

# UNIVERSITY OF CALIFORNIA

BERKELEY • DAVIS • IRVINE • LOS ANGELES • MERCED • RIVERSIDE  
SAN DIEGO • SAN FRANCISCO • SANTA BARBARA • SANTA CRUZ



## NOTICE OF MEETING

### REGULAR MEETING OF THE ASSEMBLY OF THE ACADEMIC SENATE

Wednesday, May 12, 2004 10 a.m. - 4 p.m.  
Sunset Village, Covell Commons  
Grand Horizon Room (Salon A)  
300 Deneve Drive  
University of California, Los Angeles  
Telephone: 310-825-7021

<b>I. ROLL CALL OF MEMBERS</b>	1
<b>II. MINUTES</b>	
Minutes of the Meeting of March 10, 2004	2
Appendix A: Assembly Attendance, March 10, 2004	10
<b>III. ANNOUNCEMENTS BY THE PRESIDENT</b>	11
• <b>Robert C. Dynes</b>	
<b>IV. ANNOUNCEMENTS BY THE CHAIR</b>	11
• <b>Lawrence Pitts</b>	
<b>V. SPECIAL ORDERS</b>	
<b>Consent Calendar</b>	
<b>A. Santa Cruz, D.M.A. in Music Composition - Approval of New Degree</b>	12
<b>B. Davis, M.A.S. in Maternal and Child Nutrition – Approval of New Degree</b>	17

---

*Special meeting of the Assembly: Wednesday, June 30, 2004. To be held either by teleconference or face-to-face at Preservation Park, Oakland.*

*Next regular meeting of the Assembly: Wednesday, October 13, 2004, Berkeley/Oakland*

<b>VI. REPORTS OF SPECIAL COMMITTEES</b>	
<b>Report of the Senate’s Task Force on UC Merced (action)</b>	20
• <b>Peter Berck, Chair</b>	
<b>VII. REPORTS OF STANDING COMMITTEES</b>	
<b>A. Academic Council</b>	
<b>Lawrence Pitts, Chair</b>	
1. Nomination and Election of the Vice Chair of UCOC for 2004-2005 (oral report, action)	31
2. Ratification of the 2004 Oliver Johnson Awardee (oral report, action)	31
3. Academic Council Resolution on the Budget (action)	32
4. Ad Hoc Committee on Bylaw Revisions (action)	35
• George Blumenthal, Chair, Ad Hoc Committee on Bylaw Revisions	
5. Report from the President’s Council on the National Laboratories (oral report)	71
6. Academic Council Special Committee on National Labs (ACSCONL) (oral report)	71
• George Blumenthal, Chair	
7. Assembly Meeting Schedule, 2004-2005 (information)	72
8. Apportionment of Representatives to the Assembly, 2004-2005 (information)	72
<b>B. Board of Admissions and Relations with Schools (BOARS)</b>	73
(oral report, action)	
• <b>Barbara Sawrey</b>	
Report on Admission and Eligibility and other BOARS activities	
<b>C. University Committee on Committees (UCOC) (information)</b>	75
• <b>Jessica Utts, Chair</b>	
Appointment of Committee Chairs and Vice Chairs, 2004-2005	
<b>VIII. PETITIONS OF STUDENTS (none)</b>	
<b>IX. UNFINISHED BUSINESS (none)</b>	
<b>X. UNIVERSITY AND FACULTY WELFARE REPORT (oral report)</b>	77
<b>Ross Starr, Chair, University Committee on Faculty Welfare</b>	
<b>XI. NEW BUSINESS</b>	

## I. ROLL CALL

### 2003-2004 Assembly Roll Call May 12, 2004

#### President of the University:

Robert C. Dynes

#### Academic Council Members:

Lawrence Pitts, Chair  
George Blumenthal, Vice Chair  
Ronald Gronsky, Chair, UCB  
Bruce Madewell, Chair, UCD  
Abel Klein, Chair, UCI  
Cliff Brunk, Chair, UCLA  
Irwin Sherman, Chair, UCR  
Jan Talbot, Chair, UCSD  
Leonard Zegans, Chair, UCSF  
Walter Yuen, Chair, UCSB  
Alison Galloway, Chair, UCSC  
Barbara Sawrey, Chair, BOARS  
Kent Erickson, Chair, CCGA  
Ramon Gutierrez, Chair, UCAP  
Lisa Alvarez-Cohen, Chair UCEP  
Ross Starr, Chair  
Janis Ingham, Chair UCORP  
Michael Parrish, Chair, UCPB (absent)

#### Berkeley (6)

Ronald Amundson (alt. for Richard Abrams)  
Michael Hanemann  
Dorit Hochbaum  
David Hollinger  
Donald Mastronarde  
Raymond Wolfinger

#### Davis (6-1 TBA)

William Casey  
Peter Hays  
Gyongy Laky  
John Rutledge  
Philip Yager

#### Irvine (4)

Linda Georgianna  
Ross Conner  
Calvin McLaughlin  
Thomas Poulos

#### Los Angeles (9)

Kathryn Atchison  
Charles Berst  
Yoram Cohen  
Harold Fetterman  
Vickie Mays  
Jose Moya  
Owen Smith  
Jane Valentine  
Jaime Villablanca

#### Riverside (2)

Mary Gauvain  
Linda Tomko

#### San Diego (4)

Leroy M. Dorman (alt. for Stuart Brody)  
Gerald Doppelt  
Barney Rickett  
Nicholas Spitzer

#### San Francisco (3)

Philip Darney  
Francisco Ramos-Gomez  
Peter Wright

#### Santa Barbara (3)

Ann Jensen Adams  
Susan Koshy  
Nelson Lichtenstein

#### Santa Cruz (2)

Faye Crosby  
Theodore Holman

#### Secretary/Parliamentarian

Peter Berck

## REGULAR MEETING OF THE ASSEMBLY OF THE ACADEMIC SENATE

DRAFT Minutes of March 10, 2004

**I. Roll Call of Members**

Pursuant to call, the Assembly of the Academic Senate met on Wednesday March 10, 2004 via telephone, Academic Senate Lawrence Pitts presiding. Chair Pitts called the meeting to order at 10:00 a.m., but because of the teleconference format, deferred roll call to allow for a full accounting of those attending. Attendance was called after the President's Announcements, and is listed in Appendix A of these minutes. All votes were carried out by acclamation and considered unanimous if no objection was heard.

Participants had earlier been asked to meet together at a central campus area, if possible. For purposes of voting, Chair Pitts asked those groups to designate a leader who will report votes and coordinate speakers. Campuses will be polled by alphabetical order. At the end of the campus responses, those participants who are not in a group will be asked for their responses. For purposes of discussion, he requested that all speakers announce their name and campus. Chair Pitts also asked that flexibility in the order of the agenda be allowed for efficient use of time. He also noted that many items will be covered elsewhere in the agenda, such as the national labs, the various searches currently underway, the budget, and the admissions study group. His comments on the last item will be added to the update from BOARS Chair Sawrey, and the other items can be revisited if desired. President Dynes' written comments were distributed yesterday by email along with a cover letter, which has allowed for review prior to the meeting.

Action: Assembly agreed to allow for flexibility in the published agenda to accommodate the shortened teleconference format of the meeting.

**II. Minutes**

The Minutes of the Meeting of May 28, 2003 were approved as written.

**III. Announcements by the President, Robert C. Dynes**

*Introductory Remarks.* President Dynes began by remarking that over the years he has served as Chancellor and now in his role as UC's President, he has regarded himself primarily as a professor of physics and a Senate member. He then extended thanks to Provost King and recognized his 41-year career at UC, the last 8 years of which have been as UC Provost and Senior Vice President of Academic Affairs. Provost King will be retiring from UCOP at the end of the month, and will assume the position of Director of the Center for Studies in Higher Education. President Dynes also noted the appointment of M.R.C. Greenwood as Provost King's replacement, noting her energy, talent, and accomplishments.

*Searches.* The search for a new chancellor of UCSD is in its final phase, with a decision to come soon. The search for a new Berkeley chancellor is fully underway, and a strong group of prospects is being considered. It is hoped that a decision will be reached by May. The search for a new Director of the Lawrence-Berkeley Laboratory has a short time frame and is being carried out expeditiously. President Dynes observed that the pool of prospects for each search is distinct and of equally high caliber, which reflects the strength that derives from the diverse identities of

its campuses. He then thanked the Senate for its significant efforts in doing much of the preliminary vetting in the search processes.

*The Budget and Interactions in Sacramento.* Some progress can be reported in recent negotiations on the state budget. Educating legislators, staff, and the Governor on UC's role in the state's economy and general welfare is fundamental to these talks. Greater understanding has been imparted regarding the implications of many of the Governor's budget proposals, including the proposed increase in graduate fees, the additional cut to research, and the cut to outreach.

*Admissions Study Group.* The group held its final meeting recently and a briefing of its activities will be presented to the Regents this month. A unanimous agreement on a set of recommendations was reached. Assembly members are encouraged to look at the data on diversity that was released on Monday, and which was covered in the media. The analysis shows a recent slight decrease in the number of some underrepresented groups. The report represents an honest appraisal, and is an effort to lead the agenda on this issue.

*President's List of Discussion Topics.* Assembly members were referred to the written list of topics that was distributed prior to the meeting, and asked to comment on its usefulness and whether the practice of publishing it for Assembly meetings should be continued.

Chair Pitts thanked Provost King for being a great friend of the Senate. The Provost is the administrator with whom Senate leadership works most closely, and for past and present Council Chairs as well as for the systemwide Senate office, Provost King has provided exceptional support and has been a valued educator and guide in the Senate's work on many complex issues.

Provost and Sr. Vice President King noted his appreciation of the President's and the Council Chair's words of thanks. He briefly remarked that he will be returning to the role professor and member of the faculty, and is looking forward to that change and to the opportunity to study educational issues at the CSHE.

### **Questions and Comments**

**Q:** In discussion in Sacramento, was there any indication that the proposed \$5000 fee increase for professional schools might be mitigated?

**A:** Not yet, but the topic was raised, and the difference between professional fees and graduate fees was clarified. It was successfully pointed out that such a fee increase would make professional schools less competitive.

**C:** Faculty should be directly involved in negotiations with the Governor regarding measures of accountability for the faculty, so that appropriate measures of accountability can be determined that are acceptable to faculty. Also, the issue of faculty salary should be kept a high priority.

**A:** It's agreed that faculty have not been as involved in discussions of accountability as they should be. The fact that salaries are below market level and should recover was raised directly with the Governor.

**C:** It needs to be clarified that graduate fees and non-resident tuition are paid out of contracts.

**A:** It was explained that hiring postdocs is a cheaper option than hiring/funding graduate students, and with fee increases this situation will worsen.

**Q:** Will resources be returned to outreach, and if so, in what form?

**A:** There has been a lot of discussion on outreach with the Council of Chancellors, but no conclusion reached. Chancellors have been asked to articulate their priorities regarding outreach programs. Some systemwide programs, such as Puente and Mesa, will be maintained.

**Q:** What are the criteria for deciding on whether to bid on management of the DOE labs?

**A:** The decision depends on the terms of the RFP, and whether the science platform for the labs continues. If the labs are re-conceived more as “deliverable factories” then it is likely UC will not bid.

**Q:** Is a combined bid for LANL and LLNL possible?

**A:** UC cannot make that decision. The LANL schedule has been published; the LLNL schedule has not been set. It is not yet determined whether UC may be given the opportunity to compete for both at the same time, or if the bids would need to be separate.

**Q:** Can the questions of professional schools setting their own fees, and the return of fee revenue to the schools be clarified?

**A:** Professional school fees are still under negotiation with the Governor. It was agreed that if UC raised fees higher than the proposed increase, that revenue could be retained.

**Q:** Has the proposed reduction in the level of return-to-aid funds been part of the budget discussions?

**A:** Yes, it was a topic in the testimony given on Monday, along with a graph showing that UC has the highest level of low-income students in the country, which has been achieved through its strong financial aid program.

**Q:** Can the flexibility given to campuses to “hire or not hire” mentioned in the discussion topics possibly lead to an erosion of quality?

**A:** UC is strongly opposed to an increase in the student-faculty ratio, and will instead take this as an unallocated cut. Cuts will be absorbed by the campuses as they deem best. It could, though, result in a decrease or delay in recruitment.

**Q:** What attention has been or will be paid to maintenance of infrastructure in the budget process?

**A:** This comes from UCOP’s off-the-top portion of indirect cost recovery, which is not subject to cuts.

**Q:** What is UC leadership doing to improve the climate of gender equity and diversity?

**A:** UCOP is watching the campuses, and progress has been seen. UCOP will continue to monitor the climate, and will welcome hearing any concerns.

**C:** Recruitment and retention issues need to be articulated, e.g., faculty salaries and market distortion, the difficulty of replacing faculty, housing, etc.

**A:** There will be a presentation on these issues at the Regents’ meeting this month.

**Q:** How will UC address what the media has called a disparity of students in underrepresented minorities, given the cuts to outreach and possible changes in eligibility criteria?

**A:** This cannot be done without outreach programs; moreover, the programs themselves have address different needs.

**Q:** Has there been a resolution of the question of how DANR endowment funds were re-allocated?

**A:** Resolution of that issue will be followed up on with Sr Vice President Darling and Academic Council Chair Pitts.

Regarding a request for an articulation of the value of the labs to UC and the scientific collaborations that take place, Chair Pitts noted that those benefits are pointed out in ACSCONL's forthcoming white papers.

There was a consensus that the President's "List of Discussion Topics" is a very useful tool for Assembly members, and that it should, whenever possible, be distributed in advance of the meeting.

**IV. Announcements by the Chair** [Presented earlier in actual order of business.]

Joint Meeting of the Academic Council and the Chancellors. *Regarding the main topic of the general health of shared governance, it was agreed that the system was in general vital and valuable, although to varying degrees at the different campuses. The second topic was efficiencies in the CAP process. A possible joint effort will be to identify best practices to be shared for information among the campuses. The third topic was support of the divisional Senate offices. The Chancellors have received the report of the Senate Directors, and a dialogue has begun.*

*Electronic Vote on the Proposed Name Change of Subject A.* This was the first time an electronic vote had been taken by the Assembly. The voting process is cheap and easy; however, responses were few and slow to come in. For future electronic votes, Assembly members are requested to open and respond to an email with the subject line "electronic vote," and to reply within the allotted voting period (usually about two weeks). The software keeps the current tally, and a prompt can be sent to those who still need to respond.

**V. Special Orders**

**Consent Calendar**

**A. Variance to Senate Regulation 780 A and B and 778 B requested by the Senate Task Force on UC Merced**

**Action:** No objection was voiced, and the request for variance was approved as submitted

**B. Annual Reports (2002-03)**

**Action:** The Assembly received the Standing and Special Committees' Annual Reports as noted in the NOTICE of Meeting.

**VI. Reports of Special Committees (none)**

**VII. Reports of the Standing Committees**

**A. Academic Council, Lawrence Pitts, Chair**

**1. Nomination and Election of the Vice Chair of the Assembly for 2004-2005**

Academic Senate Vice Chair Blumenthal presented the Academic Council's recommendation to elect Clifford Brunk (UCLA) as the 2004-2005 Vice Chair of the Assembly, and offered a brief overview of Professor Brunk's Senate service and general qualifications. No other nominations were forwarded from the floor.

**Action:** The Assembly unanimously elected Clifford Brunk as 2004-2005 Vice Chair of the Assembly.

**2. Ratification of the Appointment of the 2004-2007 Secretary/Parliamentarian**

The Academic Council, in consultation with the President, approved the appointment of Peter Berck as the 2004-2007 Secretary/Parliamentarian. Chair Pitts asked that Assembly ratify this appointment.

**Action:** The Assembly ratified the appointment of Peter Berck as Secretary/Parliamentarian for a three-year term from 2004-2007.

**3. Academic Council Special Committee on the National Labs (ACSCONL), George Blumenthal, Chair** [Report given earlier in actual order of meeting.]

According to recent congressional mandate, management of the national labs must be put out to bid for renewal or change of contracts. UC has managed the labs for 60 years, and has previously negotiated contract renewals every five years or so. The Lawrence Berkeley Lab does no classified research and its research mission is intrinsically related to the Berkeley campus, so the question of bidding to renew its management contract is not controversial. The other two labs, the Los Alamos National Lab, and the Lawrence-Livermore National Lab conduct research that involves weapons research, stockpile stewardship, and, potentially, the manufacture of nuclear weapons. Bidding for these management contracts is more controversial. When the contracts were up for renewal in 1990, faculty voted roughly 2-1 against management of the labs; again in 1996, a vote was held that was roughly 60 to 40 in favor of managing the labs. The question now is not renewal, but whether or not to compete to manage the labs. ACSCONL, in fulfilling part of its charge and with the endorsement of the Academic Council, is proposing that an electronic survey be conducted in the first week in May, to assess faculty opinion on this question and on related questions. All UC Senate members will be included in the electorate. A series of white papers presenting background information and present pros and cons on the issues is being developed in order to better inform faculty. The white papers will be widely distributed and available on the Senate web site. In addition, several campuses plan to hold town meetings to discuss the issues locally. Assembly members are requested to participate in a trial of the survey and to comment beforehand on the survey and how it is administered.

**Action:** The Assembly approved holding an electronic survey of Senate faculty, to be conducted in early May, on whether UC should compete to bid for management contracts for LANL and LLNL.

**4. Ad Hoc Committee on Bylaw Revisions, George Blumenthal, Chair**

The systemwide bylaws of the Academic Senate have been under review for the last few years. Last year, the Assembly passed a number of changes pertaining to committee membership and charges. Additional changes to the bylaws are being proposed this year, which, along with their justifications, can be reviewed on the Senate web site. They are currently out for review by



systemwide committees and divisions, and it is planned to bring the proposal before Assembly in May. The major changes are:

- Addition of a provision to allow agencies to hold meetings electronically, either at the divisional or systemwide level.
- Establishment of a standard term of reference for time periods. Various terms of references for time periods are used in the bylaws (e.g., “academic term” or “days of instruction”), and even defined differently within the bylaws. Moreover, there are multiple time periods among and within the campuses. Therefore, at the systemwide level, it is being proposed to use only “calendar days” as the term of reference for the unit measuring the time needed for notices to go out, etc. This will facilitate year-round operation of the Senate, or, for example, conducting Assembly meetings in the summer.
- Addition of two appendices: a glossary of terms, and a legislative record.
- Elimination of the Student Committee on Affirmative Action, which will be subsumed under the University Committee on Affirmative Action and Diversity.

**B. University Committee on Privilege and Tenure (UCP&T), Carolyn Shaw, Chair**

**Approval of Amendments to Senate Bylaw 335**

The recommended amendment brings the University in to accord with state law (the Whistleblower Protection Act). To do that, Senate Bylaw 335 needs to be changed in two ways. First, any faculty member coming to a Committee on Privilege and Tenure with a complaint that falls under the Whistleblower Act shall be informed of his/her right to make a protected disclosure to a Locally Designated Officer, whose job is to receive these reports and act on them. Second, if the Committee on Privilege and Tenure receives a grievance in which there are allegations covered by the Whistleblower Act, the committee shall report those allegations to the LDO.

