

**Minutes of Meeting**  
Wednesday, October 5, 2016

**I. Consent Calendar**

A. Approval of the Agenda and Approval of the Minutes of August 2016

**Action Taken:** *The agenda and minutes were approved as noticed.*

Mona Hsieh spoke to the committee about travel reimbursement procedures.

**II. Chair's Report - Chair Kwai Ng**

The Chair welcomed the committee members and had them introduce themselves.

Chai Ng said that the long-awaited Presidential SSGPDP Policy had finally been released. He encouraged all of the members to take a good look at it, noting that it included some changes compared to the 2011 version. He stated that the policy now seems to designate a wider range of programs as self-supporting programs. One part of the policy that the committee might choose to discuss is conversion. The new policy includes a mechanism for converting from PDST to SSGPDP.

A hard copy of the revised CCGA Handbook was distributed to every member. Chair Ng discussed its use and encouraged members to become familiar with it and with the changes from the previous version.

Draft Presidential Policy on International Activities - Don Smith will review and report back at the November meeting.

Revisions to APM 190, Appendix G – CCGA chose not to opine on this revision.

Proposed Revisions to APM 015 and 016 and Proposed Revisions to Senate Bylaw 336 – Chair Ng will review and report back at the November meeting.

**III. Introduction: Vice President of Research and Graduate Studies - Art Ellis, VP of Research and Graduate Studies**

The Vice President addressed the committee. He joined UC in August and has been visiting the campuses and labs to get a sense of the issues at each location. He stated that he has been listening and starting to formulate ideas on projects the campuses and OP might work on together. The Chair noted that there had been discussion of some departments cooperating with an institution overseas to create a new program. VP Ellis said that there might be a role for CCGA in making sure that the student experience meets UC standards.

Academic Chair Jim Chalfant asked if there was a way for graduate education to become involved in the conversation for advocating for funds for enrollment growth. VP Ellis said that he had been speaking with OP personnel about raising visibility about grad studies and research.

**IV. New SSGPDP Policy – Director of Academic Planning Todd Greenspan**

The Director observed that the 2011 SSGPDP Policy was revised and the new version has implementation guidelines. The committee discussed the Policy with Director Greenspan, covering topics such as the campus cost template, the use of funds that are “freed up” when a program changes from state-supported to self-supporting, teaching overload/buy out, and possible reversion of a program from SSGPDP to state-supported.

**V. Consultation with Academic Senate Leadership**

This segment of the meeting was held in executive session with the Senate Chair and Vice Chair. No notes are taken during executive session.

**VI. Announcements from Academic Affairs**

*Pamela Jennings, Graduate Studies Director*

*Todd Greenspan, Director of Academic Planning*

*Chris Procello, Academic Planning and Research Analyst*

Director Greenspan provided a handout on enrollment predictions and discussed the lack of government funding for growth.

Graduate Director Jennings discussed the UCHBCU (UC Historically Black Colleges and Universities) initiative and the PFP (Presidential Post-Doctoral Fellowship Program). The Director suggested that Vice President Pamela Brown come to the next CCGA meeting to discuss the graduate student Wellbeing Survey.

**VII. Proposals Carried Over from 2015-16**

- A. Proposal to establish a new Masters of Finance Program on the Irvine campus [SSGPDP] – *Lead Reviewer Jan DeVries*

The Lead Reviewer was out of the country at this time. He will report back in November.

- B. Proposal to establish a new program of Technology Management leading to the PhD on the Santa Barbara campus – *Lead Reviewer Jason Rock*

The reviewers were all positive in their comments and proposers answered all questions immediately with a new proposal. Some felt that the timeline might be a little rigid (three years to candidacy, five to completion), but the program clarified that the timeline was a reference and was not mandatory.

**Action Taken: The proposal was approved. 10-0-2**

- C. Proposal to establish a new MS/PhD in Environment and Sustainability on the Los Angeles campus – *Lead Reviewer Michael Dawson*

The Lead Reviewer was not available at this time. He will report back in November.

- D. Proposal to establish a new MS/PhD in Conservation of Material Culture on the Los Angeles campus – *Lead Reviewer Dar Roberts*

The Lead Reviewer commented on the proposal and the need for such a program. It is likely that the proposal will be ready for a vote in November.

- E. Proposal to establish a new Professional Graduate Degree Program in Nursing Leading to the Doctor of Nursing Practice [SSGPDP] on the San Francisco Campus - *Lead Reviewer Mike Coffey*

The Lead Reviewer noted that he needed suggestions for reviewers.

### **VIII. Overview: Proposal Review Process**

*Chair Kwai Ng*

The Chair discussed a handout on the proposal review process and showed the committee the SharePoint site and how it serves as a communication tool for the committee

### **IX. New Program Proposals**

- A. Proposal to establish a new Masters of Science in Business Analytics on the Los Angeles Campus [SSGPDP]

**Action Taken:** – *DAVID MIN was assigned as Lead Reviewer.*

- B. Proposal to establish a new Masters of Business Analytics on the Irvine Campus [SSGPDP]

**Action Taken:** *PHIL KAMINSKY was assigned as Lead Reviewer.*

- C. Proposal to establish a new Masters of Conservation and Restoration Science on the Irvine Campus [SSGPDP]

**Action Taken:** *DONALD SMITH was assigned as Lead Reviewer.*

- D. Proposal to establish a new MS/PhD in Public Health on the Merced Campus

**Action Taken:** *ONYE ARAH was assigned as Lead Reviewer.*

- E. Proposal to establish the Sue and Bill Gross School of Nursing on the Irvine Campus

**Action Taken:** *KAREN DUDERSTADT was assigned as Lead Reviewer.*

### **X. Consultation with the Provost**

The Provost noted that the PDST draft policy is not going to the Regents until March. Therefore it will go out for a full 90-day review; it does not need to have a rush review.

She discussed with the committee issues raised in the latest revision of the CCGA Handbook and SSGPDP funding templates. She also raised some practical concerns about requesting budget templates from campuses. She stated that she would be meeting with the graduate deans to discuss potential areas of concern.

Chair Ng commented that CCGA rejected no proposals in the previous year and had every intention of playing an enabling role in having campus proposals approved.

The meeting adjourned at 4:08 PM.

Minutes prepared by Fredye Harms, Committee Analyst  
Attest: Kwai Ng, Committee Chair