

## **VII. REPORTS OF STANDING COMMITTEES (Cont'd.)**

### **A. Academic Council (Cont'd.)**

2. Academic Council Special Committee on National Labs (ACSCONL) (oral report)
  - **George Blumenthal, Academic Council Chair**
  - **Cliff Brunk, ACSCONL Chair**

### **B. University Committee on Educational Policy (action)**

1. Proposed Amendment to Senate Regulation 544 and Senate Bylaws 170 and 180
  - **Joseph Kiskis, UCEP Chair**

The University Committee on Educational Policy (UCEP) recommends that Senate Regulation 544 and Senate Bylaws 170 and 180 be modified in order to aid in the seamless transfer of credit among campuses and with off-site UC academic programs and online courses. The following proposed amendments to Senate Bylaws 170 and 180 and Senate Regulation 544 were approved by the Academic Council at its June 2004 meeting, and reviewed by the University Committee on Rules and Jurisdiction (UCR&J) for consonance with the Code of the Senate. Additionally, the Coordinating Committee on Graduate Affairs (CCGA) has approved these proposed amendments (since these changes affect both UCEP's charge and CCGA's).

## **Present and Proposed Wording**

### **REGULATION 544.** (Rescinded 13 May 97; En 27 May 99; Am 28 Feb 01)

- A. A UC student's home campus must permit a student in good standing to enroll simultaneously in courses offered by the home campus and in course(s) offered by another UC campus. Similarly, a UC student's home campus must also permit a student in good standing to enroll in summer courses offered by another UC campus. However, non-home campuses are not obliged to accept enrollment by students from other UC campuses. Each campus may set an upper limit on the total number of non-home campus enrollment units or courses its own student may apply toward graduation requirements.
- B. In order to ensure that the units will count toward any requirements, including unit requirements, students in residence at their home campus must inform the home campus in writing before enrolling in a course offered by another UC campus. This may be accomplished by electronic or conventional means, according to the home campus's procedures.
- C. If the student wishes a course taken on a non-home UC campus to satisfy a breadth, major, or other specific requirement (other than unit credit), he or she is responsible for determining that an existing formal agreement establishes that the course will satisfy the requirement OR for securing approval, in advance of registering, from the relevant academic unit on the home campus. If these requirements are not met, the home campus may refuse to allow the course to satisfy specific requirements (other than unit requirements).
- A. **UC courses approved by either UCEP or CCGA, as system-wide courses shall be listed in Divisional catalogues.**

## Present and Proposed Wording

### **BYLAW 170. Educational Policy**

- A. Membership shall be determined in accordance with Bylaw 128. One undergraduate and one graduate student shall sit with the Committee. [See [Bylaw 128.E.](#)] The Vice Chair shall be chosen according with Bylaw 128.D.1. and 3. (Am 29 Nov 72, 7 Dec 76; Am 28 May 2003)
- B. Duties. Consistent with Bylaw 40, the Committee shall: (Am 28 May 2003)
  - 1. Consider and report on matters referred to it by the President of the University, the Assembly, a Division, or any Senate committee.
  - 2. Initiate appropriate studies and make reports thereon to the President, the Assembly, or any Division, on the establishment or disestablishment of curricula, colleges, schools, departments, institutes, bureaus, and the like, and on legislation or administrative policies of a fundamental character involving questions of educational policy. (Am 15 Jun 71)
  - 3. Approve UC undergraduate courses as system-wide courses to be listed in Divisional catalogues.**

## Present and Proposed Wording

### **180. Graduate Affairs, Coordinating Committee on**

- A. Membership shall be determined in accordance with Bylaw 128. Two graduate students shall sit with the Committee. [See [Bylaw 128.E.](#)] The Vice Chair shall be chosen in accordance with Bylaw 128.D.1. and 3. (Am 6 Jun 79; Am 28 May 2003)
- B. Duties. Consistent with the Bylaw 40, the Committee shall: (Am 28 May 2003)
  - 1. Advise the President of the University and all agencies of the Senate regarding the promotion of research and learning related to graduate affairs.
  - 2. Establish basic policies and procedures for coordinating the work of the various Graduate Councils and Divisions.
  - 3. Recommend to the Assembly minimum standards of admission for graduate students [see [Bylaw 311.C.1](#)].
  - 4. Act for the Academic Senate in the approval of new programs for established graduate degrees, including the joint doctoral degrees with campuses of the California State University.
  - 5. Review proposals from Graduate Councils for the establishment of new graduate degrees that require approval of the President, to whom The Regents have delegated authority of approval, and submit recommendations thereon to the Assembly [see [SOR 110.1](#) and [Bylaw 116.C](#)]. (Am 24 May 00)
  - 6. Review standards and policies applied by Graduate Councils, and policies concerning relations with educational and research agencies.
  - 7. Approve UC graduate courses as system-wide courses to be listed in Divisional catalogues.**