**Action:** The Assembly unanimously approved the proposed amendment to Senate Bylaw 335.

**C. University Committee on Educational Policy (UCEP), Lisa Alvarez-Cohen, Chair**

**Approval of Amendments to Senate Bylaw 630**

Chair Alvarez-Cohen briefly explained that Senate Regulation 630E waives the final semester or final quarter residency requirement for education abroad students and UCDC students. UCEP has proposed that SR 630 be modified to extend that same waiver to students studying at the UC Center in Sacramento. The Academic Council, with the concurrence of the University Committee on Rules and Jurisdiction, recommends that the Academic Assembly approve the proposed amendment to SR630.

**Action:** The Assembly unanimously approved the proposed amendment to Senate Regulation 630.

**D. Board of Admissions and Relations to Schools (BOARS), Barbara Sawrey, Chair**

*The President's Study Group on Admissions.* The study group held its last meeting, and is drafting a report to the President that will include about 16 recommendations, most of which are references back to BOARS for action. Most points are in the spirit of requests for more information and work. The group was put together by President Dynes after the report sponsored by Regent Moores, issued September 2003, raised questions about the proper application of admissions criteria. The group is co-chaired by Regent Kozberg and Senior Vice President Bruce Darling and includes other Regents, Provost King, Academic Council Chair Pitts, BOARS Chair Sawrey, and other faculty and students. The Regents have been consistent in recognizing the faculty's authority and efforts regarding admissions policy. The study group was a means of reviewing the issues and background information in great detail, and providing the Regents with needed information. Recommendations will go to the Regents, who ultimately will decide on policy. The implementation of policy will be the responsibility of BOARS.

*Eligibility Criteria.* BOARS is working on possible revisions to the eligibility criteria in preparation of the CPEC report, which is expected at the end of May. It is assumed that UC is drawing from more than the Master Plan's mandated 12.5% of California high school graduates. The level may be as much as 14, 15, or 16%. BOARS has drafted a set of eligibility principles to be used as a basis for more detailed recommendations, and hopes they will serve a similar function in future deliberations in years to come. BOARS will be poised to adjust its recommendations to whatever the specific outcome of the CPEC study may be. Recommendations will be brought to the Academic Council in June for approval, and will then need to be approved by Assembly before going to the Regents in July.

Chair Pitts explained that, because of the short turnaround time between these events and the necessity for Council and Assembly both to endorse BOARS' recommendations before they go to the Regents, a special meeting of the Assembly will likely be called for late June or early July. At the May Assembly meeting, BOARS will be able to present a set of likely scenarios and recommendations, in order to familiarize Assembly representatives with the philosophy, process, and data connected with possible final recommendations. The June or July special meeting would center on this one discussion/action and could be held by telephone. Chair Pitts then polled Assembly members as to whether they thought the telephone format of the present meeting had worked well enough to be used again for a special meeting in the latter part of June or early July.

**Action:** The Assembly agreed that the teleconference format would be an acceptable format for a Special Meeting, should it be necessary to hold one in June or July.

**VIII. University and Faculty Welfare Report, John Oakley, Vice Chair, University Committee on Faculty Welfare**

*UCRS.* For 2003, the value of UCRS assets rose more than 22%. The benefits package is at present stable. Potential resumption of contributions is a function of both asset level and faculty demographics. Projections based on age show that it is likely that there will be greater demand on the system in the future, and UCFW is monitoring changes closely.

*Health Sciences Retirement Compensation Task Force Report.* The report recommended a 7% direct contribution plan contribution for compensation of health sciences members. The

Academic Council, after consultation with the Senate and health sciences faculty, did not endorse the proposal. The status quo has been maintained, in part because of the emergence of a new retirement account option, the 457B plan, which will in effect double the amount of income that may be tax-deferred. The 457B plan will be launched in the last quarter of this year. Faculty should be aware that if they wish to take advantage of the opportunity to increase the amount of their tax-deferred income with this new plan, they should plan ahead to be in a position to pay an extra amount out of payroll income in the latter part of the year.

*Retirement Recall Plan.* Last year's phased employment/phased retirement proposal was not found acceptable by the EVCs. UCFW has made changes to accommodate concerns, and is continuing to develop a revised retirement recall plan.

*Health Care.* The UCFW Health Care Task Force is monitoring a very volatile environment. This is the first year of tiered health premiums. UCFW drafted a statement on the tiered system (available on the UCFW web page), explaining that, although faculty pay differential premiums, they also get a higher share of health care dollars since they tend to choose the more expensive health care options. Regarding the relationship of the UC health plan to Medicare, UCFW is making sure that members on recall status keep their income below 43% in order not to jeopardize Medicare eligibility, and is also studying the issue of Medicare eligibility for members who are approaching retirement age and are not coordinated with Social Security,

*Educational Fee Waiver.* The Academic Council has forwarded to the President UCFW's recommendation for a phased introduction of educational fee waivers. For the first year, fee waivers would be available only to new faculty; then would progressively be made available to all faculty, eligible staff, and annuitants over 60. In a parallel fashion, the percentage of fees covered would gradually increase from 50% to 100%.

**IX. Petitions of Students (none)**

**X. Unfinished Business (none)**

**XI. New Business (none)**

Meeting adjourned, 12:10 p.m.

Attest: Lawrence Pitts  
Academic Senate Chair

Minutes prepared by  
Brenda Foust,  
Sr. Policy Analyst

Distributions:

1. President Dynes' List of Discussion Topics for the Meeting of the Assembly of the Academic Senate, Wednesday, March 10, 2004
2. Draft University of California Academic Senate Survey on the National Laboratories

## Appendix A

### 2003-2004 Assembly Attendance Record, Meeting of March 10, 2004

#### President of the University:

Robert C. Dynes

#### Academic Council Members:

Lawrence Pitts, Chair

George Blumenthal, Vice Chair

Ronald Gronsky, Chair, UCB

Bruce Madewell, Chair, UCD

Abel Klein, Chair, UCI

Cliff Brunk, Chair, UCLA

Irwin Sherman, Chair, UCR

Jan Talbot, Chair, UCSD

Dan Bikle (alt. for Leonard Zegans, Chair, UCSF)

Walter Yuen, Chair, UCSB

Alison Galloway, Chair, UCSC

Barbara Sawrey, Chair, BOARS

Kent Erickson, Chair, CCGA

Ramon Gutierrez, Chair, UCAP

Lisa Alvarez-Cohen, Chair UCEP

John Oakley (alt. for Ross Starr, Chair, UCFW)

Janis Ingham, Chair UCORP

Michael Parrish, Chair, UCPB (absent)

#### Berkeley (6)

Richard Abrams (absent)

Michael Hanemann (absent)

Dorit Hochbaum (absent)

David Hollinger

Donald Mastronarde

Raymond Wolfinger (absent)

#### Davis (6-1 TBA)

William Casey

Peter Hays (absent)

Gyongy Laky

John Rutledge

Philip Yager (absent)

#### Irvine (4)

Margaret Morrisey (alt. for Linda Georgianna)

Ross Conner (absent)

Calvin McLaughlin (absent)

Thomas Poulos (absent)

#### Los Angeles (9)

Philip Bonacich (alt. for Kathryn Atchison)

Charles Berst

Yoram Cohen

Harold Fetterman

Vickie Mays

Richard Weiss (alt. for Jose Moya)

Owen Smith

Jane Valentine

Jaime Villablanca

#### Riverside (2)

Mary Gauvain

Linda Tomko

#### San Diego (4)

Stuart Brody

Leroy Dorman (alt. Gerald Doppelt)

Barney Rickett

Nicholas Spitzer (absent)

#### San Francisco (3)

Philip Darney (absent)

Francisco Ramos-Gomez (absent)

Peter Wright

#### Santa Barbara (3)

Ann Jensen Adams

Susan Koshy (absent)

Nelson Lichtenstein (absent)

#### Santa Cruz (2)

Carol Martin-Shaw (alt. Peggy Delaney)

Theodore Holman

#### Secretary/Parliamentarian

Peter Berck

**III. ANNOUNCEMENT BY THE PRESIDENT----Robert C. Dynes  
(Oral Report)**

**IV. ANNOUNCEMENT BY THE CHAIR----Lawrence H. Pitts  
(Oral Report)**

**V. SPECIAL ORDERS**

**Consent Calendar**

**A. Santa Cruz, D.M.A. in Music Composition----Approval of New Degree  
(action)**

In accordance with Academic Senate Bylaw 116.C<sup>1</sup> the Coordinating Committee on Graduate Affairs (CCGA) has submitted for the Assembly's approval, a request from UC Santa Cruz for a new degree, D.M.A. in Music Composition.

***COORDINATING COMMITTEE ON GRADUATE AFFAIRS***

***Chair Kent Erickson***

March 18, 2004

LAWRENCE PITTS  
CHAIR, ACADEMIC COUNCIL

**Re: UCSC, D.M.A. in Music Composition**

Dear Larry:

At its March 16, 2004 meeting, CCGA approved the proposal from UC Santa Cruz to establish a program leading to a D.M.A. in Music Composition. This is a well-conceived, academically rigorous program that fills a valuable niche for the university. The faculty of the program have thoroughly and thoughtfully responded to the issues raised by CCGA as well as the four external reviewers, clarified some points, justified others, and adapted their proposal when appropriate. CCGA feels that this proposal clearly meets the standards of UC. For your information and records, I am enclosing the report of CCGA's lead reviewer for this proposal.

As you know, CCGA's approval is the last stop of the Academic Senate side of the systemwide review and approval process except when the new degree title must be approved by the President, under delegated authority from the Board of Regents. According to the Academic Senate Bylaws, the Assembly of the Academic Senate (or the Academic Council if the Assembly is not meeting within 60 days of CCGA's approval) must approve new degree titles. This program has CCGA's approval and we commend it to you.

Sincerely,  
Kent Erickson  
Chair, CCGA

cc: CCGA members  
Suzanne Klausner, Principal Analyst, Program Review  
David E. Jones, Chair, Music Composition

Enclosures

---

<sup>1</sup> Academic Senate Bylaw 116.C {Authority of the Assembly - Part II C. The Assembly shall consider for approval proposals for the establishment of new graduate degrees received from the Coordinating Committee on Graduate Affairs and requiring approval by the President, to whom The Regents have delegated authority of approval. Proposals approved by the Assembly shall be submitted to the President. [See [SOR 110.1](#) and [Bylaw 180.B.5](#)] (Am 24 May 00)

## ***Supplementary Report on UCSC DMA Proposal***

**William G. Roy, Lead Reviewer**

March 1, 2004

This report follows up a response from Professor David Evan Jones of the UCSC Music Department to the “Preliminary Report on the UCSC DMA Proposal” of December, 2003, along with reviews by Allan Schinder, Director of the Eastman Computer Music Center at the Eastman School of Music, Michael Bakan, an ethnomusicologist from Florida State University, Mary Simoni, Chair, Department of Performing Arts Technology at the University of Michigan, and Byron Adams, Chair of the Department of Music at UC-Riverside. Professor Jones has thoroughly and thoughtfully responded to the issues raised in the earlier reviews, clarifying some points, justifying others, and adapting their plan when appropriate. I thus recommend that we approve the degree as proposed and amended.

The major change the proposers have made is to require an additional course for each of the two DMA tracks. Those students specializing in world music composition will be required to take 203H *Area Studies in Performance Practice*. Those in the algorithmic composition track will be required to take 206B *Computer Assisted Composition*. Since these courses will be part of the student’s “focus courses,” the total number of required courses will not change. The proposers have also fortified their language and culture requirement, which one reviewer had labeled weak and vague. In response to a concern that theory training for the Qualifying Examination Preparation was insufficiently rigorous, they are now incorporating a third quarter of theory in the Music 297 sequence (Qualifying Examination Preparation).

I feel that the review process and the constructive response by the program has strengthened the proposed degree, which clearly meets the standards of UC.

-----  
**Preliminary Report on the UCSC DMA Proposal**  
**William G. Roy, Lead Reviewer, Coordinating Committee on Graduate Affairs**  
**University of California**  
**December, 2003**

### **Overview**

The proposed DMA degree for the UCSC campus is a well designed, academically rigorous program that fills a valuable niche for the university. Three highly thoughtful, carefully considered and well-informed reviews by distinguished experts engaged by CCGA confirm that the proposed program would benefit the university and society, with strategic suggestions for improvement.

### **Outline of the Program**

The distinctive feature of this program is the choice of two areas of specialization, both of them underrepresented in comparable programs, but both rapidly growing: algorithmic and computer-assisted composition, and composition influenced by world music. As a professional degree, the emphasis is on the creation, performance, and dissemination of musical compositions, based on a solid foundation of musical theory and the western musical canon. The curriculum introduces students to research methods, pretonal, tonal, and posttonal analysis, general courses in music composition, with electives on

performance practice in various eras. Each specialization requires focus courses in that particular area. There are also qualifying compositions and recitals as part of the MA and DMA levels. The dissertation prospectus precedes a Qualifying Exam (written and oral) which advances students to candidacy. A dissertation includes a substantial musical composition with accompanying essay and is publicly defended. Throughout the program, there is regular mentoring and individualized study.

All three CCGA reviewers agreed that the program is fundamentally sound, but each offered suggestions for enhancement. Allan Schindler, Director of the Eastman Computer Music Center at the Eastman School of Music, noted that the understanding and codification of computer-assisted compositional resources has lagged behind other resources, retarding the development of musical results, but that the UCSC program offers promise of filling that void. One issue he raises is the relationship between the masters and the doctoral program. He raises the issue by asking whether the Music 203 electives (Performance in the Middle Ages, etc.) are doctoral seminars rather than master's courses. It is not clear what role these electives play in the two specializations or how many electives there are for each specialization. This is part of a broader issue that needs clarification in the proposal: how will the very small doctoral program relate the larger masters program? Will one or two students a year be able to constitute a sustainable doctoral culture? Will the higher expectations of doctoral achievement be diluted by the pervasive masters culture? Will there be courses designed to challenge the doctoral students? Prof. Schindler also questions whether Music 281, "Electronic Sound Synthesis" is pitched at a doctoral level. Information on comparable instances of very small DMA programs in the midst of larger MFA programs would ease the CCGA's concern on this general issue.

A related issue is how well a terminally oriented MFA program will provide the foundation for a DMA degree. In most parts of the university terminal masters programs are qualitatively different from masters programs that provide a stepping stone for doctoral degrees. For example, terminal masters programs tend to be relatively applied and are often highly specialized. In contrast masters degrees that are part of doctoral programs provide broad foundations of theory and method, often with the assumption that specializations share a common core.

Prof. Schindler wonders whether there is sufficient preparation in music theory. Are two courses sufficient for doctoral training? Are there opportunities for students who wish to develop theoretical training beyond required courses? This is especially important since graduates who follow academic careers will be called upon to teach high level theoretical courses. Without a strong background they will be at a disadvantage on the market.

Michael Bakan, an ethnomusicologist from Florida State University has similar concerns. His overall evaluation is very positive, calling it "well conceived and organized... unique,... and fills an important niche." While he feels that the elective courses, especially 206A, 203F, and 203G courses cover ethnomusicology/world music well, he finds that they lack a required general graduate survey on world music traditions that approaches the topic "ethnomusicologically" rather than "compositionally." He feels that such a course would improve students' marketability. He also wrote that the requirement that the faculty of students in world music "may recommend some language or cultural study" to be weak and vague. I concur. While it is important to give advisers and students flexibility in a program where there will be variation in goals and interests, the proposal would be strengthened by a tighter set of principles for ensuring that all students in world music composition are adequately prepared in the language and cultural study required for doctoral study.



Mary Simoni, Chair, Department of Performing Arts Technology at the University of Michigan also strongly endorses the proposal, finding it well conceived and articulated. She agrees with the other reviewers that the formal program needs to be strengthened beyond the recommended courses of “Concepts, Issues, and the Practice of Ethnomusicology” and “Area Studies in Performance Practice.” She is also uncertain whether students in computer assisted composition will have the necessary training in mathematics, engineering, and/or computer science to create automated tools to extend their compositional voices rather than relying on off-the-shelf software.

The most cautious endorsement came from Byron Adams, Professor and Chair of the Department of Music at UCR, who noted “with alarm that this proposal, as considered as it is in many respects, is partly based on outmoded Modernist assumptions as to the future of musical composition.” He did not elaborate but only cited that most students today have little interest in algorithmic and serialized techniques of generating musical scores. Such concerns would be very sobering if they were echoed in other reviews, but they are not. He nonetheless acknowledged the general rigor of the program and the high stature of the faculty.

One final concern about the program is whether there are sufficient electives available for the students in computer assisted computation and world music composition. The electives listed (203 series) are primarily performance practice in various periods.

### **Recruitment and Admissions**

There is general consensus that there is sufficient demand for this program. The reviewers, however, had a few concerns. Prof. Simoni questioned how the admissions committee will evaluate and validate mathematical and technical skills, whether they will be assessed by the admission portfolio, or whether the UCSC Music Graduate Entrance Exam will be extended to include such issues. Prof. Bakan expressed a concern about whether the admissions requirement that all students be well versed in the Western musical tradition might exclude truly outstanding international composers of “unconventional” background. I agree that the program should be able to accommodate such potential students but feel that the structure allows the possibility of including unconventional students through the MFA program. I would be hesitant to dilute the rigor of admissions requirement in anticipation of exceptional circumstances.

### **Resources**

Because the cohorts will be so small (1 or 2 students a year), there will be little impact on resources. The total number of graduate students will remain about 18-20 students at a time. Doctoral students will be supported primarily as Graduate Student Instructors (before MA) and Teaching Assistants (after MA). It is expected that block grants from the Graduate Division will provide fellowship support for some students.

Computer facilities are provided in the Electronic Music Graduate Studio and the Music Department Computer Lab. The proposal did not specify whether there are resources to meet needs that DMA students might have over MFA students, only that it planned to provide an annual contribution of \$2,000-3,000 annually for upgrades (along with pledged upgrading by the Music Department, Arts Division, and Computing Technology Services). As Prof. Simoni notes, there is no way to know from the proposal whether these resources are sufficient

### **Articulation with other Programs**

The program will not be redundant with other programs either on the UCSC campus or throughout the state. UCSC has a new Digital Arts/New Media MFA program which will complement the computer assisted composition component of this program, but should not compete with it. Stanford, UCSD, UCB and CSU San Jose have courses on computer assisted composition, but none have specific concentrations in that specialty. UCLA has a PhD in Ethnomusicology, but it is an academic, not a professional degree and does not emphasize composition. The planners of this program hope that there can be cooperation between the UCLA department and the world music specialists at UCSD. The external reviewers emphasize that UCSC is entering a unique but highly strategic niche.

### **Conclusion**

This is a generally well conceived, academically rigorous and beneficial program. When the proposers revise the program in light of this report, I anticipate timely passage by the CCGA.

V. **SPECIAL ORDERS (Continued)**  
**Consent Calendar (Continued)**

**B. Davis, M.A.S. in Maternal and Child Nutrition----Approval of New Degree (Action)**

In accordance with Academic Senate Bylaw 116.C<sup>2</sup> the Coordinating Committee on Graduate Affairs (CCGA) has submitted for the Assembly's approval, a request from UC Davis for a new degree, M.A.S. in Maternal and Child Nutrition.

***COORDINATING COMMITTEE ON GRADUATE AFFAIRS***  
***Chair Kent Erickson***

April 15, 2004

LAWRENCE PITTS  
CHAIR, ACADEMIC COUNCIL

**Re: UCD, M.A.S. in Maternal and Child Nutrition**

Dear Larry:

At its April 13, 2004 meeting, CCGA approved the proposal from UC Davis to establish a program leading to a M.A.S. in Maternal and Child Nutrition. The program has a strong faculty, the curriculum seems sound, demand for the program appears adequate, and the program will fill a unique and important niche. CCGA feels that this proposal clearly meets the standards of UC. For your information and records, I am enclosing the report of CCGA's lead reviewer for this proposal, his correspondence with the faculty of the program, and the comments from outside reviewers.

