting that it represents a good step towards regulating vendors. While the committee agreed to parts i. and iii. of the proposal, they did recommend that graduate students and academic personnel be added to the ‘no strings attached’ clause in point ii.

## **Proposition 209 Diversity Study**

The Committee spent a number of months studying the issue of diversity within UC’s graduate student ranks, as part of the Senate’s study of the state of diversity ten years after the passing of Proposition 209 (in conjunction with the Regents Study Group on Diversity). CCGA concluded that although UC leads underrepresented minority (URM) enrollment among its comparison institutions, it lags in enrollment of African American graduate students. Members also expressed concern about the level of URM populations in the graduate pipeline. They also noted that the relative inadequacy of graduate support will eventually negatively impact the University’s URM graduate student enrollments.

## **Proposed Guiding Principles for Professional School Fees**

Members approved the ‘Guiding Principles,’ noting that fee increases have largely been used to offset budget cuts in the recent past, thereby generating little additional revenue for the schools. However, they remain concerned that the quality of these schools and their programs, as well as their ability to maintain access through additional financial aid, may be at risk.

### **System-wide Review of the Universitywide Committee on Research Policy (UCORP) Report ‘Institutional Review Boards (IRB) at UC: IRB Operations and Researcher’s Experience’**

In October, CCGA reviewed and agreed with the UCORP IRB report. However, members recommended adding the following -- that the use of a medical model for research protocols for the behavioral, social sciences, and the humanities be terminated and replaced by a protocol application form specifically tailored to the subjects addressed and the methodologies used in these fields.

### **Review of the Proposed Open Access Policy**

In general, members supported the Open Access proposed policy, noting that many of the implementation details have yet to be worked out. That said, the committee was concerned about the intent behind recording the access characteristics of faculty publications.

### **Review of the Research Report, “Structure, Function, Leadership, and Development Trajectory of Research Support Functions at the UC Office of the President”**

Members opined that this research report reflects an appropriate weighting on graduate education; however, they recommended that language be developed congruent to that of other Senate committees regarding cooperation with CCGA.

### **System-wide Review of the Recommendations from the Joint Academic Senate and UCOP Workgroup on Recycling Multicampus Research Units (MRS) Funds**

In December, members reviewed these recommendations. The committee 1) suggested adding language to these recommendations strengthening the role of the Senate; 2) expressed reservations about the automatic return of FTE funding to the UC Office of Research for MRU-supported FTEs that become vacated; and 3) recommended that an advisory board, once constituted, evaluate legislatively-mandated MRUs and determine whether their funding can appropriately be included in the competitive review process.

### **‘In Association’ Degrees**

In October, CCGA considered a UCIE proposal for ‘in association with UC’ degrees, which would be offered to foreign reciprocity students who study at UC for a substantial amount of time through the framework of the Education Abroad Program (EAP). Members opined that academic departments should have input and play an active role in the selection of such graduate reciprocity students. Towards that end, members envisioned a review process similar to the admissions process for graduate degree programs.

### **Multicampus Research Unit Reviews**

CCGA commented on one multi-campus research unit (MRU) review, as well as the five-year review of the California Institute for Telecommunications and Information Technology (Calit2). CCGA actually re-reviewed the UC Committee on Latino Research (UCCLR), which submitted a ‘MRU Transition Plan,’ augmenting the materials included in its initial review from 2006. While members applauded the transition plan as laying out a set of rational infrastructure-building steps towards a full-fledged MRU in its May 2007 response, CCGA reaffirmed its original position – that from the perspective of graduate education, there is nothing that would recommend particularly strongly for or against UCCLR relative to that of other MRUs that CCGA has reviewed in recent years. Regarding Calit2, members commented that the review materials were rather opaque; it did not adequately inform readers of what the Cal ISI was actually doing. The committee also opined that Calit2 appears more like an umbrella organization in terms of graduate education, rather than an organization that runs coherent graduate programs. They also agreed with the Irvine division that more Senate involvement is needed in the Cal ISI review process.

### Senate Bylaw/Regulation Modifications

CCGA reviewed and approved the proposed modifications to Senate Bylaw 205 Part I.A. and UC Merced SR 50, finding that both represented appropriate changes to these existing bylaws and regulations.

### Divisional Requests/Disestablishments

CCGA did not receive any requests for program disestablishments in the 2006-07 year.

### Reviews of Simple Name Changes, Masters-level Degree Additions, and other Programmatic Matters

CCGA considered three requests for simple name changes of degree titles, programs, departments, graduate groups, or schools. Specifically, members felt that the simple name change request for UCD's Textile Arts and Costume Design constituted a new degree program; they referred it to an expedited review process, which is ongoing. Also, the committee approved the addition of the Master's of Science Degree Title to the Ph.D. Program in Management at UCI. CCGA also approved an expansion of the UCD Masters of Public Health (MPH), which it originally approved in 2002, from 12 to 30 students per year. Finally, the committee approved the use of group work to satisfy capstone projects in masters' programs if such work met the following conditions: 1) that each individual show substantial contributions to the project; and 2) that each individual be assessed for competence.

Campus	Group/Program	Old Name	New Name	Disposition
UCD	Textile Arts and Costume Design	Textile Arts and Costume Design	MFA in Design	Not approved.
UCI	M.A. in Social Sciences	M.A. in Social Sciences	M.A. in Political Science*	Approved.
UCM	Atomic and Molecular Science and Engineering (AMSE) graduate group	Atomic and Molecular Science and Engineering (AMSE) graduate group	Physics and Chemistry	Approved.

\* Change in degree title; under the Ph.D. in political science at UCI.

### CCGA Handbook

Members also approved the following changes to the [CCGA Handbook](#), which will be reflected in 2007-08 edition: 1) the Ed.D. program re-review procedures; 2) the IDP bylaw requirement; and 3) the capstone stipulation (see above).

### Acknowledgements

CCGA is grateful to have had valuable input from and exchange with these UCOP consultants and guests over the past year: Provost Rory Hume, Vice Provost for Academic Affairs Joyce Justus, UCEP Chair Richard Weiss, UCEP Vice Chair Keith Williams, Director of Student Financial Support Kate Jeffery, Acting Director of Academic Planning and Budget Carol Copperud, and consultant Suzanne Klausner. Members would also like to thank the alternates who served throughout the year: Barbara Sawrey (UCSD), David van Dyk (UCI), Michael Martinez (UCI), Rowland Davis (UCI), Tyrus Miller (UCSC), and Valerie Leppert (UCM).

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