As you know, CCGA's approval is the last stop of the Academic Senate side of the systemwide review and approval process except when the new degree title must be approved by the President, under delegated authority from the Board of Regents. According to the Academic Senate Bylaws, the Assembly of the Academic Senate (or the Academic Council if the Assembly is not meeting within 60 days of CCGA's approval) must approve new degree titles. This program has CCGA's approval and we commend it to you.

Sincerely,

Kent Erickson  
Chair, CCGA

cc: CCGA members  
Suzanne Klausner, Principal Analyst, Program Review  
Kathryn Dewey, Professor, Department of Nutrition

Enclosures

---

<sup>2</sup> Academic Senate Bylaw 116.C {Authority of the Assembly - Part II C. The Assembly shall consider for approval proposals for the establishment of new graduate degrees received from the Coordinating Committee on Graduate Affairs and requiring approval by the President, to whom The Regents have delegated authority of approval. Proposals approved by the Assembly shall be submitted to the President. [See [SOR 110.1](#) and [Bylaw 180.B.5](#)] (Am 24 May 00)

**UC Davis Proposal  
Master of Advanced Study (M.A.S.)  
in Maternal and Child Nutrition**

Grayson Marshall, Lead Reviewer.

Faculty of the UC Davis Dept of Nutrition and the Graduate Group in Nutrition have proposed a new part-time, self supporting, MAS degree program in Maternal and Child Nutrition targeted at working professionals. The group has developed the program in collaboration with UCD Extension. The Dean of UCDE supports the program plan and indicated that UCDE will have responsibility for student registration, budgeting, class schedules and marketing. The program has received approval and support from campus officials and the UCD Graduate Council.

*From the UCOP disciplinary background summary: Healthy People 2010 listed 28 focus areas, Maternal, Infant, and Child Health being number 16 on the list and stated, “The health of mothers, infants, and children is of critical importance, both as a reflection of the current health status of a large segment of the U.S. population and as a predictor of the health of the next generation. “ In 2000, The Maternal and Child Health Bureau, also in the U.S. DHHS, conducted a nationwide assessment of graduate education needs among maternal and child health professionals. They identified nutrition as one of the top five unmet critical needs in clinical graduate education. One of the Bureau’s recommendation is that there be “alternative graduate education models, ideally with regional access for professionals in all states.”*

This UCD program will be the first at either UC or CSU to provide graduate training focusing on this aspect of nutrition. Existing master’s programs in public health focus on health. The UCD program has been designed for professionals who aspire to become specialists in maternal or pediatric nutrition and others who pursue certification as lactation educators or lactation consultants. A strong group of eight faculty members has agreed to teach and assist with classes for the program. An advisory committee to oversee the program will be chaired by Dr. Kathryn Dewey; the composition of this committee has been clarified by Dr. Dewey. It will include a majority of Academic Senate members, and will also act as the admissions committee for the program. In addition to the listed faculty, other instructors may be recruited to teach and give guest lectures. Faculty members in the program will be compensated for the extra teaching required by this program at the rate of \$200/lecture hour. Other administrative and mentoring tasks will not be compensated, but the proposal suggests these will not present an excessive burden.

Admissions requirements for M.A.S. applicants will be equivalent to those for traditional graduate students in the Graduate Group in Nutrition. These requirements include: a baccalaureate degree with prior course work in chemistry, organic chemistry, statistics, physiology, and biochemistry of nutrition.

The program has been developed to contain 36 units consisting of 3 x 6 unit core classes with course directors identified for each (Nutrition during Pregnancy, Lactation and Infant Nutrition, Child and Adolescent Nutrition), 6-8 units of special topics, 4-6 units of electives and a six unit student project (capstone) that will be carried out in consultation with a 3 member guidance committee, all of whom must approve the final written project report.

The core courses will be delivered in two 2 ½ hour periods per week for 10 weeks with additional one hour on-line discussion. The program envisions a possible eventual shift to total on-line program at some point in the future.

Demand and Employment Prospects: Documents suggest approximately 12 students/year will be needed to make the program self-supporting. Initial support will be made for the first three years by UCD Extension. The program should be complementary to and will draw on a separate population than current graduate programs.

Careers in community nutrition include positions in public health, outpatient care, wellness and health promotion, sports nutrition, nursing homes/intermediate care facilities, and mental health/mental retardation facilities. Other employment opportunities include corporate wellness, food industry marketing and sales, writing/advertising positions within the newspaper, magazine, radio/television industry, and private practice in pediatrics and obstetrics.

Despite state budget difficulties, the federally funded Women, Infants and Children's program is expected to grow from its current level of service to approximately 45% of US infants, and will continue to be a major employer of nutritional professionals. This and related programs require an advanced degree for administrative positions. In addition, hospitals, physician's groups and HMOs are seeking qualified lactation consultants with advanced training. Thus demand for MAS graduates should be strong and growing.

The UCD program conducted a mail survey of random samples of professionals (California Nurses Assoc, California Dietetics Assoc) and a complete sample of California residents who were members of the International Lactation Consultant Association. 206 (21%) responses were received and 64% indicated strong or some interest in the program. Most of those not interested appeared to already have a master-level credential or were nearing retirement. The majority of those interested were registered bachelor-level dietitians looking for intellectual growth, the possibility of career change or salary increases. 88% preferred a part-time program with evening classes, and most lived within 50 miles of Davis, although interest was apparent state-wide.

The program will be reviewed after 3 years. In the main body it is suggested that this will be done by Graduate Council and then review will occur at regular 7-year intervals. In a response to questions by CAPBR, it is suggested that the program will be reviewed after 3-years by UCDE and the Nutrition Graduate group, with additional reviews occurring at annual intervals to evaluate financial viability.

The program has answered all questions and adequately addressed points raised by CCGA and both the external and internal reviewers. The program has a strong faculty, the curriculum seems sound, demand for the program appears adequate, and the program will fill a unique and important niche. I recommend approval.

**VI. REPORTS OF SPECIAL COMMITTEES**  
**Report from the Senate's Task Force on UC Merced**  
**Peter Berck, Chair (Action)**

The following resolution was approved by the Academic Council at its March 31, 2004 meeting and was found to be consonant with the Code of the Academic Senate by the University Committee on Rules and Jurisdiction.

**Resolved:** The UCM Task Force should increasingly be composed of members assigned to UCM. The Task Force is authorized to delegate authority to its committees (who are not all Task Force members) in manners similar to the delegations of existing Divisions to their committees.

**Academic Senate Task Force for UC Merced**  
**Chair's Report to the Academic Assembly**  
**May 12, 2004**

The UC Merced Task Force was established as a special committee in 1998 by action of the Academic Council and Assembly to serve as a Senate for UC Merced until it is established as a Division. The Task Force has voted in accordance with Bylaw 55 on all new faculty appointments, approved curriculum and courses of instruction, and advised the Chancellor or Provost on all administrative appointments, campus development, physical planning, and budget. In March 2004, the Task Force exercised direct authority for all aspects of the UCM Senate for the last time and resolved to begin implementing Senate authority in the manner of other campuses, through its committee structure. The practical effect of this mode of operation is that the Task Force will participate in the day-to-day affairs of UCM as members of the committees until divisional status is granted.

**Task Force Membership**

Task Force membership includes representatives from five of the nine divisions, leaders from six systemwide Academic Senate Committees, a non UCM Chair, and, as of September 2003, three elected Merced faculty members (Appendix I). UCM's remaining founding faculty also participated in Task Force meetings throughout the year. By September 2004, six additional UCM faculty, a UCM based chair or co-chair, and a UCM based vice chair will be appointed to the Task Force. The UCM COC will make recommendations to Council for these appointments, which may coincide with the retirement of many current members.

**Searches, Voting and Appointments**

In 2003-04, Task Force members continued to be key participants in UCM's academic search process, although UCM faculty now take primary responsibility in this area. The Task Force served as the department and voted on all faculty appointments, and together with other UC faculty, served on search committees, vetted files, and met candidates. The UCM Faculties will number thirty appointed Professors, plus administrators, by May 2004. At this pace, UCM will reach sixty professors (plus five professorial appointed administrators) by opening day in fall

2005. The Task Force's role as the Bylaw 55 voting unit will end in September 2004. The Schools of Engineering and Natural Sciences will fully assume those responsibilities and the Bylaw 55 unit for the School of Social Science, Humanities, and Arts will be the School plus several non-UCM members appointed by the Committee on Committees, with the approval of the Executive Vice Chancellor. As soon as the (proto) Divisional Council and EVC agree that there are sufficient members in SSHA to carry out hiring responsibilities, SSHA will carry out its Bylaw 55 obligations without outside members.

### **Campus Planning and Progress**

UC Merced is scheduled to open in fall 2005 with approximately 1000 students. At that time, the new campus will have two academic buildings and a student housing/dining facility. Facilities at Castle Air Force Base will also be used for faculty offices and research labs. It is not clear as of this writing whether the Science and Engineering building will be available for the start of classes.

### **Academic Structure**

The Regental Standing Orders were amended in July 2003 to officially include UCM's Academic Schools and Colleges. UCM is composed of three Schools, a College and a Graduate Division, all of which act as one Faculty to the maximum degree permitted by the systemwide Senate bylaws. College One will be the home of undergraduate students. The College will provide student services and an interdisciplinary program that includes general education. Students may choose colleges and majors independently. Initially, graduate students will be in Individual Graduate Programs and later in Graduate Groups. The Individual Graduate Program (IGP) will be an interim mechanism leading to the M.S., M.A., and Ph.D. degrees and will serve as an umbrella over the five graduate areas until enough faculty are hired for UCM to offer degrees in each of these areas. Faculty members will belong to both a College and to a School, which is the locus of faculty hiring. They may also belong to one or more interdisciplinary institute/s, ORUs or MRUs. The academic structure is designed to foster an interdisciplinary research relationship across programs in the various Schools and Institutes (Appendix II).

### **Divisional Senate Structure**

A rudimentary Senate structure now exists for UCM, which operates in the manner of a regular division. This proto-division consists of a Divisional Council, an Undergraduate Council, a Graduate and Research Council, a Committee on Academic Planning and Resource Allocation, a Committee on Committees, as well as the UCM CAP. The committees are largely staffed by the UCM faculty, but each includes Task Force members. UCM faculty are also attending meetings of several statewide Senate committees—UCEP, BOARS, CCGA, UCORP, UCAP and UCPB—as divisional representatives. UCM reps will have guest/observer status at the systemwide level until the division is formed.

### **Divisional Council**

The Divisional Council is responsible for setting overall policy direction for UCM as well as any systemwide issue that doesn't fall into the charge of the other committees. Divisional Council includes the Undergraduate Council Chair, the Graduate Council Chair, the three Task Force members from Merced, the Task Force Chair and one other Task Force member.

## **Undergraduate Council**

The membership of Undergraduate Council consists of three Merced faculty members—including a UCM chair—two Task Force members, one additional UC professor, and the UCM Vice Chancellor of Student Affairs, ex-officio. In September, the Task Force exercised Senate authority through its Undergraduate Council to approve undergraduate courses and curricula as well as authorities usually exercised by committees on Educational Policy, and Admissions. However, Undergraduate Council continued to seek the advice and endorsement of the full Task Force in some undergraduate matters. In July, the Task Force endorsed six proposed majors for 2005-06, which have since been approved by Undergraduate Council. (Appendix IV)

*B.S. in Environmental Engineering*

*B.S. in Computer Science and Engineering*

*B.S. in Biological Sciences*

*B.S. in Earth Systems Science [formerly Earth Systems Sciences]*

*B.A. in World Cultures and History*

*B.A./B.S. in Social and Behavioral Sciences*

UCM plans to offer three additional 2005-06 majors, pending approval:

*B.A. in Human Biology (formerly B.A. in Human Biology and Behavior)*

*B.S. in Bioengineering*

*B.S. in Management*

In July, the Task Force endorsed a General Education curriculum proposal and a set of General Education principles developed by Undergraduate Council with input from the Task Force. College One will sponsor the general education portion of the curriculum.

Other Undergraduate Council Actions included:

- Review of a modified *Five-Year Perspectives Report* outlining degree programs offered in UCM's first five years (Appendix III).
- Development of processes for adding, deleting and changing courses and for reviewing and approving new undergraduate degree proposals.
- Preparing divisional responses to systemwide issues.
- Establishment of basic principles for assigning units to courses

## **Graduate Council**

The Task Force exercised Senate authority through its Graduate Council to review and approve graduate program proposals. At present, the membership of the Graduate Council is composed of three Merced faculty members, one Task Force member, and the Graduate Division Dean, ex-officio. The Task Force—and CCGA—continued to review many graduate matters before final Graduate Council approval. Actions in this area included:

- Development of a graduate student recruitment strategy, a Graduate Handbook, a Policies and Procedures Manual and bylaws.
- Preparation of responses to relevant systemwide issues.



UCM is accepting applications and will begin enrolling graduate students to enter in fall 2004. There are currently three graduate groups: Environmental Systems, Quantitative and Systems Biology and Molecular Science and Engineering. Graduate groups in SSHA and Applied Math and Physics are also on the horizon. There will be as many as 16 postdocs in Merced this summer.

### **UCM CAP**

UCM appointments will continue to be reviewed by a Committee on Academic Personnel, whose members are appointed by the Academic Council. The UCM Committee on Committees has made recommendations to Council for CAP membership. In 2003-04, three UCM faculty members joined CAP, replacing retiring members.

### **Gifts and Endowments**

As Endowed Chair agreements reach a mature stage, the Vice Chancellor of University Advancement sends forward the details about the agreement with a request for formal approval by the Task Force. One fully funded chair in Electrical Engineering and one chair in Business that is under final negotiation were added in 2003-2004, which brings the total number of Endowed Chairs to 16 (Appendix V). Funds raised from private sources will total 36.9 million by the end of fiscal year 2003-2004. New gifts and pledges in the past year included land valued at \$300,000 along the Merced River to support environmental and hydrology research, \$600,000 in endowed and current scholarship support, \$125,000 for Library support, and \$1 million in pledged and projected endowed chair support.

### **Conclusion/Looking Forward**

While in previous years the Task Force has been dedicated to serving as UC Merced's Senate, its role has shifted. The Task Force structure will be formally retained until the Assembly grants divisional status, but it will cease to operate as it has in the past, gradually devolving authority to the Merced Faculty. As more faculty are hired, the Task Force will continue to exercise substantial authority to bodies made up mostly or even entirely of UCM faculty. The Task Force will participate in the day-to-day affairs of UCM as members of Merced's committees, exercising Senate authority in the manner of other campuses, through a committee structure. The Task Force remains committed to building an enduring UCM Division well prepared to carry on the proud UC institution of shared governance. We believe this approach will best accomplish this goal.

The terms of most current Task Force members expire August 31, 2004. By September 1, the Task Force structure will retain or reappoint only those members who are actively serving on UCM committees, including Divisional Council, Undergraduate and Graduate Councils, and the Committee on Academic Planning and Resource Allocation, or who would otherwise be useful to the ongoing business of the development of the Merced division. At least six Merced faculty, a UCM based Chair or co-Chair and a UCM based Vice Chair will be appointed to the Task Force. The new Chair will attend monthly Academic Council meetings and Assembly meetings as a non-voting guest. The full Task Force will meet less frequently and only at Merced, to which the administrative burden of its operation will be transferred.

Draft UCM Senate bylaws will be submitted to UCR&J in fall 2004. At that time, UCM will also submit to Council a plan for the funding of a Senate Office. When UCR&J has approved the UCM Senate bylaws, when a plan for funding a UCM Senate Office has been approved by Council, and when Council certifies that Merced has sixty Senate members with Professorial appointments, we request that Assembly amend the Bylaws to add Merced as a Division.

In the meantime, we ask Academic Assembly to grant a continuing resolution giving Council the authority to oversee UCM's transition to full divisional status, whereby the Task Force would continue to operate through its committees and gradually replace its membership with UCM faculty.

We believe that it would be useful for the Assembly to endorse this plan for transition in these general terms:

***Resolved*** The UCM Task Force should increasingly be composed of members assigned to UCM. The Task Force is authorized to delegate authority to its committees (who are not all Task Force members) in manners similar to the delegations of existing Divisions to their committees.

## Appendix I: 2003/04 Task Force Members

### Task Force Membership:

Peter Berck, B, Task Force Chair  
Robert Flocchini, D, Task Force Vice Chair  
Lawrence Pitts, SF, Chair-Academic Council  
George Blumenthal, SC, Vice-Chair-Academic Council  
Cliff Brunk, LA, CCGA  
Barbara Gerbert, UCSF, Campus Rep.  
Joseph Kiskis, D, UCEP  
Ramon Gutierrez, SD, UCAP  
Doug Magde, SD, Campus Rep.  
Alexei Maradudin, I, UCORP  
Otoniel Martinez-Maza, LA, Campus Rep.  
Geoff Mason, SC, UCM CAP Chair  
Doug Morgan, SB, Campus Rep.  
Barbara Sawrey, SD, BOARS  
Janice Plastino, I, Campus Rep.  
Joe Cerny, B, UCM CAP Vice Chair  
Michael Parrish, SF, UCPB  
Martha Conklin, M, Campus Rep.  
Henry Forman, M, Campus Rep.  
Gregg Herken, M, Campus Rep.

## Appendix II – The Institutes

The University's first two research institutes will begin to define UC Merced as a research university of distinction. Both will create new knowledge on questions of national and international scope through the prism of the natural laboratory that is Merced's home, the San Joaquin Valley and Sierra Nevada region.

The **Sierra Nevada Research Institute (SNRI)** will carry out research on the critical issues that affect humankind's ability to live in an environmentally sustainable way: population growth and development, water and watersheds, air quality, fire ecology, biodiversity, climate change, transportation, resource management and policy, and public recreation. These issues are especially vital to sustaining the unparalleled agricultural resources and magnificent natural landscapes of the San Joaquin Valley and Sierra Nevada. The Sierra Nevada Research Institute will draw in the natural sciences, engineering, and policy sciences.

**World Cultures Institute:** As a natural laboratory for research of international import, the San Joaquin Valley is defined by the mobility and migration, and sometimes forced diasporas, of peoples affected by historical events. Migration and immigration studies will address questions of building community among a diverse population. The history of migrations and Diasporas will be complemented by studies of the impact of such human and social changes on established

peoples and resources. The World Cultures Institute will weave together humanities, arts, and social sciences.

### Appendix III – Five Year Perspectives Report

#### UNIVERSITY OF CALIFORNIA, MERCED FIVE-YEAR PERSPECTIVES REPORT FOR 2005-6 to 2009-10

##### Programs Approved for 2005-06

B.S. in Environmental Engineering  
B.S. in Computer Science and Engineering  
B.S. in Biological Sciences  
B.S. in Earth Systems Science [**formerly Earth Systems Sciences**]  
B.A. in World Cultures and History  
B.A./B.S. in Social and Behavioral Sciences  
M.A./M.S./Ph.D. in Individual Graduate Program  
    With emphases in:  
        Environmental Systems  
        Computer and Information Systems  
Quantitative Systems Biology [**formerly Quantitative Biology**]  
    **Molecular Science and Engineering**  
    Social and Behavioral Science  
    World Cultures and History

##### Programs Planned for 2005-06

**B.A. in Human Biology (formerly B.A. in Human Biology and Behavior)**  
B.S. in Bioengineering  
B.S. in Management  
M.S./Ph.D. in Bioengineering  
M.S./Ph.D. in Environmental Systems  
M.S./Ph.D. in Computer and Information Systems  
    **M.S./Ph.D. in Molecular Science and Engineering**  
M.S./Ph.D. in Quantitative Systems Biology [formerly Quantitative Biology]  
M.S./Ph.D. in Social and Behavioral Sciences

##### Programs Planned for 2006-07

**B.S. in Applied Mathematics and Physics**  
[Eliminate B.S. in Mathematics/Statistics]  
[Eliminate B.S. in Nursing]  
**B.A./ B.S. in New Energy**  
B.A. in Literature and Languages  
    **Emphases: American Studies**  
    **Spanish Language and Literature**  
    **Comparative Literature**  
**B.A. in Government [formerly B.A. in Public Policy]**  
    **Emphasis: Public Policy**

**M.S./Ph.D. in Cognitive Science**  
**M.S./Ph.D. in Applied Mathematics and Physics**  
**M.A./Ph.D. in Public Policy**  
**M.A. Program in Program Evaluation**  
M.A./Ph.D. in World Cultures  
**M.A./Ph.D. in Human Biology (formerly Human Biology and Behavior)**

Programs Planned for 2007-08

B.S. in Electrical Engineering  
B.S. in Mechanical Engineering  
M.S./Ph.D. in Electrical Engineering  
M.S./Ph.D. in Mechanical Engineering

Programs Planned for 2008-09

B.S. in Chemical Engineering  
**B.S. in Materials Engineering [formerly Materials Science and Engineering]**  
M.S./Ph.D. in Chemical Engineering  
**M.S./Ph.D. in Materials Engineering**

Programs Planned for 2009-10

B.S. in Industrial and Systems Engineering  
**B.S. in Civil Engineering**  
M.S./Ph.D. in Industrial and Systems Engineering  
**M.S./Ph.D. in Civil Engineering**

Programs Planned for 2006-07 through 2009-10

B.S. in Biochemistry  
B.S. in Chemistry  
**[Eliminate B.S. in Physics and Astronomy]**  
**B.S. in Ecology**  
Two-three additions each year, selected from the following:  
BA Performance Studies  
BA Art History  
BA/BS Psychology  
BA/BS Economics  
**Emphasis in Behavioral Economics**  
BA History  
BA/BS Anthropology  
BA Sociology  
**[Eliminate BA Political Science]**  
**BA in Creative Writing**  
**BA in Comparative Ethnic and Cultural Studies**  
**M.A./M.S. in Security Studies**  
**M.S./Ph.D. in Neuroscience**

New or revised programs are shown in **bold**.

## Appendix IV – Approved Majors

### **B.S. in Environmental Engineering**

The undergraduate major in Environmental Engineering is designed to provide students with a quantitative understanding of the physical, chemical, and biological principles that control air, water and habitat quality and sustainability on Earth, along with expertise in the design, development, implementation, and assessment of engineering solutions to environmental problems. Emphasis in this major is placed on pollution prevention, understanding human activities and their impacts on human health and ecosystems, and on mitigating those impacts. Core courses within the major provide students with a firm foundation in the physical and life sciences and how they apply to hydrology, air and water quality issues. Emphasis areas allow students the flexibility to pursue disciplinary areas in more depth by following tracks developed in consultation with their academic advisor(s). Example tracks include Hydrology and Environmental Quality. This major will emphasize a highly interdisciplinary approach to Environmental Engineering, combining a strong theoretical foundation with field studies, laboratory experiments, and computations. The program includes service learning components designed to engage students in the solution of real-world problems in their community. Graduates of this major will have a strong background in both the theory and application of Environmental Engineering and therefore will be well prepared to pursue graduate studies or assume leadership roles in government agencies, non-government organizations or the private sector.

### **B.S. in Computer Science and Engineering**

The undergraduate major in Computer Science & Engineering (CSE) is designed to provide students with both breadth and depth in the exciting, and rapidly expanding fields of *computer science*—the study of computation, including algorithms, data structures—and *computer engineering*—including hardware, software, and network architecture. A degree in CSE from UC Merced will prepare students to assume leadership roles in designing, building, and implementing a vast array of powerful new technologies that will continue to advance humankind. As the foundation for innovation in areas ranging from robotics and automation, to informatics and personal computation, careers in computer science and engineering are among the most satisfying and rewarding of any.

### **B.S. in Biological Sciences**

The undergraduate major in Biological Sciences will provide students with a solid foundation in the life sciences, ranging from molecular mechanisms of biological processes to emerging genomics-based understanding of the similarities and differences across all life. Students will develop skills to access and interpret biological information from diverse sources and to utilize this information to solve biological problems. Since biological phenomena are increasingly explored through the use of computational models, the biological sciences curriculum interfaces with courses in mathematics and physical sciences. The integration between quantitative and physical sciences and biological sciences enables students to see relationships between genetics, organismal biology, evolution, biochemistry and biological systems. The Biological Sciences major aims to engage students in the life sciences by exposing them to the richness and complexity of biology starting in their first semester and then including a progression of biology courses throughout their lower division program of study. The lower division core courses provide foundations in genes and genomes, evolutionary principles and the molecular basis of

organismal diversity. They include labs, computational experience and problem-solving sessions, and provide a common framework for upper division courses. The upper division biosciences core extends that common framework into the areas including genomics, biomolecular structure and function and cellular signaling and function.

### **B.S. in Earth Systems Science**

The undergraduate major in Earth Systems Science is designed to provide students with a quantitative understanding of the physical, chemical, and biological principles that control the processes, reactions, and evolution of the Earth as a support system for life. Emphasis is given to the interactions between biological systems and Earth processes. Core courses within the major provide students with a firm foundation in the fundamentals of chemistry, biology, hydrology, and Earth sciences, while emphasis areas allow students the flexibility to pursue disciplinary areas in more depth. This major will emphasize a highly interdisciplinary approach to Earth Systems Science, incorporating field studies, laboratory experiments, genomics, and computations. Graduates of this major will have a strong background in both the theory and application of Earth Systems Science and therefore will be well prepared for either graduate studies or jobs in the areas of applied environmental, ecological or agricultural science. The location of UC Merced in the San Joaquin Valley near the Sierra Nevadas offers an excellent and diverse real-world laboratory for studying the natural environment and how it is affected by human activity. Additionally, the UC Merced Sierra Nevada Research Institute will offer a rich milieu of faculty expertise, research seminars, and other activities, and provide opportunities for undergraduate internships.

### **B. A. in World Cultures and History**

The major in World Cultures and History will invite students to study questions of society and culture in a comparative context. What constitutes a society and a culture? How are societies and cultures formed? How do societies and cultures make contact and sometimes come into conflict with one another? What happens at the crossroads of culture—for example California, the San Joaquin Valley—when people from many different cultures come together? These questions can best be understood through the prisms of the humanities, arts, and social sciences. Thus, this major will bring together the disciplines of art history, anthropology, history and political science, language and literature, music and performance studies, philosophy and religious studies, and area and ethnic studies. In UC Merced's opening years, the World Cultures and History major will particularly examine the interaction of nations and cultures from both a literary and historical perspective. This major will appeal to students who are interested in learning the methods and using the tools of history, literature, and allied fields to understand how cultures have developed and continue to evolve. A special feature of this major will be to give students a chance to apply their classroom learning to interesting research problems, not only in academic settings but also outside the classroom, where students can contribute to expanding public knowledge and awareness of cultural issues. Within this broad framework, two emphases will be developed within the initial program: history or literature. Students will select one of these emphases and will receive a notation on their transcript and diploma. Other emphases will be developed as the faculty and program enrollments grow.

### **B.A./B.S. in Social and Behavioral Sciences**

The major in Social and Behavioral Sciences will offer broad preparation that cuts across Economics, Psychology, Political Science, Sociology and Anthropology. Introductory coursework will lay the basis for understanding the major questions and methodologies across the social and behavioral sciences, including a common core of statistical and experimental methods courses. Upper division courses and projects will allow students to synthesize their cross-discipline learning and experiences. Within this broad framework, two emphases will be developed within the initial program: Psychology and Economics. Students will select one of these emphases and will receive a notation on their transcript and diploma. Other emphases will be developed as the faculty and program enrollments grow. While most Social and Behavioral Sciences majors will receive the B.A., some Psychology emphasis students may choose a B.S. option, with more intensive preparatory coursework in the natural sciences.

### **Appendix V – Endowed Chairs**

#### **UC Merced Endowed Chairs:**

#16	Reno Ferraro Family Chair in Electrical Engineering	\$500,000
#15	Fred Ruiz Chair in Business (in final negotiation)	\$500,000
#14	Merced Sun Star Chair in Mass Communications	\$500,000
#13	Presidential Chair	\$500,000
#12	Coelho Chair in Public Policy	\$500,000
#11	Carlston Cunningham Endowed Chair in Cognitive Development	\$500,000
#10	Thondapu Family Endowed Chair in World Cultures	\$500,000
#9	Joe and Margaret Josephine Endowed Chair in Biological Sciences	\$500,000
#8	Art and Fafa Kamangar Family Endowed Chair in Biological Sciences	\$500,000
#7	County Bank of Merced Endowed Chair in Economics	\$500,000
#6	Dr. and Mrs. William Bizzini Endowed Chair in Biological Sciences	\$500,000
#5	Ted and Jan Falasco Endowed Chair in Earth Sciences or Geology	\$500,000
#4	Myers Endowed Chair for Sierra Nevada Research Institute	\$500,000
#3	Shaffer Endowed Chair in Engineering	\$500,000
#2	Coats Endowed Chair in the Arts	\$500,000
#1	Vincent Hillyer Endowed Chair in Early Literature	\$500,000



## **VII. REPORTS OF STANDING COMMITTEES**

### **A. Academic Council**

**Lawrence H. Pitts, Chair**

- 1. Nomination and Election of two at-large members to Universitywide Committee on Committees, 2004-2005 (Oral Report, Action)**
  
- 2. Ratification of the 2004 Oliver Johnson Awardee (Oral Report, Action)**

The Assembly will be asked to ratify the Academic Council's choice for recipient of the 2004 Oliver Johnson Award.

The Oliver Johnson Award for Service to the Academic Senate is given biennially to a member of the UC faculty who has performed outstanding service to the Senate. Its broader goal is to honor, through the award to the recipient, all members of the faculty who have contributed their time and talent to the Senate.

Nominations for the award come through Divisional Committees on Committees to the Universitywide Committee on Committees (UCOC). UCOC, in turn, submits the names of two nominees to the Academic Council. The recipient will be chosen by the Academic Council and ratified by the Assembly of the Academic Senate at the May Assembly meeting.

**VII. REPORTS OF STANDING COMMITTEES (Continue)**

**A. Academic Council (Continue)**

**3. Academic Council Resolution on the Budget (Action)**

The following Resolution, "California's Budget Crises and the University of California" was approved by the Academic Council on April 20, 2004 and is presented here for the Assembly's approval. The Resolution is intended to form the basis of the UC faculty's public education effort on the value of the University, particularly with respect to its impact on the business climate and health care in the State of California.

**CALIFORNIA'S BUDGET CRISIS AND THE UNIVERSITY OF CALIFORNIA  
RESOLUTION OF THE ACADEMIC COUNCIL OF THE UNIVERSITY OF  
CALIFORNIA**

WHEREAS California's economy, health, and quality of life are largely dependent upon the teaching, research, and public service activities of the University of California (UC); and

WHEREAS for the benefit of California, UC must continue to provide higher education of high quality that is both accessible and affordable to qualified students; and

WHEREAS graduate education in teaching and research is essential to UC's mission and California's economic wellbeing but is threatened by unprecedented and unrealistic graduate fee increases caused by California's budgetary crisis; and

WHEREAS access to a UC undergraduate education for some of California's qualified high school graduates is becoming prohibitively expensive due to markedly increased fees over the past 3 years; and

WHEREAS in order for students to be able to plan realistically for education costs, future fee increases must be gradual, fair and predictable; and

WHEREAS UC faculty are committed to educating students from the broad spectrum of California's citizens, but reduced allocations for student aid will deny a UC education to some deserving students from economically disadvantaged backgrounds; and

WHEREAS about 10% of UC's entering freshman enrollment is being cut because of California's budgetary crisis; and

WHEREAS UC faculty salaries have increased minimally over the past 3 years and are nearly 10% below those of our comparison public and private research universities; and

WHEREAS low salaries are beginning to hinder the recruitment and retention of outstanding faculty; and

WHEREAS an outstanding UC faculty is fundamental to the quality of teaching and research at UC but is becoming difficult to maintain in the face of salary and research restrictions; and

WHEREAS State support for UC research has fallen by 25% over the past 3 years, thereby diminishing the contribution that UC research makes to the state's economy; and

WHEREAS severe erosion of funding for libraries and facilities is hampering student learning and faculty scholarship; and

WHEREAS the California State University and the California Community Colleges, our sister segments in higher education, also are being harmed by severely reduced budgets; and

WHEREAS the Faculty and the Administration of the University of California reaffirm our commitment to maintain the Master Plan for Higher Education insofar as resources are available: therefore

BE IT RESOLVED that the faculty are committed to assisting the Governor in his plan to "expand the dream of college" to California high school graduates; and be it further

RESOLVED that the UC faculty and administration will continue to seek support from private and public sources for teaching, including graduate education, and research; and be it further

RESOLVED that faculty will work eagerly with UC administration, alumni, staff and students to educate Californians about UC's unique and critical role in shaping California's economic future; and be it further

RESOLVED that faculty will work with these groups to educate State legislators and executive officers about the irreparable harm that will befall the University unless these unsustainable budgetary restrictions are promptly reversed.

-----  
**Resources on Topics Relating to the Academic Council Resolution**

President Dynes' March 8, 2004 [Testimony before the State Budget and Fiscal Review Subcommittee](#) (for each topic refer to the page or appendix noted):

- Cost of education and fee increases (A-6, A-7, A-8, A-9)
- Reduced allocation for student financial aid (pp. 13-14, A-10 -- A-12)
- Reduced enrollment (p.12)
- Lag in UC faculty salaries (A-18-- A-19)
- Cuts to research (pp. 15-16)
  - California's economy linked to an educated populace (pp. 5-7)

Further Resources:

**Governor's Proposed 2004-05 UC Budget**

- Overview of the Governor's Budget Items Relating to UC:  
<http://www.ucop.edu/news/archives/2004/jan09a.htm>

- Department of Finance Budget Summary: [http://www.dof.ca.gov/HTML/BUD\\_DOCS/Bud\\_link.htm](http://www.dof.ca.gov/HTML/BUD_DOCS/Bud_link.htm)
- UCOP Budget Updates: <http://www.universityofcalifornia.edu/news/budget/>

#### **Public Advocacy Campaigns**

- UC for California: <http://www.ucforcalifornia.org/campaign/calaction/edesuerqjxedtd>
- Keep California's Promise, an independent citizens alliance for higher education in California: <http://keepcaliforniaspromise.org/site/> (site is under construction)

**UC Mission Statement:** <http://www.universityofcalifornia.edu/aboutuc/mission.html>

**California Master Plan:** <http://www.universityofcalifornia.edu/aboutuc/masterplan.html>

#### **Graduate Education**

- Graduate Education at UC (short statement on Grad support w/ links): <http://www.ucop.edu/services/gradeduc.html>
- “Innovation and Prosperity at Risk: Investing in Graduate Education to Sustain California’s Future,” Report of the Commission on the Growth and Support of Graduate Education, 2001: <http://www.ucop.edu/services/innovation.pdf>

#### **Cost of UG Education and Fee Increases**

- Fact Sheet on 2003-04 Student fees: [http://www.ucop.edu/news/factsheets/2003/student\\_fees.pdf](http://www.ucop.edu/news/factsheets/2003/student_fees.pdf)
- 2003-04 Undergraduate Resident Budgets: [http://www.ucop.edu/sas/sfs/reports\\_and\\_data/other/UGBdgt0304.pdf](http://www.ucop.edu/sas/sfs/reports_and_data/other/UGBdgt0304.pdf)

#### **UC Faculty Salaries**

- Regents 2004-05 Budget Principles and Priorities: <http://www.universityofcalifornia.edu/regents/regmeet/mar04/502.pdf>
- Average Salaries for Full-Time Faculty Members, 2002-03; Chronicle of Higher Education, 4/18/2003: <http://chronicle.com/prm/weekly/v49/i32/32a01501.htm>
- UCOP survey of academic job candidates: “reasons first-offer candidates declined appointments 1995-96 – 1999-2000”: <http://www.ucop.edu/acadadv/acadpers/table8.pdf>; “reasons tenured faculty cited for leaving UC 1982-83 – 1998-99”: <http://www.ucop.edu/acadadv/acadpers/table10.pdf>

#### **Funding for Libraries**

- UC Libraries Budget Page: [http://libraries.universityofcalifornia.edu/news/library\\_budgets.html](http://libraries.universityofcalifornia.edu/news/library_budgets.html)

#### **California State University and California Community College Budget Issues**

- Testimony of CCC Chancellor Drummond before the budget subcommittee: [http://www.cccco.edu/news/press/press\\_2004/press\\_march/press\\_031004.htm](http://www.cccco.edu/news/press/press_2004/press_march/press_031004.htm)
- CSU “Budget Central” (Budget Summit presentations, budget fact sheets, etc.): <http://www.calstate.edu/BudgetCentral/index.shtml>

#### **Impact of UC research on State’s Economy**

- UC Fact Sheets on each campus, including economic impacts: <http://www.universityofcalifornia.edu/campuses/welcome.html>
- IU Cooperative Research Program – links between UC research and the California economy: <http://uc-industry.berkeley.edu/about/economic.htm>

#### **4. Ad Hoc Committee on Bylaw Revisions (Action) George Blumenthal, Chair**

In accordance with Senate Bylaw 116. Authority of the Assembly – Part II. E. “The Assembly is authorized to approve modifications to the University Academic Senate legislation...Except for Bylaws marked ‘[Protected –see Bylaw 116.E](#)’, modification of Bylaws requires the approval of two-thirds of all voting members of the Assembly present;” Modification of Bylaws shall take effect immediately following approval unless a different date is specified or required.

The following proposed amendments were approved by the Academic Council at its April 28, 2004 meeting and found to be consonant with the Code of the Academic Senate by the University Committee on Rules and Jurisdiction (UCR&J).

#### **TO MEMBERS OF THE ACADEMIC ASSEMBLY:**

The proposed Senate Bylaw revisions now before you are an outgrowth of a five-year effort to modernize our Senate Bylaws. Last year, the Academic Assembly enacted a substantial number of amendments to our bylaws. Most of these amendments involved clarifying and modifying the membership, leadership, and charges to standing committees of the Assembly. In addition, we adopted a number of bylaw changes regarding systemwide senate operations, such as allowing electronic distribution of agendas and electronic ballots. These additional changes really involved picking the “low hanging fruit” of bylaw amendments, and we recognized that a number of tough issues remained and promised to address those difficult issues during the 2003-04 academic year.

Toward that end, the Academic Council’s task force on bylaws continued its work this year with continuing members Senate Vice Chair George Blumenthal (who chairs the task force), UCM Task Force Chair and Secretary/Parliamentarian Peter Berck, and UCR&J Chair Jean Olson, as well as new member Senate Chair Larry Pitts, all working collaboratively with Executive Director Maria Bertero-Barcelo. In addition to the known issues left over from last year, we had input from the divisional directors and carefully considered the bylaw changes that they proposed. We also made additional changes based upon responses from the divisions and from systemwide committees.

We now bring before you a number of proposed bylaw amendments for adoption by the Academic Assembly. These bylaw changes have been endorsed by the Academic Council, and the University Committee on Rules and Jurisdiction has found these proposed amendments to be consonant with the Code of the Academic Senate.

Let me briefly highlight some of the more significant changes in these proposed bylaw amendments.

- The proposed bylaws explicitly allow for committee meetings, both divisional and systemwide, to be held electronically. This removes any possible ambiguity regarding whether videoconferences or teleconferences constitute official meetings. Divisions may still choose, in their bylaws, to limit electronic meetings.

- The proposed amendments address, in a consistent fashion, how to define time periods for systemwide senate operations. Currently, our bylaws use days of term, days of instruction, and calendar days. Some of this language is left over from the time when there were just a few campuses in the UC system, all on the same schedule. In a statewide context where some campuses are on the semester system and others are on quarters, and where some, but not all, campuses have state supported summer instruction (which might be regarded as year round operation), it does not make sense to discuss days of term or days of instruction in a systemwide context. Indeed, days of instruction are not even well-defined on many campuses, such as UCLA, which is on the quarter system while some of its professional schools use semesters. We have therefore simplified the bylaws by consistently making calendar days the unit of time within the bylaws: The use of calendar days allows systemwide senate business to occur throughout much of the year. The alternative, which would allow meetings only when all campuses have instruction would be paralyzingly restrictive. It could limit us to doing business only between October and April, which is neither practical nor professional. The approach we have taken here provides consistency throughout the bylaws and provides for systemwide senate operations throughout much of the year. We drafted the language so that divisions could choose to operate within a much more restricted period of time.
- The proposed bylaw amendments allow electronic voting to occur for all elections, both systemwide and divisional.
- The bylaws eliminate the Student Affirmative Action Committee (which has not operated for many years) and formally includes student diversity issues within the charge to UC Affirmative Action and Diversity.
- The bylaws clarify that petitions of students must be delivered to the relevant chair (Assembly or divisional), who alone has the authority to refer them to a committee or the assembly. Because of that explicit clarification, we retained the item “Petitions of Students” in the agenda for Senate meetings.
- The bylaws regarding divisions are modified to allow the greatest possible autonomy to divisions without compromising systemwide senate principles.

We therefore move adoption of these amendments to the bylaws with the following provisos:

- The amendment to bylaw 120.D.6 will be effective immediately following the next regular meeting of the Academic Assembly. This will allow the Assembly to adopt whatever rules of order it chooses at its next meeting.
- The amendment to Bylaw 50.A and the elimination of Bylaw 235 will become effective only when the UC Berkeley Division Chair certifies to the Assembly chair that the Berkeley Division has established a Berkeley Faculty for the School of Public Health and that this Faculty has been established prior to September 1, 2005. This ensures that the governance of the School of Public Health will continue uninterrupted as we transfer authority for a Faculty from the Assembly to the Berkeley Division.
- All other bylaw amendments will become effective immediately (as specified in Bylaw 116.E).

Respectfully submitted,

George Blumenthal, Chair, Academic Council Bylaws Task Force

**PROPOSED AMENDMENTS TO THE ACADEMIC SENATE BYLAWS  
SUBMITTED BY THE  
ACADEMIC COUNCIL BYLAW AD HOC COMMITTEE**

**JUSTIFICATION FOR THE BYLAW CHANGES**

**Bylaw 15:** The secretary/parliamentarian is considered an officer of the Assembly, which is why the word “Secretariat” is removed from the title of Title II. The President has agreed that it is unnecessary for him to be consulted on the choice of secretary/parliamentarian, especially since he is not consulted officially on the Assembly chair and vice-chair. The role of the secretary/parliamentarian in dealing with student petitions has been transferred to the Assembly chair, as indicated in the proposed revisions of Bylaw 110.

**Bylaw 20:** This change adds the Academic Council to the list of agencies of the Academic Senate. The Academic Council does effectively act as the executive committee of the Academic Assembly, but it does so much of the work of the systemwide senate that it should be listed as one of our fundamental agencies.

**Bylaw 30:** This bylaw defines the start of an elected term as September 1, and the changes clarify that only these bylaws or divisional bylaws can change that starting date. Campuses on the semester system may choose (in their bylaws) to start their terms before September 1.

**Bylaw 32 (new):** The proposed bylaw explicitly allows meetings of senate agencies, both divisional and systemwide, to be held electronically (e.g. teleconference, video conference, password-protected chat room). This removes any possible ambiguity regarding the potential validity of such meetings. At the statewide level, both cost and faculty time considerations make electronic meetings increasingly attractive. Divisions of the Academic Senate are explicitly permitted to adopt more restrictive limits on the use electronic meetings. In addition, the proposed bylaw explicitly requires the participation of a quorum of members during all votes conducted within senate agencies.

**Bylaw 35:** (B) This clarifies that the terms of all committee members begin September 1 unless explicitly changed by systemwide or divisional bylaws. (D.5) This new addition provides an explicit mechanism and authority for *systemwide* senate agencies that appointed committee members (in most cases UCOC) to remove these committee members. Such removal requires a 2/3 vote. Before any final action is taken, this bylaw requires the appointing agency to afford the appointee an opportunity to respond to those allegations which motivate the possible removal. (E.2) For special committees, this changes the starting date, which, by default, allows more than a full year of operation from the first day of the spring term (not a well-defined moment in time even for a campus) to the first day of March.

**Bylaw 40:** This change clarifies that only committees whose establishing bylaws provide for it may render direct advice to the President or a Chancellor without first passing that advice through the appropriate body of its establishing agency. For example, this allows CAP to advise the Chancellor or Chancellor’s designee directly, while the Educational Policy committee must pass its recommendations through the appropriate divisional agency or in the systemwide context, through the Academic Council. This amendment provides only a clarification of already existing policy.

**Bylaw 45:** The term “chief administrative officer” is widely used these days by non-Senate managers. This change clarifies that we mean the chief **academic** administrator.

**Bylaw 50:** (A) We need to clarify whether the School of Public Health, currently the only Faculty established within the systemwide bylaws, should still appropriately report directly to the Assembly. It would appear more reasonable for this Faculty to report to the Berkeley Division. This change, as well as the elimination of bylaw 235, are reasonable changes at this time assuming that the Berkeley division

establishes the School of Public Health as a Faculty of the Berkeley division. Therefore this change, as well as the elimination of bylaw 235, should become effective only when the Berkeley Division establishes this Faculty. We propose setting a time limit of September 1, 2005 for this process. (C) The term “chief administrative officer” is widely used these days by non-Senate managers. This change clarifies that we mean the chief **academic** administrator.

**Bylaw 80:** We are proposing to add two new appendices to the Manual of the Academic Senate. One is a glossary containing the definitions of terms used in the Code of the Academic Senate. By including definitions of terms, whether defined or not in the bylaws, this should make the manual much more user friendly. The other appendix is an official record of and reference guide that will track all Assembly actions. This will be the official legislative record, showing the reasons and justification of Assembly action on legislation or other matters.

**Bylaw 88 (new):** Currently, our systemwide bylaws use several different units of time: days of term, days of instruction, and calendar days (which are defined in two different ways within the current bylaws). Some of this language is left over from the time when there were just a few campuses in the UC system, all on the same schedule. In a statewide context where some campuses are on the semester system and others are on quarters, and where some, but not all, campuses have state supported summer instruction (which might be regarded as year-round operation), it does not make sense to discuss days of term or days of instruction in a systemwide context. Indeed, days of instruction are not even well defined on many campuses, such as UCLA, which is on the quarter system while some of its professional schools use semesters. To simplify matters, we propose to simply use true calendar days as the unit of time in these bylaws. This will permit the systemwide senate to operate throughout most of the year, and the need for a quorum at Assembly meetings guarantees that such meetings will not be called at wholly inopportune times. We drafted the language so that divisions could choose to operate within different periods of time, when so specified in their own bylaws.

**Bylaw 90:** (A.4) This section is removed for consistency with regard to the definition of calendar day. Instead we use calendar days as defined in the new bylaw 88.

**Bylaw 95:** (A) This change converts days of instruction to calendar days. (D) This addition conforms with the Assembly’s May 2003 action approving the use of electronic ballots and ensures that electronic ballots may be used in any vote previously reserved for mail ballots.

**Bylaw 110:** The change in title reflects the fact that none of the bylaws address or mention “consultants.” (A.1) This is a clarifying change. The Chair and Vice Chair are automatically members of the Assembly, and therefore, they cannot also act as divisional representatives. (A.3.c) This change provides more flexibility for a division to request of Academic Council the cancellation of a special Assembly meeting originally called for by the division. (A.3.h) This section clarifies how student petitions are handled. The chair of the Assembly is authorized to receive such petitions (or other material intended for submission to the Assembly) and to determine whether such materials should be referred to a senate committee.

**Bylaw 120:** (B) The current bylaws provide a time for sending the call to a regular and emergency meeting of the Assembly but not for a special meeting. This change rectifies that. The deleted B.2 eliminates another definition of calendar days so that proposed bylaw 88 applies here as well. (C.2) The current bylaws provide agenda items for regular and special meetings but not emergency meetings. This proposed change rectifies that. In additions, minutes of regular meetings should not be required for approval at special or emergency meetings. They may not even be prepared yet. (D.6) The current bylaw names two specific alternative sets of rules of order and allows systemwide agencies to choose between them. This is not a well-defined choice since there are many editions of *Robert’s Rules of Order* and the first edition is no longer copyrighted. We propose to allow the Assembly to choose whatever set of rules



of order it wishes, by majority vote. **(D.7)** The minutes have not for many years been distributed within 30 days of a meeting. By changing this bylaw to require distribution of the minutes in the call to the next regular meeting, we are bringing the bylaw into conformity with reasonable practice. **(D.8)** Last year, the Assembly approved distribution of calls electronically. When a member of the Senate wishes to be placed on the mailing list, this proposed change allows the senate to provide an electronic copy of the call.

**Bylaw 125:** **(B.1)** This provides the Academic Council with the same authority provided to other standing and special committees of the Assembly. It also more clearly defines the Council's role as the executive committee of the Academic Assembly. **(B.11)** This new section allows the Academic Council to act, in lieu of the Assembly, on any matter (other than a bylaw amendment) when the Assembly has failed to act through lack of quorum and when the matter is noticed in the call of the meeting that failed to achieve quorum. This provides an additional mechanism for the systemwide academic senate to act in a timely fashion, particularly on issues of some urgency. Presumably, if enough members of the Assembly wanted to participate in a particular matter, they would have attended the relevant Assembly meeting, thereby establishing a quorum. In any event, the bylaw requires that any action taken by the Academic Council under these circumstances must be reported in the Call to the next regular or special Assembly meeting. This ensures that the Assembly is noticed regarding such actions, thereby providing the Assembly the option of reversing them. **(B.12)** Currently other standing committees of the Assembly can establish special or subcommittees. This change explicitly allows the Academic Council to establish its own special committees, which report to Council. This practice has occurred frequently over the past few years.

**Bylaw 140:** This change explicitly includes student diversity under the authority of the Affirmative Action and Diversity Committee. This has been their practice, and this change is appropriate given the elimination of the long-defunct Student Affirmative Action Committee (bylaw 210).

**Bylaw 150.B:** This change is for consistency in formatting only.

**Bylaw 155 (renumbered Bylaw 181):** This change is for consistency in the listing of committees in alpha order.

**Bylaw 175.B.2:** This change is for consistency in formatting only.

**Bylaw 210:** The Student Affirmative Action Committee has not been active or staffed since the early 1980's. Its charge has already been subsumed by BOARS, UCEP, and UCAAD. In the proposed bylaws, we explicitly list students now under the UCAAD bylaw 140.

**Bylaw 235:** Assuming action by the Berkeley Division to establish the School of Public Health as a Faculty of their division, we are proposing to eliminate this bylaw (see justification for Bylaw 50.A).

**Bylaw 315:** **(A.2)** In practice in the divisions, the vice chair performs the duties of the chair when the chair is unavailable. **(C)** This provides the divisions the same flexibility as provided the Assembly in setting the order of the agenda items. **(D)** This sets the default rules of order as those used by the Assembly, but it allows divisions the freedom to make their own choice. **(F)** This gives the divisions the same flexibility (including the right to distribute minutes electronically) given to the Assembly. **(G)** This amendment clarifies how student petitions are handled at the divisional level. Unless otherwise specified in divisional bylaws, the division chair is authorized to receive such petitions (or other material intended for submission to the division) and to determine whether such materials should be referred to an appropriate committee.

**Bylaw 325:** The current bylaw is fairly controlling about the types of standing committees a division should have. The proposed bylaw allows divisions to establish their own preferred committee structure,

so long as there is a division committee corresponding to each systemwide committee. Any single divisional committee may correspond to more than one systemwide committee. This amendment provides greater flexibility to the divisions to establish that committee structure that best fits their own needs.

**Bylaw 330:** (B.3.b) This change simply reflects the current usage of Graduate Students Instructors (GSI's) and Graduate Student Researchers (GSR's).

**Bylaw 340:** These changes conform to the Assembly's May 2003 action allowing electronic voting and explicitly allow divisions to conduct electronic votes for both elections and other mail ballots. The bylaw is intended to allow the maximum possible flexibility for divisions in setting the rules for their own voting. The time periods have been changed to bring them into conformity with proposed bylaw 88.

Bylaws of the Academic Senate  
University of California

**Part I. - Membership, Authority and Organization**

**Title I. Membership and Authority of the Academic Senate**

---

**Title II. Officers ~~and Secretariat~~**

**10. President and Vice President**

The President of the University is *ex officio* President of the Academic Senate and a member of the Assembly of each Division and Faculty. The Chair of the Assembly is *ex officio* Vice President of the Academic Senate. [See Bylaw 110]

**15. Secretary/Parliamentarian**

~~In consultation with the President of the Senate, the~~ The Academic Council shall appoint a Secretary/Parliamentarian of the Senate, subject to ratification by the Assembly, for a three-year term. ~~The Secretary/Parliamentarian may transmit to an appropriate committee.~~ (EC 18 Nov 68; Am 5 May 88)

---

**Title III. Organization of the Academic Senate**

**20. Functions of the Academic Senate**

The functions of the Academic Senate are exercised by the following agencies and their committees:

- A. The Assembly of the Academic Senate [see beginning with Bylaw 105]
- ~~B. Standing and Special Committees of the Assembly~~  
~~[see beginning with Bylaw 125]~~ **The Academic Council [see Bylaw 125]**
- ~~C. B.——~~ Standing and Special Committees of the Assembly [see beginning with ~~Bylaw 125~~ **Bylaw 128**]
- ~~D. C.——~~ Divisions of the Academic Senate [see beginning with Bylaw 305]
- ~~E. D.——~~ Standing and Special Committees of the Divisions [see beginning with Bylaw 320]
- ~~F. E.——~~ Faculties of Divisions [see beginning with Bylaw 45]

The functions of these committees are such as are assigned by these Bylaws or by the agency to which they directly report. Except as may be specifically authorized in the legislation by which it is established, no agency or committee of the Academic Senate may redelegate any authority of the Academic Senate vested in it to a subcommittee or any other agency. (Am 13 May 97)

### 30. Commencement of Terms of Office

A. Unless otherwise specified, **in these Bylaws or in the relevant Divisional Bylaws**, the term of office of each person elected to serve in a Senate agency shall begin on September first following election. ~~but~~ **The** length of term shall be determined by the appropriate **Senate** agency.

B. Initial elections in a newly established legislative agency of the Senate shall occur as soon as possible, and each person elected shall assume office immediately. If at the time of the election the unexpired term of such office is less than four months, the incumbent shall remain in the office until the end of the following term.

### 32. Meetings of Senate Agencies

**Unless otherwise stated in the Systemwide or Divisional Bylaws, a meeting of any Senate agency may take place either in person or electronically.**

**Except for mail or electronic votes of the full academic Senate or of a Division, which are governed by Senate Bylaws 95 and 340, all votes of senate agencies require the participation of a quorum of the voting members.**

---

## Title IV. Committees

### 35. Membership of Committees

A. Types of Membership. Committees may be composed of appointed, elected, or *ex officio* members, or any combination thereof.

B. Terms of Service. Unless otherwise specified, **in these bylaws or the relevant Divisional bylaws**, members of Standing Committees shall serve two-year terms, where feasible staggered, beginning on September first following their appointment. (Am 28 May 2003)

#### C. Voting and Other Rights

1. The Vice Chair, if any, shall perform the duties of the Chair in case of temporary absence or disability of the Chair, and such other duties as the committee concerned may determine. (Am 15 Jun 70)
2. Only members of the Academic Senate may vote in Senate agencies and their committees when those agencies or committees are taking final action on any matter for the Academic Senate, or giving advice to University officers or

other non-Senate agencies in the name of the Senate. Persons other than Senate members may be given the right to vote on other questions, such as those that involve only recommendations to other Senate agencies, but only by explicit Bylaw provisions. [See Legislative Ruling 12.75]

3. Except for the provision of Article C.2 of this Bylaw, *ex officio* members have the same powers as other members unless otherwise specified.

#### D. Method of Appointment

1. Unless otherwise specified, the appropriate Committee on Committees shall select the appointed members of each committee.
2. Except as provided elsewhere in these Bylaws, the appropriate Committee on Committees shall appoint the Chair and Vice Chair, if any, of each committee.
3. The Chair and Vice Chair, if any, of any Standing or Special Committee must be members of the Academic Senate.
4. At the discretion of the appointing agency, a member of a committee temporarily not on duty may be replaced until that regular member returns.

**5. A systemwide Senate agency may, by a two-thirds vote, revoke any appointment it has previously made. Prior to revoking an appointment, the agency shall give notice to the appointee, including reasons for the proposed revocation, and provide the appointee with an opportunity to respond.**

- E. Tenure of Special Committees. A special committee shall serve only until the first meeting of the establishing agency in the ensuing fall term unless:

1. A definite term is specified;
2. Its authorization occurs after the first day of ~~instruction of the spring term~~ **March**, in which case it shall continue for one year beyond the normal expiration date;
3. It is continued by action of the establishing agency. (Am 15 Jun 71)

#### **40. Authority of Committees [See Legislative Ruling 8.95-B]**

A. Any agency or committee listed in Bylaw 20 or 25 may report to any agency or committee therein listed, and may be asked by the Assembly, a Division, or a Faculty to describe its procedures and policies.

B. Any committee may submit reports and recommendations to the Assembly on appropriate matters. Divisional committees, including Faculties, are responsible to and normally shall report to their respective Divisions. Universitywide Committees of the Senate shall report in writing to the Assembly, and not less than annually. (Am 28 May 2003)

C. Each committee is responsible to the agency establishing it and must report its actions to that agency. When a committee makes recommendations or renders advice to the President or to a Chancellor, **as provided in these bylaws or relevant Divisional bylaws**, it shall report its recommendations to the establishing agency when this action is consistent with its charge and does not violate confidence. When a Special or Standing Committee of the Assembly formally advises the President it shall convey its advice through the Academic Council. (Am 28 May 2003)

---

## Title V. Faculties

### 45. Membership

In accordance with the provisions of this Bylaw, the membership of each Faculty is defined by the bylaws of the Division to which it is responsible, or by the Bylaws of the Senate for those Faculties directly responsible to the Assembly. Membership in a Faculty is limited to the following Senate members:

- A. The President of the University;
- B. The Chancellor;
- C. The chief **academic** administrative officer of the school or college;
- D. All members of the Academic Senate who are members of departments assigned to that school or college (Academic Senate members who have retired and transferred to emeritus/a status retain departmental membership.); (Am 4 May 89)
- E. Such other Senate members as are specified in Divisional Bylaws or these Bylaws.

Only voting members of the Senate may vote in Faculties of which they are members.

## 50. Authority

A. Source of Authority. The government of each college and school is vested in its Faculty, except as limited by the authority of the Divisional Graduate Council and the Coordinating Committee on Graduate Affairs. Each Faculty is directly responsible to the Division of which it is a committee. ~~The Faculty of the School of Public Health (Berkeley San Francisco) is directly responsible to the Assembly.~~ The Division or the Assembly may impose specific duties on a Faculty.

B. Organization. Except as otherwise provided, each Faculty may organize, select its officers and committees, and adopt rules consistent with the Code of the Academic Senate (see Bylaw 80). Each Faculty may delegate portions of its authority to its committees or executive officers

C. Officers and Executive Committee. Each Faculty shall elect the Chair of the Faculty and members of its Executive Committee. The chief **academic** administrative officer of the college or school shall be an ex officio member of the Executive Committee but may not serve as Chair of the Faculty or the Executive Committee. (EC Jun 77; Am 28 Feb 01)

D. Reporting Authority. Each Faculty may present to the agency to which it is directly responsible recommendations and proposed modifications of legislation of that agency or the Senate.

---

## Title VI. Rights and Authority of Senate Members

---

### Title VII. Code of the Academic Senate

#### **80. The Code of the Academic Senate comprises the *Manual of the Academic Senate* and the manuals of its Divisions.**

A. *The Manual of the Academic Senate* includes:

1. The Bylaws of the Academic Senate;
2. Regulations enacted by the Assembly;
3. Bylaws of Faculties directly responsible to the Assembly;
4. Appendix I, containing those Standing Orders of The Regents of primary concern to the Senate;
5. Appendix II, containing those Legislative Rulings issued by the University Committee on Rules and Jurisdiction in accordance with the provisions of Bylaw 206;
6. Appendix III, containing all Assembly approved variances to Senate Regulations in accordance with the provisions of Bylaw 206;

7. Appendix IV, containing University policy on faculty conduct and the administration of discipline;

8. ~~Such other appendices as the Assembly may direct.~~ **Appendix V, containing the legislative record of all Assembly legislative and non-legislative actions**

**9. Appendix VI, a glossary containing definitions of terms used in the Code of the Academic Senate**

**10. ~~8~~ (Previously 8) Such other appendices as the Assembly may direct**

B. Divisional Manuals shall include:

1. Bylaws of the Division;

2. Regulations enacted by the Division;

3. Those regulations enacted by the Assembly specified by the Division for inclusion in its Divisional Manual. (Each such Regulation must, immediately following its Divisional number, carry in parenthesis the designation "SR" prefixed to its Universitywide number); (EC 18 Nov 68)

4. Appendices specified by the Division;

5. Bylaws of Faculties and Councils directly responsible to the Division.

C. Each Divisional Committee on Rules and Jurisdiction is responsible for preparation of its Divisional Manual, subject to the supervision of the University Committee on Rules and Jurisdiction. [See Bylaw 206 and Legislative Ruling 12.93-A-B]

D. Variances. Proposed Divisional Regulations that are at variance with Universitywide Regulations must be submitted to the Assembly of the Academic Senate for approval. [See Bylaw 116.F, 206.D] The numbers of such Divisional Regulations shall carry the prefix "A".

## **88. Calendar Days**

**Throughout these bylaws, the term "calendar day" represents any day of the year.**

---

## **Title VIII. Memorials and Mail Ballots**

### **90. Memorials (Am 13 May 97)**

A. Definitions

1. The term "Memorial to the Regents" means a declaration or petition addressed to the President for transmission to The Regents, as provided for in Standing Order of the Regents 105.2.e.

2. The term "Memorial to the President" means a declaration or petition to the President not intended for transmission to The



Regents.

3. Memorials are not legislation within the meaning of Bylaw 311.A.

~~4. For the purposes of the Bylaw, a "Calendar Day" is any day between the Start of Instruction and the End of Instruction as announced for the campus in the Academic and Administrative Calendar for each quarter or semester. Days between terms and days during a Summer Term shall not be counted.~~

B. Memorials to the Regents on matters of Universitywide concern to be submitted to The Regents through the President may be initiated by the Assembly or by a Division. Written arguments in favor of and against a proposed Memorial to the Regents shall be submitted to the Assembly or the division at least seven calendar days prior to the time that either body votes on the proposal.

C. Memorials to the Regents that have been approved by the Assembly shall be voted upon in accordance with the procedure set forth in Article E of this Bylaw.

D. Memorials to the Regents that have been approved by a Division shall be submitted within thirty calendar days to the Chair of the Assembly and the Chairs of all other Divisions.

1. The Memorial shall be accompanied by the count of votes, a brief account of its history, an explanation of its provisions, and a succinct statement of the arguments for and against it specified in Article B of this Bylaw.

2. Each Division shall have ninety calendar days from receipt of the Memorial to vote upon it. The time required to submit the proposal to a mail ballot, if such balloting is required, shall be included within ninety days.

3. Upon receipt of the Memorial the Chair of the Division shall promptly submit it to a vote of the division. The Division may vote to approve, to disapprove, or to decline to act, but may not amend the proposal as submitted. The vote may proceed according to any method authorized by the Bylaws of the Division, including town meetings, representative assembly, or mail ballot. Except as may otherwise be provided in the Divisional Bylaws, the choice of the method of voting shall be determined by the Chair of the Division, in the light of the circumstances, and of advice from any duly constituted advisory bodies the Chair may consult. In no event shall the Chair submit the Memorial at a time that is too late for the division to comply with the ninety-day limitation set forth in paragraph 2 of this Article.

4. The Chair of the division shall within seven calendar days forward to the Chair of the Assembly and to the Chairs of all other

Division the results of the Divisional vote on the proposed Memorial.

5. As soon as the ninety-day period set forth in Paragraph 2 of this Article has ended, or as soon as all Divisions have reported the results of their divisional votes, whichever comes first, the Chair of the Assembly shall notify all Divisions of the results. If at least three Divisions representing at least thirty-five percent of the membership of the Academic Senate have notified the Chair of the Assembly that the Memorial has been approved by their Divisions, the proposed Memorial shall be voted upon in accordance with the procedure set forth in Article E of this Bylaw.

6. A Division that has voted upon a proposed Memorial in accordance with the provisions of Paragraph 3 of the Article, may subsequently vote to reconsider its action, provided that any such reconsideration must be completed within the ninety calendar days specified in Paragraph 2 of this Article.

7. If the number of approvals received within the time prescribed by Article D.2 of this Bylaw does not satisfy the requirement set forth in Article D.5 of this Bylaw, the proposed Memorial shall be deemed disapproved and no further action can be taken upon it.

E. Memorials that have been approved in accordance with either Articles C or D of this Bylaw shall, within sixty calendar days of such approval, be submitted by the Secretary/Parliamentarian of the Senate to mail ballot of all voting member of the Senate.

1. The ballot shall be accompanied by a brief account of its history, an explanation of its provisions, and a succinct statement of the arguments in its favor and against it. The materials shall be compiled by the Chair of the Assembly, who may rely in whole or in part upon the materials originally submitted by the initiating Division.

2. The Chair of the Assembly may appoint an ad hoc committee of Senate members who support the proposed Memorial and an ad hoc committee of Senate members who oppose it to draft arguments for and against the proposal, respectively. Arguments drafted by such committees shall be based on the materials specified in Article B of this Bylaw. Each set of arguments shall consist of no more than 1,000 words. The Chair of the Assembly may direct each ad hoc committee to draft rebuttals to the arguments of its counterpart committee; such rebuttals shall consist of no more than 500 words. Arguments and rebuttals drafted by ad hoc committees shall be submitted to the Chair of the Assembly within 45 calendar days following approval of the proposed Memorial as provided in Article C or in Paragraph 5 of Article D of this Bylaw.

3. The Chair of the Assembly, with the concurrence of the Academic Council, shall retain final authority to make judgments as to the appropriateness of arguments and rebuttals and to revise them accordingly. (Am 5 May 88)

F. A Memorial that has received a majority of the valid ballots cast in the election described in Article E of this Bylaw shall be sent by the Chair of the Assembly to the President for submission to The Regents. A tabulation of the votes cast in this election shall accompany the Memorial. (Am 9 May 84)

G. Either the Assembly or any division may submit Memorials not intended for transmission to the Regents directly to the President.

**95. Mail Ballots and/or Electronic Ballots (Am 28 May 2003)**

A. At least ~~ten days of instruction~~ **fourteen calendar days** before the deadline for completion of voting, the appropriate Secretary shall provide to each voter, either through the mail or electronically, either a ballot or instructions for voting electronically, accompanied by all relevant texts, such background information prepared by the Secretary as the Assembly or Division may direct, a brief summary of arguments pro and con, and a deadline for the return of the ballots or for electronic voting. (Am 28 May 2003)

1. In the case of mail ballots, each voter shall receive a plain envelope in which to enclose a marked ballot, and a second envelope addressed to the appropriate Secretary to be used for the return of the sealed ballot. The envelope addressed to the Secretary shall have a space for the signature of the voter. Ballots lacking this validating signature shall be deemed void. (Am 5 May 88; Am 28 May 2003)

2. For electronic voting, the appropriate Secretary shall utilize a system which verifies each voter's identity and which maintains security. (En 28 May 2003)

B. The appropriate Secretary shall deliver the ballots or the electronically received votes to the agency authorized to count the ballots and to certify the results to the appropriate legislative agency. (Am 28 May 2003)

C. The appropriate Secretary, in certifying the results, shall give the tally of votes, including invalid ballots.

**D. Throughout these bylaws the term "mail ballot" shall denote either a mail or electronic ballot.**

Bylaws of the Academic Senate  
University of California

**Part II. - Universitywide Agencies and Committees**

## Title I. Membership and Authority of the Academic Senate

---

### Title I. Assembly

#### 110. Officers ~~and Consultants~~ of the Assembly

##### A. Chair and Vice Chair

1. Election. The Assembly elects a Vice Chair who is a Senate member from a Division other than that of the incoming Chair, to assume office the following September. The Academic Council submits a nomination. Further nominations may be made by the Assembly members from the floor, and on written petition by twenty-five Senate members. The Vice Chair also serves as Vice Chair of the Academic Council. The following year the Vice Chair becomes Chair of the Assembly and the Academic Council. Neither the Chair nor the Vice Chair may serve ~~simultaneously as an ex-officio member and as~~ a Divisional Representative. (Am 3 Dec 80; Am 28 May 2003)
2. Vacancies. If the office of Chair is vacant, the Vice Chair becomes Chair. If the office of Vice Chair is vacant, or if both offices are vacant, the Academic Council shall make *pro tempore* appointments until the corresponding offices are filled by election at the next Assembly meeting. Such elections shall be for the remainder of current terms.
3. Duties
  - a. The Chair, or in the absence or disability of the Chair, the Vice Chair, shall preside at meetings of the Assembly. The Chair may present to any Division or Senate committee any matter within its jurisdiction.
  - b. Prior to July first each year the Chair of the Assembly, in consultation with the President of the Senate and the Academic Council, shall schedule at least three regular meetings of the Assembly for the ensuing academic year. With majority approval by the Academic Council, the Chair may cancel a regular meeting, but there must be at least one regular meeting in each academic year.
  - c. Special meetings may be called by the President of the Senate or by the Chair of the Assembly. Such meetings must be called by the Chair, or where appropriate by the Vice Chair, on the written request of a Division, of twenty-five voting members of the Academic Senate, or of seven members of the Assembly. The Academic Council may cancel a special meeting requested by a Division if the Division so asks, ~~not later than five days of instruction before the date set for the meeting.~~

- d. With the concurrence of a majority of the Academic Council an emergency meeting of the Assembly may be called by the Chair of the Assembly, or in the Chair's absence or disability, by the Vice Chair.
  - e. The Chair, in consultation with the Academic Council, shall set the agenda for every Assembly meeting in accordance with the provisions of Bylaw 120.C. On the written request of a Division, of fifteen voting members of the Academic Senate, or of four members of the Assembly, the Chair shall include in the agenda any item of business within the authority of the Assembly.
  - f. The Chair shall send Memorials to the President for transmission to the Regents, in accordance with the provisions of Bylaw 90.
  - g. The Chair and Vice Chair shall serve, respectively, *ex officio* as Chair and Vice Chair of the Academic Council [see Bylaw 125.A]. Both the Chair and the Vice Chair shall serve as *ex officio* members of the University Committee on Committees [see Bylaw 150.A], and as non-voting *ex officio* members of all committees of the Assembly except for the Committee on Rules and Jurisdiction [see Bylaw 205.A]. (Am 28 May 2003)
  - h. The Chair receives petitions of students or other materials for presentation to the Assembly and may refer them to an appropriate committee.**
- 

## Title II. Meetings of the Assembly

### 120. Meetings of the Assembly

- A. Types of Meetings. The Assembly of the Academic Senate shall be convened at regular meetings [see Bylaw 110.A.3.b], special meetings [see Bylaw 110.A.3.c], and emergency meetings [see Bylaw 110.A.3.d].
- B. Notice of Meetings
  - 1. The call to regular **and special** meetings of the Assembly shall be sent to the Academic Senate Office of each Division such that distribution to offices of all academic units shall occur at least ten calendar days before the Assembly is convened. [See Bylaw 110.A.3.b] The call for an emergency meeting of the Assembly shall be sent to the Academic Senate office of each Division such that distribution to offices of all academic units shall occur at least five calendar days before that meeting is convened. The call to ~~both~~ regular, **special**, and emergency meetings of the Assembly shall be sent either electronically or through the mail. (Am 4 Jun 91; Am 28 May 2003)

~~2. For these notices, all calendar days from the beginning of the fall term to the end of the spring term are counted; however, after a holiday or academic recess, only emergency meetings of a legislative agency may occur before the third day of instruction. (Am 24 May 78)~~

~~3.~~ 2. The call for each regular or special Assembly meeting shall include all pertinent documents and the text of any proposed change in Senate legislation with a statement of its purposes and intended effects.

~~4.~~ 3. The call for a special or emergency Assembly meeting shall include the reasons for the meeting.

### C. Order of Business

1. Regular Meetings. The Academic Council shall set the order of business of the Assembly meeting. This order of business may be suspended by a two-thirds vote of the voting members present. Business shall include the following: (Am 28 May 2003):

- Roll Call
- Minutes
- Announcements by the President
- Other announcements
- Special Orders
- Reports of Special Committees
- Reports of Standing Committees
- Petitions of Students
- Unfinished business
- University and faculty welfare
- New business

2. Special Meetings **and Emergency Meetings.** The order of business is:

- Roll call
- ~~Minutes (may be omitted by approval of two-thirds of the voting members present)~~
- Business stated in the call
- Other matters authorized by unanimous consent of the voting members present

### D. Conduct of Business

1. Quorum. Two-thirds of the members of the Assembly shall constitute a quorum. (EC 18 Nov 68)

2. Consent Calendar. Agenda items deemed non-controversial by the Chair of the Assembly, in consultation with the Academic Council, may be placed on a Consent Calendar under Special Orders. Approval of all business on the Consent Calendar requires a single unanimous vote. At the request of any Assembly member,

any such Calendar item must be deferred until consideration of new business.

3. Reports. Annual reports of Standing Committees of the Academic Senate constitute a Special Order for the first regular Assembly meeting in each academic year.

4. New Business. Except for modification of Legislation, which must be enacted in accordance with the provisions of Bylaw 311.C, any member of the Assembly may introduce for discussion any item of business within the authority of the Assembly. The Assembly may act finally on matters not included in the Call of the Meeting only by unanimous consent of the members present.

5. Privilege of the Floor. Any Senate member may attend and speak at Assembly meetings in accordance with the provisions of Bylaw 60, but only members of the Assembly may make or second motions, or vote; however, members of a Standing or Special Committee of the Senate may move, but not second, the acceptance of reports or recommendations, or amendments thereto, presented by their committees. In the absence of members of a committee reporting to the Assembly the Secretary/Parliamentarian is authorized to move that the report be received and placed on file. (Am 5 May 88)

6. ~~Parliamentary Authority. Questions of order not covered by legislation are governed by Robert's Rules of Order or Sturgis Standard Code of Parliamentary Procedure, at the option of the agency involved. (EC Nov 68; Am 10 Mar 69)~~ **Parliamentary Authority. The Assembly shall, by majority vote, adopt a set of rules of order to govern questions of order not covered by legislation. This choice of rules of order may be changed by majority vote of the Assembly, with such change becoming effective at the next meeting of the Assembly.**

7. Minutes. The Secretary/Parliamentarian shall send minutes of each Assembly meeting to the Academic Senate office of each Division, **no later than the distribution of the Call to the next regular meeting.** ~~such that distribution to the offices of all academic units shall occur within thirty calendar days after each meeting.~~ (Am 5 May 88; Am 4 June 91)

8. Any member of the Senate may ask to be ~~placed on the mailing list~~ **provided with a copy of the** ~~for~~ calls and minutes. (En 4 Jun 91)

---

### Title III. Academic Council

#### 125. Academic Council

A. Membership. The Academic Council shall consist of the following

members:

1. The Chair of the Assembly, who is the Chair of the Academic Council;
2. The Vice Chair of the Assembly, who is the Vice Chair of the Academic Council;
3. The Chairs of the Divisions; (Am 4 May 89)
4. The Chairs of the following University Standing Committees:
  - Academic Personnel
  - Board of Admissions and Relations with Schools
  - Educational Policy
  - Faculty Welfare
  - Graduate Affairs
  - Planning and Budget
  - Research Policy (Am 28 May 2003)

In the absence or disability of the Chair of a Division or Standing Committee the Vice Chair of that Division or Standing Committee shall serve on the Council with full privileges. In the absence or disability of both the Chair and Vice Chair of a Division or Standing Committee, the appropriate Committee on Committees shall appoint a replacement, who shall have full privileges, for the specified meeting(s) of the Council. (Am 2 Dec 81; Am 4 May 89)

B. Authority and Duties [See Legislative Ruling 2.86]

1. The Academic Council shall ~~have only the authority enumerated by these Bylaws~~ **serve as the Executive Committee of the Assembly.**
2. The Academic Council normally shall advise the President of the University on behalf of the Assembly. [See Bylaw 115.E]
3. The Academic Council shall have the continuing responsibility to request committees of the Senate to investigate and report to the Council or to the Assembly on matters of Universitywide concern.
4. The Academic Council shall appoint two Senate members to serve on the Advisory Board of the University of California Retirement System. (En 4 May 89; CC 28 May 2003)
5. If a proposed Divisional Regulation, which has been submitted to the Assembly of the Academic Senate for approval, is at variance with Universitywide Regulations and cannot be included in the agenda of a regular Assembly meeting to be held within sixty calendar days after Divisional action, the Academic Council, with the advice of the appropriate University Senate committees, is authorized to approve provisionally such proposed Regulations. Such approval is effective until the end of the next following term in which a regular Assembly meeting is held. Such approval must



be reported to the Assembly. [See Bylaw 115.F and Bylaw 206.D]

6. The Coordinating Committee on Graduate Affairs shall submit to the Academic Council for final action on behalf of the Assembly proposals for the establishment of new graduate degrees submitted in accordance with Bylaw 180.B.5 when such proposals cannot be included in the agenda of a regular Assembly meeting to be held within sixty calendar days after Committee action. (Am 7 Jun 72)

7. In accordance with Bylaw 65 the Academic Council shall act upon appeals of curricular decisions by Universitywide Senate committees.

8. In accordance with Bylaws 110.A.3.b and 110.A.3.e the Academic Council shall be consulted by the Chair of the Assembly concerning the schedule of, the setting of agendas for, and the cancellation of regular meetings of the Assembly.

9. With the concurrence of a majority of the Academic Council an emergency meeting of the Assembly may be called by the Chair of the Assembly or, in the Chair's absence or disability, by the Vice Chair, as specified in Bylaw 110.A.3.d.

10. Special meetings may be called as specified in Bylaw 110.A.3.c.

**11. Any action item, other than a Bylaw amendment, noticed for a meeting of the Assembly that does not achieve quorum, may be acted upon by the Academic Council. Such action must be reported to the Assembly in the Call of the next regular or special meeting of the Assembly.**

**12. The Academic Council is empowered to establish Special Committees.**

---

#### **140. Affirmative Action and Diversity (Am 13 May 97)**

A. Membership shall be determined in accordance with Bylaw 128. One undergraduate and one graduate student shall sit with the Committee. [See Bylaw 128.E.] The Vice Chair shall be chosen in accordance with Bylaw 128.D. 2. and 3. (Am 4 Jun 91; Am 28 May 03)

B. Duties. Consistent with Bylaw 40, the Committee shall: (Am 28 03)

1. Confer with the President on general policies bearing on affirmative action and diversity for academic personnel, **students**, and academic programs. (Am 28 May 2003)

2. Establish basic policy and procedures for coordinating the work of the Divisional Committees concerned with affirmative action and diversity. (Am 28 May 2003)

3. Report annually to the Assembly the state of affirmative action

and diversity in the University. This report shall include a review of the annual reports of the Divisional Committees on Affirmative Action and Diversity (or equivalent committees). (Am 28 May 2003).

4. Review the information on affirmative action and diversity provided by the campus and University administrations and report said findings to the Academic Council. The information shall consist of data and analyses of working conditions, salaries, advancement, and separation for women and ethnic minorities. (Am 28 May 2003)

5. Undertake studies of policies and practices affecting affirmative action and diversity and make recommendations to appropriate University bodies. (Am 28 May 2003)

## 150. Committees

### C. Membership

1. Membership shall be determined in accordance with Bylaw 128 and include two members-at-large. The members at large are to be named by the Assembly for two-year staggered terms. Each at large member will serve as Vice Chair in the first year and shall normally succeed as Chair in the second year. In addition, there shall be one member appointed by each Divisional Committee on Committees from its current membership to serve on the University Committee on Committees for a maximum two-year term, with the exception of the Chair and Vice Chair who may serve a maximum of four years. (Am 2 Dec 71; Am 12 May 94; Am 28 May 2003)

2. Vacancies. In the absence or disability of both the Chair and Vice Chair, the Academic Council shall appoint a Chair *pro tempore* appointment from among the committee membership until the next meeting of the Assembly, at which time the Assembly shall elect a chair. If a vacancy occurs in an at-large membership, the Academic Council shall nominate to the Assembly at its next meeting a candidate to fill the unexpired term, at which time the Assembly shall hold an election. (Am 4 Mar 76; Am 28 May 2003)

B. Duties. Consistent with Bylaw 40 the Committee shall: (Am 28 May 2003)

1. Appoint the Chairs and, where specified in the Bylaws, the Vice Chairs. (Am 7 Dec 76; Am 28 May 2003)

2. Appointed all other members of all Senate committees that report to the Assembly, while ensuring conformity with the Senate Bylaws [see Bylaw 35] and in consultation with the outgoing and incoming chairs of Senate committees. ~~The Committee shall send a letter of appointment to every appointee specifying the term of~~

~~the appointment, the charge, and the duties of the appointee's committee.~~ (Am 2 Dec 71; Am 28 May 2003)

**3. Send a letter of appointment to every appointee specifying the term of the appointment, the charge, and the duties of the appointee's committee.**

4. Upon the President's request, confer, or nominate a committee to confer, with the President concerning the appointment of a chief campus officer or a University administrative officer. (Am 2 Dec 71; Am 28 May 2003)

**155. 181. Information Technology and Telecommunications Policy [formerly Computer Policy]**

- D. Membership shall be determined in accordance with Bylaw 128 and shall include the Chair of the Library Committee who shall serve as *ex officio* member. One undergraduate student and one graduate student shall sit with the Committee. [See Bylaw 128.E.] The Vice Chair shall be chosen in accordance with the Bylaw 128.D.2. and 3. (Am 7 May 87; Am 28 May 2003)
- E. Duties: The Committee shall represent the Senate in all matters of instruction and research policy involving the use of information technology and telecommunications and shall advise the President, consistent with Bylaw 40, concerning the acquisition and use of information and telecommunications technology at the University either at its own initiative or at the President's request. (Am 7 May 87; Am 28 May 2003)

**175. Faculty Welfare**

- A. Membership: (Am 9 May 84; Am 6 May 93; Am 23 May 96; Am 28 May 2003)
  - 1. Except as noted below, membership shall be determined in accordance with Bylaw 128. The Vice Chair shall be chosen in accordance with Bylaw 128.D.1. and 3. (Am 28 May 2003)
  - 2. One Academic Senate member of the Advisory Board of the UC Retirement System, who may be a member already included on the committee and who will normally serve a two-year term. (Am 28 May 2003)
  - 3. The Chair of the Council of Emeriti Associations (CUCEA), shall serve *ex officio*. (Am 28 May 2003)
  - 4. Up to two at-large members, appointed for one-year renewable terms, and in Consultation with the Chair of the Committee, to supplement the expertise of divisional members in areas of special relevance to the current business of the committee. (Am 28 May 2003)
- B. Duties. Consistent with Bylaw 40, the Committee shall: (Am 28 May

2003)

1. Report to the Academic Council and other agencies of the Senate and confer with and advise the President and agencies of the University Administration on matters concerning the economic welfare of the faculty, such as salaries, benefits, insurance, retirement, housing, and conditions of employment.

**2. Develop along with the chairs of the relevant committees and in consultation with the Chair of the Academic Council, procedures for treating issues with a major welfare component.**  
~~Procedures for treating issues with a major welfare component that are also the concern of other committees shall be developed by the chairs of the committees involved, in consultation with the Chair of the Academic Council. (Am 2 Dec 81; EC 28 May 2003)~~

**181 Information Technology and Telecommunications Policy**[formerly Computer Policy] **(Formerly 155)**

A. Membership shall be determined in accordance with Bylaw 128 and shall include the Chair of the Library Committee who shall serve as *ex officio* member. One undergraduate student and one graduate student shall sit with the Committee. [See Bylaw 128.E.] The Vice Chair shall be chosen in accordance with the Bylaw 128.D.2. and 3. (Am 7 May 87; Am 28 May 2003)

B. Duties: The Committee shall represent the Senate in all matters of instruction and research policy involving the use of information technology and telecommunications and shall advise the President, consistent with Bylaw 40, concerning the acquisition and use of information and telecommunications technology at the University either at its own initiative or at the President's request. (Am 7 May 87; Am 28 May 2003)

**~~210. Student Affirmative Action~~**

~~A. Membership shall consist of one member from each Division and a Chair appointed by the Committee on Committees. When a Division has a committee concerned principally with student affirmative action, the member will normally be its chair, or a member of the committee recommended by the chair. When no such Divisional committee exists, the member shall be appointed by the Divisional Committee on Committees in consultation with the chair.~~

~~B. Duties. The committee shall:~~

~~1. Facilitate the development on all University of California campuses of Divisional committees on student affirmative action; facilitate efforts concerned with (a) identifying undergraduate, graduate, and professional programs in which there are disproportionately few students from groups defined by ethnicity or sex who enter, perform at a strong academic level, or graduate~~

~~from these program, and (b) working with faculty in each such program to increase the number of students from the underrepresented groups who enter, perform with academic strength, and successfully complete the program.~~

~~2. Seek to increase the effectiveness and efforts of corresponding Divisional committees by promoting and facilitating communication among them, and between them and the Office of the President.~~

~~3. Undertake, on its own initiative, studies and/or evaluation of administration and faculty policies and endeavors related to or affecting student affirmative action, and make recommendations to the Academic Senate and the Office of the President concerning these; the committee may, with the approval of the Academic Council, speak for the Senate on student affirmative action matters in specific contexts.~~

~~4. Report to the Assembly on progress and problems in connection with its duties.~~

---

## **Title V. Faculties Directly Subject to the Jurisdiction of the Assembly**

### **230. General Provisions**

Faculties established by the Assembly of the Academic Senate in the absence of a Division on a campus are directly subject to the jurisdiction of the Assembly until a Division is established. [See Bylaw 116.B]

~~**235. School of Public Health (Berkeley—San Francisco)** (See Bylaw 50.A) Membership. The Faculty of the School of Public Health (Berkeley—San Francisco) shall consist of:~~

~~1. The President of the University;~~

~~2. The Chancellors at Berkeley and San Francisco;~~

~~3. The Provost, Professional Schools and Colleges (Berkeley);~~

~~4. All members of the Department of Biomedical and Environmental Health Sciences and the Department of Social and Administrative Health Sciences of the School of Public Health (Berkeley—San Francisco) who are members of the Academic Senate;~~

~~5. Members of the Academic Senate selected from the Faculty concerned, as specified below:~~

~~a. Two representatives each from the College of Natural Resources (Berkeley), the College of Letters and Science (Berkeley), and the School of Medicine (San Francisco);~~

~~b. One representative each from the College of Chemistry~~

~~(Berkeley), College of Engineering (Berkeley), College of Environmental Design (Berkeley), School of Business Administration (Berkeley), School of Dentistry (San Francisco), School of Education (Berkeley), School of Nursing (San Francisco), School of Pharmacy (San Francisco), School of Social Welfare (Berkeley), and School of Veterinary Medicine (Davis). (Am 21 Jan 74, 6 May 76; CC 11 Nov 74; EC 7 Dec 76)~~

Bylaws of the Academic Senate  
University of California  
**Part III. - Divisions of the Academic Senate**  
**Title I. Membership and Authority of the Academic Senate**

---

**Title I. Membership and Authority**

---

**Title II. Meetings of the Divisions**

**315. Meetings**

A. Right to Call

1. In addition to provision established by each Division for calling meetings, the President of the Senate may call special meetings of a Division during the academic year.
2. The Chair of the Division or, in the absence or disability of the Chair, ~~the Secretary~~ **the Vice Chair** must call a special meeting on written request of a minimum number of Divisional members to be determined by the Division.
3. Each Division may enact legislation governing emergency meetings of the Division and its agencies.

B. Notice of Meetings

1. Regular Meetings

- a. At least five calendar days before any meeting of a Division or Divisional Assembly, the appropriate Secretary shall send the call for the meeting to the President and Vice President of the Academic Senate, to Divisional offices, to the Secretary/Parliamentarian of the Senate, and to members of the University

Committee on Rules and Jurisdiction. The call must contain the text of proposed legislation and a statement of the purposes and intended effects of the proposal. (Am 23 May 1996)

- b. Except as may otherwise be provided for in the Bylaws of the Division, a copy of the call shall be sent to each member of the Division at least five calendar days before any meeting. (Am 23 May 1996)

2. Special Meetings. The call for a special meeting shall include the reasons for the meeting.

#### B. Order of Business

1. Regular Meetings. ~~Unless suspended by a two-thirds vote of the voting members present, the order of business shall be:~~ **Unless otherwise specified in divisional bylaws, this order of business may be suspended by a two-thirds vote of the voting members present. Business shall include the following:**

- Roll call (in Assemblies only)
- Minutes
- Announcements by the President
- Other announcements
- Special orders
- Reports of Special Committees
- Reports of Standing Committees
- Petitions of students
- Unfinished business
- University and faculty welfare
- New business

2. Special Meetings. The order of business shall be as provided:

- Roll call (in Assemblies only)
- ~~Minutes (may be omitted by approval of two-thirds of the voting members present)~~
- Business stated in the call
- Other matters authorized by unanimous consent of the voting members present

D. Rules of Order. **Unless otherwise specified by divisional bylaws, questions** of order not covered by legislation shall be governed by **the rules of the Assembly (See Bylaw 120D.6)** ~~Robert's Rules of Order, or Sturgis Standard Code of Parliamentary Procedure, at the option of the agency involved.~~ (EC 18 Nov 68; Am 10 Mar 69).

E. Privilege of the Floor. Any Senate member may attend and speak at any meeting of any Division [see Bylaw 60]. Voting privileges at meetings of the Division or its Assembly must be established by the Division in accordance with the provisions of Bylaw 305.B.

F. Minutes. ~~Within thirty calendar days a~~After every meeting of a Division or Divisional Assembly, the Secretary shall send the minutes to the President and Vice President of the Academic Senate, to Divisional offices, to the Secretary/Parliamentarian of the Senate, and to the members of the University Committee on Rules and Jurisdiction, **not later than the distribution of the Call to the next regular meeting.** (Am 23 May 96).

**G. Unless divisional bylaws specify otherwise, the Division Chair receives petitions of students or other material for presentation to the Division and may refer them to an appropriate committee.**

---

### Title III. Divisional Committees and Faculties

**320. Authority of Committees.** [See protected Bylaw 115.C]

**325. Committees of Divisions. Standing Committees.**

Each Division may establish appropriate standing committees, ~~to deal with matters in the following general areas:~~ **For every Standing Committee of the Assembly (except for the Editorial Committee) each Division shall designate a corresponding Divisional Committee (See Bylaw 128B)**

~~Academic Freedom [see Bylaw 130]~~

~~Academic Personnel [see Bylaw 135]~~

~~Admissions and Relations with Schools [see Bylaw 145]~~

~~Affirmative Action [see Bylaw 140]~~

~~Committees [see Bylaw 150]~~

~~Computer Policy [see Bylaw 155]~~

~~Courses of Instruction~~

~~Education Abroad Program [see Bylaw 165]~~

~~Educational Policy [see Bylaw 170]~~

~~Elections~~

~~Faculty Welfare [see Bylaw 175]~~

~~Graduate Affairs [see Bylaw 180 and Bylaw 330]~~

~~Library [see Bylaw 185]~~

~~Planning and Budget [see Bylaw 190]~~

~~Privilege and Tenure [see Bylaw 195 and 335]~~

~~Research [see Bylaw 200]~~

~~Rules and Jurisdiction [see Bylaws 205 / 206 and 80.C]~~

~~Student Welfare [see Bylaw 210]~~

~~Undergraduate Preparatory and Remedial Education [see Bylaw 215]~~

~~Undergraduate Scholarships, Honors, and Prizes~~

~~University Extension~~



### 330. Graduate Councils

A. General Provisions. Regulative and coordinative functions in a campus Graduate Division shall be exercised in accordance with Bylaw 180 by a Graduate Council of the Division concerned. The Dean of the campus Graduate Division is *ex officio* a member of the Council but shall not be Chair or Vice Chair.

B. Duties. Graduate Councils shall:

1. Make recommendations to the Coordinating Committee on Graduate Affairs, according to procedures adopted by the Division concerning:

- a. Qualifications of departments and groups of departments for initiating new programs leading to existing graduate degrees, and
- b. New graduate degrees.

2. Coordinate the procedure of various departments and schools on the campus concerned, as it relates to degrees higher than the Bachelor's degree.

3. Set policy and standards for:

a. Admission to graduate status in accordance with the provisions of Bylaw 311.C.1;

b. Appointment of graduate students as ~~Teaching Assistants~~ **Graduate Student Instructors**, Teaching Fellows, ~~Research Assistants~~ **Graduate Student Researchers**, and recipients of University Fellowships; (Am 8 Mar 72)

c. Appointment of postdoctoral scholars or their academic equivalent and for their enrollment by the Graduate Division.<sup>1</sup>

<sup>1</sup> For purposes of this legislation a postdoctoral scholar is one who:

1. Has been awarded, or has completed requirements for, a doctoral degree or foreign equivalent where at least three years of undergraduate study are prerequisite to admission to the graduate degree program, and
2. Has been awarded a Fellowship or Traineeship or equivalent support for studies at the postdoctoral level and

3. Will pursue a program of research and training approved by a department or research unit and by the Dean of the Graduate Division.

The term "academic equivalent" refers to such appointments as Postgraduate Research-category who are in training status but not to interns and residents. Enrollment as a postdoctoral scholar is limited to a period not to exceed five years. (Am 29 Nov 72, 5 May 88)

4. At its discretion, limit the study lists of graduate students who are employed.
5. Recommend the award of fellowships and graduate scholarships, including honorary traveling fellowships, according to the terms of the various foundations.
6. Appoint committees in charge of candidates' studies, who shall certify for every candidate, before recommendation for a higher degree, that the candidate has fulfilled the requirements for that degree; supervise the conduct of examinations for higher degrees; admit qualified students to candidacy for higher degrees.
7. Make rules governing the form of presentation and the disposal of dissertations.
8. Make final reports to the Division concerning the conferring of graduate degrees.
9. Report and make recommendations to the Division on matters pertaining to graduate work.
10. Advise the Chancellor concerning relations with educational and research foundations.
11. Regulate in other ways the graduate work of the Division with a view to the promotion of research and learning, especially through its regular reviews of current graduate programs for their quality and appropriateness. (Am 7 Dec 76)

C. In accordance with the provisions of Senate Bylaw 20, a divisional graduate Council may redelegate any of the authority vested in it only as may be provided by the divisional bylaws.

---

#### **Title IV. Divisional Manuals**

[See Bylaws 80.B, 80.C, and 80.D concerning the content and preparation of Divisional Manuals]

---

## Title V. Mail Ballots/Electronic Ballots

### 340. Mail Ballots and/or Electronic Ballots

A. Election by Mail Ballot and/or Electronic Ballot. Election by mail or electronic ballot in Divisions of the Academic Senate shall be conducted as follows:

1. Notice of Election. ~~Not less than thirty~~ **At least forty calendar days of instruction or any other period specified in the divisional bylaws,** prior to any such election, the appropriate Secretary shall mail **or provide electronically** to each voting member of the agency concerned a notice of the election.

2. Nominations. Nominating petitions shall be filed with the appropriate Secretary within ~~ten days of instruction~~ **fourteen calendar days, or any other period specified in the divisional bylaws,** following the mailing **or electronic distribution** of the Notice of Election. Willingness to serve must be certified by each nominee.

**3. Choice of Ballot method. Unless limited by divisional bylaws, divisions may conduct elections using mail ballots, electronic voting, or both methods in a single election.**

~~3. a. Mailing of Ballots. At least ten days of instruction~~ **For mail ballots, at least fourteen calendar days** before the date of election, the appropriate secretary shall mail to each voter a ballot listing alphabetically the names of all persons nominated and including a notification that all ballots must be returned to the Secretary no later than the date of election. Each voter shall receive a plain envelope in which to enclose a marked ballot, and a further envelope addressed to the appropriate Secretary to be used for the return of the sealed ballot. The envelope addressed to the Secretary shall provide a space for the signature of the voter. Ballots lacking this validating signature shall be deemed void.

**b. For electronic voting, the appropriate division shall use a system which verifies each voter's identity and which maintains security. Each Voter shall be provided with access to this system at least fourteen calendar days before the date of election. The electronic voting system shall list alphabetically the names of all persons nominated and shall include a notification that all ballots must be cast no later than the date of the election.**

4. ~~Counting of Ballots.~~ The appropriate Secretary shall deliver the ballots **and the electronically** received **votes** to the agency authorized to count the ballots. ~~and to certify the results to the appropriate legislative agency.~~

5. Number of Votes Required for Election. Each Division of the Academic Senate shall determine whether a majority or a plurality of the votes cast is required for election.

6. Certification. The appropriate Secretary in certifying election results shall give the tally of the votes including invalid ballots, **to the appropriate legislative agency.**

B. Other Mail Ballots

Mail **and/or electronic** ballots on matters other than elections shall be conducted in accordance with ~~the procedures specified in Article A of this Bylaw, so far as applicable. The ballots shall be accompanied by all relevant texts, such background information prepared by the appropriate Secretary as the legislative agency concerned may direct, and a brief summary of arguments pro and con.~~ **Bylaw 95**(Am 16 Mar 71)

Sample of Proposed Appendix V, to Bylaw 80.A. The Manual of the Academic Senate

DRAFT

**CHRONOLOGICAL INDEX OF LEGISLATIVE ACTIONS  
OF THE ASSEMBLY OF THE ACADEMIC SENATE**

November 2, 1964 – July 30, 2003

[Note: The format of the page numbers listed for the action items indicates whether the item was brought forward in the *Notice of the Meeting* or was brought forward as new business at the meeting and therefore recorded in the *Record of the Assembly* for that meeting. Page numbers for action items located in the *Notice of the Meeting* are indicated with Arabic numerals (e.g., 3-10); page numbers for items located in the *Record of the Assembly* are indicated with lowercase Roman numerals (e.g., iii-x). Items numbered with an alpha prefix are located in an appendix of the *Notice of the Meeting* (e.g., A3-10).]

DATE	ACTION ITEM	PAGES
JULY 30, 2003		
	Proposed Revision of Academic Personnel Manual (APM) 010 – Academic Freedom <a href="http://www.universityofcalifornia.edu/senate/assembly/jul2003/jul2003ii.pdf">http://www.universityofcalifornia.edu/senate/assembly/jul2003/jul2003ii.pdf</a>	2-25
MAY 28, 2003		
	Proposed Amendments to the Academic Senate Bylaws <a href="http://www.universityofcalifornia.edu/senate/assembly/may2003/may2003viii4.pdf">http://www.universityofcalifornia.edu/senate/assembly/may2003/may2003viii4.pdf</a> Revised version distributed at meeting: <a href="http://www.universityofcalifornia.edu/senate/assembly/may2003/revbylaws052803.r">http://www.universityofcalifornia.edu/senate/assembly/may2003/revbylaws052803.r</a>	17-48
	Proposed Revisions to APM 015 – Policy on Faculty-Student Relationships <a href="http://www.universityofcalifornia.edu/senate/assembly/may2003/may2003viii5.pdf">http://www.universityofcalifornia.edu/senate/assembly/may2003/may2003viii5.pdf</a>	49-53
	Proposed Amendments to Academic Personnel Manual (APM) 010 – Academic Freedom <a href="http://www.universityofcalifornia.edu/senate/assembly/may2003/may2003viii6.pdf">http://www.universityofcalifornia.edu/senate/assembly/may2003/may2003viii6.pdf</a> Revised version distributed at meeting: <a href="http://www.universityofcalifornia.edu/senate/assembly/may2003/apm010rev052603.pdf">http://www.universityofcalifornia.edu/senate/assembly/may2003/apm010rev052603.pdf</a>	54-87
	Proposed Amendment to Senate Regulation 418 Article 1. Submission of Test Scores <a href="http://www.universityofcalifornia.edu/senate/assembly/may2003/may2003viic.pdf">http://www.universityofcalifornia.edu/senate/assembly/may2003/may2003viic.pdf</a>	90-95
MARCH 12, 2003		
	Proposed Campus Regents Standing Orders for UC Merced <a href="http://www.universityofcalifornia.edu/senate/assembly/mar2003/mar2003vi.pdf">http://www.universityofcalifornia.edu/senate/assembly/mar2003/mar2003vi.pdf</a>	68-72
MAY 29, 2002		
	Approval of Academic Senate Membership for full-time Lecturers with Potential for Security of Employment and full-time Senior Lecturers with Potential for Security of Employment <a href="http://www.universityofcalifornia.edu/senate/assembly/may2002/may2002viii.pdf">http://www.universityofcalifornia.edu/senate/assembly/may2002/may2002viii.pdf</a>	14-16

DATE	ACTION ITEM	PAGES
	Approval of BOARS' Recommendations on Admissions Testing:	16-25
	1. BOARS Should Continue to Work with Testing Agencies to Develop Improved Admissions Tests	
	2. BOARS Will Bring Its Recommendations for Improved Admissions Tests to the Divisions, the Academic Council, and the Assembly for Review and Approval	
	<a href="http://www.universityofcalifornia.edu/senate/assembly/may2002/may2002viic.pdf">http://www.universityofcalifornia.edu/senate/assembly/may2002/may2002viic.pdf</a>	

## SUBJECT INDEX OF LEGISLATIVE ACTIONS OF THE ASSEMBLY OF THE ACADEMIC SENATE

November 2, 1964 – July 30, 2003

[Note: The format of the page numbers listed for the action items indicates whether the item was brought forward in the *Notice of the Meeting* or was brought forward as new business at the meeting and therefore recorded in the *Record of the Assembly* for that meeting. Page numbers for action items located in the *Notice of the Meeting* are indicated with Arabic numerals (e.g., 3-10); page numbers for items located in the *Record of the Assembly* are indicated with lowercase Roman numerals (e.g., iii-x). Items numbered with an alpha prefix are located in an appendix of the *Notice of the Meeting* (e.g., A3-10).]

SUBJECT	ACTION ITEM	DATE	PAGES
<b>Academic Freedom</b> (includes APM 010)			
	Proposed Revision of Academic Personnel Manual (APM) 010 – Academic Fr	7/30/03	2-25
	<a href="http://www.universityofcalifornia.edu/senate/assembly/jul2003/jul2003ii.pdf">http://www.universityofcalifornia.edu/senate/assembly/jul2003/jul2003ii.pdf</a>		
	Proposed Amendments to Academic Personnel Manual (APM) 010 – Academic Freedom	5/28/03	54-87
	<a href="http://www.universityofcalifornia.edu/senate/assembly/may2003/may2003viiia6.pdf">http://www.universityofcalifornia.edu/senate/assembly/may2003/may2003viiia6.pdf</a>		
	Revised version distributed at meeting		
	<a href="http://www.universityofcalifornia.edu/senate/assembly/may2003/apm010rev052603.pdf">http://www.universityofcalifornia.edu/senate/assembly/may2003/apm010rev052603.pdf</a>		
	Recommendations Regarding Privilege and Tenure and Cases of Infringement of Academic Freedom	3/4/76	7-9
	Proposed Resolution on Disciplinary Action for Subversion of Academic Freedom	3/16/70	i-ii
	Proposed Resolution on Disciplinary Action for Subversion of Academic Freedom	11/3/69	7-8
	Resolution Regarding Academic Freedom and the September 20, 1968 Resolution of the Regents	11/18/68	28-29
	Proposals regarding Student Academic Freedom and Student Welfare: Proposed Amendments to Senate Bylaws 90 (Academic Freedom) and 24 (Committees of Divisions) and Proposed New Senate Bylaw 123 (Student Welfare)	5/23/66	16-18

SUBJECT	ACTION ITEM	DATE	PAGES
	Resolutions, related to the “Free Speech” Controversies, Recommended to the Assembly by the Academic Freedom Committee	10/15/65	7-9
<b>Academic Personnel, non-Senate</b>			
	Report of the Special Committee on Non-Senate Academic Personnel and Recommended Senate Actions	5/24/68	2-6
	Approval of Recommendations regarding Non-Senate Academic Personnel	10/27/67	i-iii
	Approval of Recommendations from the Report of the Special Committee on Non-Senate Academic Personnel	5/22/67	2-16
	Proposed Establishment of a Special Committee of the Academic Senate to Study the Privileges and Rights of Academic Personnel who are not Officers of Instruction or Members of the Academic Senate	5/23/66	30
<b>Academic Personnel Manual (APM)</b>			
	Proposed Revision of Academic Personnel Manual (APM) 010 – Academic Freedom <a href="http://www.universityofcalifornia.edu/senate/assembly/jul2003/jul2003ii.">http://www.universityofcalifornia.edu/senate/assembly/jul2003/jul2003ii.</a>	7/30/03	2-25
	Proposed Amendments to Academic Personnel Manual (APM) 010 – Academic Freedom <a href="http://www.universityofcalifornia.edu/senate/assembly/may2003/may2003viiia6.pdf">http://www.universityofcalifornia.edu/senate/assembly/may2003/may2003viiia6.pdf</a> Revised version distributed at meeting <a href="http://www.universityofcalifornia.edu/senate/assembly/may2003/apm010rev052603.pdf">http://www.universityofcalifornia.edu/senate/assembly/may2003/apm010rev052603.pdf</a>	5/28/03	54-87
	Proposed Revisions to APM 015 – Policy on Faculty-Student Relationships <a href="http://www.universityofcalifornia.edu/senate/assembly/may2003/may2003viiia5.pdf">http://www.universityofcalifornia.edu/senate/assembly/may2003/may2003viiia5.pdf</a>	5/28/03	49-53
	Approval of Revisions to Academic Personnel Manual (APM Section 015 and new APM Section 016) <a href="http://www.universityofcalifornia.edu/senate/assembly/oct2001/oct2001viic.pdf">http://www.universityofcalifornia.edu/senate/assembly/oct2001/oct2001viic.pdf</a>	10/31/01	94-158
	Proposed Amendment to Academic Personal Manual 015.3 (Demotion) and 015.4 (Dismissal from the Employ of the University)	5/7/92	127-129
	Proposed Amendment to the Faculty Code of Conduct	5/6/86	4-6
	Amendments to Appendix V. Statewide Manual of the Academic Senate (Faculty Code of Conduct) to Comply with Department of Education Provisions	3/11/81	4
	Amendments to the University Policy on Faculty Conduct and the Administration of Discipline and the Faculty Code of Conduct	5/30/74	13

<b>SUBJECT</b>	<b>ACTION ITEM</b>	<b>DATE</b>	<b>PAGES</b>
	Proposed Amendments to the Code of Professional Rights, Responsibilities and Conduct of University Faculty, and University Disciplinary Procedures	5/30/73	10-12
	Resolution on Development of Comprehensive Policy on the Responsibilities of the University Community	6/15/71	7-8
	Proposed Code of Professional Rights, Responsibilities and Conduct of University Faculty, and University Disciplinary Procedures	6/15/71	8-13
	Interim Statement of Policy – Report on Faculty Responsibilities and Rights	3/16/71	3-7



**VII. REPORTS OF STANDING COMMITTEES (CONTINUED)**

**A. Academic Council (Continued)**

**Lawrence H. Pitts, Chair**

**5. Report from the President's Council on the National Laboratories (Oral Report)**

**6. Academic Council Special Committee on National Labs (ACSCONL) (Oral Report)**

**George Blumenthal, Chair**

**VIII. REPORTS OF STANDING COMMITTEES (CONTINUED)**

**A. Academic Council (Continued)**  
**Lawrence H. Pitts, Chair**

**7. 2004-2005 Assembly Meetings (Information)**

In accordance with Senate Bylaw 110. A.3 b., the following dates for the 04-05 Assembly meetings were set in consultation with the President of the Senate and the Academic Council.

<u>Meeting Dates and Locations</u>		<u>Submission Receipt Date</u> <sup>3</sup>
October 13, 2004	TBD	September 7, 2004
November 10, 2004	Berkeley/Oakland	October 5, 2004
March 9, 2005	Berkeley/Oakland	January 12, 2005
May 11, 2005	TBD	April 13, 2005

**8. Apportionment of Representatives to the Assembly (Information)**

In accordance with Senate Bylaw 105. A. 4. The Academic Council at its March 31, 2004 meeting approved the apportionment of the 40 Divisional Representatives for 04-05. On the basis of Divisional Academic Senate membership as of February 2004, the Webster Method of Calculation was used to determine the number of divisional representatives. The apportionment of representatives for 04-05 is as follows:

<b>DIVISION</b>	<b>NUMBER OF REPRESENTATIVES/DIVISION</b>
Berkeley	6.00
Davis	6.00
Irvine	4.00
Los Angeles	9.00
Riverside	2.00
San Diego	4.00
San Francisco	4.00
Santa Barbara	3.00
Santa Cruz	2.00
<b>TOTAL</b>	<b>40.00</b>

---

<sup>3</sup> Final date on which the Secretary/Parliamentarian can receive reports and other submissions for inclusion in the *Notice of Meeting*.

**VII. REPORTS OF STANDING COMMITTEES (CONTINUED)**

**B. Board of Admissions and Relations with Schools (BOARS) (Oral Report, Action)**

**Barbara Sawrey, Chair**

**Report on Admission and Eligibility and other BOARS activities**

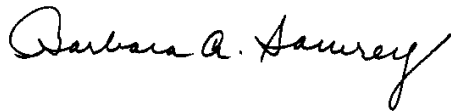
The following eligibility principles were approved by the Academic Council on March 31, 2004 and are presented here for the Assembly's approval.

**Dear Academic Assembly Members:**

Attached to this preface is a document from the Board of Admissions and Relations with Schools (BOARS) outlining the principles we have been using this year in considering our recommendations to the Academic Senate and Regents for adjusting eligibility to the University of California. The long overdue report from the California Postsecondary Education Commission (CPEC) should be available in May, after which time BOARS will come forward with detailed recommendations that should bring us close to the eligibility rate of 12.5% of graduating high school students, as called for in the State's Master Plan. I will report orally at the May Assembly meeting with as much specificity as I can at that time.

Please keep in mind as you read these principles that eligibility is the first step in admissions. Eligible students apply to one or more UC campuses of their own choosing, and each campus in turn uses Comprehensive Review to select from among its applicants.

Best regards,



Barbara Sawrey  
BOARS Chair, 2002-04

**Eligibility Principles**

March 15, 2004

Introduction

As part of its charge, BOARS regularly reviews the eligibility criteria for the University of California (Academic Senate Bylaw 145 B.2.). Consideration of adjustments to the criteria recently have been prompted by changes in the national standardized tests, changes to UC's requirement for high school course patterns, and anticipated results of a CPEC study that is likely to indicate that more than 12.5% of high school graduates (the number called for in the California Master Plan) are eligible for UC. Recommendations for change are initiated with BOARS and are presented to the Academic Assembly, which in turn makes recommendations to the Board of Regents.

During academic year 2003-04 BOARS has been preparing for the May 2004 release of a CPEC study of eligibility. BOARS has been reviewing past methodology for setting criteria, and has been

examining ways in which UC might adjust those criteria. The assumption is that UC will need to reduce its pool to bring it back to the 12.5% point.

One result of BOARS' deliberations is a set of principles to guide our formulation of eligibility. The committee believes it is helpful to state these principles so that others can understand the philosophy behind BOARS' final recommendations. These principles may also serve to assist the Academic Senate in future consideration of changes to the eligibility criteria.

### General Statement

In considering criteria for eligibility to the University of California BOARS assigns primary importance to quantitative criteria that are known to correlate with success at the university. (In the past this has been operationalized by choosing the criteria to predict a minimum 70-75% chance of achieving a C average (2.0 GPA) in the freshman year.) The criteria should also be clear and understandable to the public, and provide a stable goal for high schools and students to pursue. BOARS recognizes that the University's eligibility criteria serve to motivate students to achieve, and high schools to offer rigorous courses.

Though the scores on the ACT with Writing and new SAT exams will be accepted for an interim period, beginning in 2006, it is important to continuously monitor and evaluate the role of test scores in the eligibility criteria.

BOARS favors continued development of measures that can assess the depth and breadth of students' knowledge, as well as other qualities that may correlate with academic success at the University of California.

### Principles

1. Students should be able to determine whether they have met the criteria for eligibility prior to application.
2. The University of California should be accessible to the best students from every high school in the State.
3. The high school record in a-g courses should retain the highest importance among the criteria.
4. We should continue to provide admission paths for students who may be educated in non-traditional schools and programs, and for those who might not meet statewide eligibility.
5. BOARS should monitor statewide high school examinations and other tests that might in the future be considered for helping determine eligibility to UC.
6. The definition of eligibility should be monitored and adjusted on a regular basis to ensure compliance with UC admissions goals.

**VII. REPORTS OF STANDING COMMITTEES (CONTINUED)**

**C. Appointments of Chairs and Vice Chairs for 2004-05  
University Committee on Committees (UCOC) (Information)  
Jessica Utts, Chair**

The University Committee on Committees has made the following appointments of Chairs and Vice Chairs for 2004-2005:

**Academic Freedom**

Chair: Patrick Fox (SF)  
Vice Chair: Herma Hill Kay (B)

**Academic Personnel**

Chair: Alan Barbour (I)  
Vice Chair: Joseph Guglielmo (SF)

**Affirmative Action**

Chair: Ross Frank (SD)  
Vice Chair: Gibor Basri (B)

**Board of Admissions and Relations with Schools**

Chair: Michael Brown (SB)  
Vice Chair: David Stern (B)

**Coordinating Committee on Graduate Affairs**

Chair: Quentin Williams (SC)  
Vice Chair: Gale Morrison (SB)

**Editorial**

Chair: Brent Mishler (B)  
Vice Chair: Carol Lansing (SB)

**International Education**

Chair: Richard Godbeer (R)  
Vice Chair: TBA

**Educational Policy**

Chair: Joseph Kiskis (D)  
Vice Chair: Denise Segura (SB)

**Faculty Welfare**

Chair: John Oakley (D)  
Vice Chair: Raymond Russell (R)

**Information Technology and Telecommunications Policy**

Chair: Alfonso Cardenas (LA)  
Vice Chair: Andrew Kahng (SD)

**Library**

Chair: Abdelmonem Afifi (LA)  
Vice Chair: Martin London (SF)

**Planning and Budget**

Chair: Michael Parrish (SD)  
Vice Chair: Stan Glantz (SF)

**Preparatory Education**

Chair: Arvan Fluharty (LA)  
Vice Chair: Roswell Spafford (SC)

**Privilege and Tenure**

Chair: Duncan Agnew (SD)  
Vice Chair: Tim Bradley (I)

**Research Policy**

Chair: Max Neiman (R)  
Vice Chair: George Sensabaugh (B)

**Rules and Jurisdiction**

Chair: Jean Olson (SF)

**VIII. PETITIONS OF STUDENTS (None)**

**IX. UNFINISHED BUSINESS (None)**

**X. UNIVERSITY AND FACULTY WELFARE REPORT**

**Ross Starr, Chair, University Committee on Faculty Welfare (Oral Report)**

**XI. NEW BUSINESS**

---

**Next meetings of the Assembly:**

**Special Meeting of the Assembly, June 30, 2004, Preservation Park, Oakland**

**Regular Meeting of the Assembly, October 13, 2004, Berkeley/Oakland**