## **JUSTIFICATION**

Currently, enrolled students are permitted to take UC courses at other campuses. This applies to both summer session and any term during the academic year. For courses that are frequently taken by students from another campus, the students must normally file several forms in order to obtain credit on their home campus. In addition, courses offered at UC Sacramento or UCDC are normally approved courses but not offered on another campus. To address this issue, the following bylaw and regulation amendments empower UCEP and CCGA to approve already-existing UC courses as system-wide courses that should be included in the course information publications (or websites) provided by all UC Campuses. Such courses must already have been approved by the appropriate Senate agency on the offering campus. This permits students then to sign up for such courses without having to file additional paperwork. It also explicitly allows students to enroll in those courses offered at UC Sacramento or UCDC. These amendments are entirely consistent with [protected] bylaw 311.D.2, which states that divisions have jurisdiction over “matters concerning curricula offered within the jurisdiction of only one Division of the Academic Senate,” since these courses will now be regarded as system-wide courses.

## **Additional Information**

### **Intercampus Course Offerings and Implementation of Senate Regulation 544 Report of the Academic Council**

For decades, University of California students have been able to take advantage of the curricular resources on UC campuses other than their own by temporarily relocating to another campus either through the Intercampus Visitors Program (IVP) or the Intercampus Exchange (IE). The IVP program allows undergraduates to enroll at another UC campus for a quarter or semester, relocate to that campus to take courses, and transfer the credit back to their home campus. The IE program allows graduate students to enroll in a single course at another campus, travel to that campus to take the course, and, upon course completion, transfer the credit back to their home campus.

These mechanisms have proven satisfactory for the most part, but very few students are able to physically relocate to avail themselves of the opportunities for intercampus cooperation. With the advent of new technologies that provide distance learning for students, students can now have access to previously unavailable learning opportunities without relocating to another campus. Several years ago the Academic Senate revised Senate Regulation 544 to enable students to enroll and earn credit in any course offered on other UC campuses, on a space available basis. The revised regulation reads as follows:

#### **SR 544:**

A. A UC student's home campus must permit a student in good standing to enroll simultaneously in courses offered by the home campus and in course(s) offered by another UC campus. Similarly, a UC student's home campus must also permit a student in good standing to enroll in summer courses offered by another UC campus. However, non-home campuses are not obliged to accept enrollment by students from other UC

campuses. Each campus may set an upper limit on the total number of non-home campus enrollment units or courses its own student may apply toward graduation requirements.

B. In order to ensure that the units will count toward any requirements, including unit requirements, students in residence at their home campus must inform the home campus in writing before enrolling in a course offered by another UC campus. This may be accomplished by electronic or conventional means, according to the home campus's procedures.

C. If the student wishes a course taken on a non-home UC campus to satisfy a breadth, major, or other specific requirement (other than unit credit), he or she is responsible for determining that an existing formal agreement establishes that the course will satisfy the requirement OR for securing approval, in advance of registering, from the relevant academic unit on the home campus. If these requirements are not met, the home campus may refuse to allow the course to satisfy specific requirements (other than unit requirements).

This regulation change provides the basic building block for enabling students to take advantage of curricular resources on a course by course basis that are not available on their home campus, whether they are taking the course in-person or through various forms of distance learning. To date, SR 544 has been used relatively infrequently. In most instances decisions about how best to implement the regulation have been done on a case-by-case basis. Certain steps must still be taken in order to standardize the implementation of an intercampus instructional system so that the process runs smoothly from the perspectives of the students, the faculty, and the administrators.

With respect to SR 544, the University-wide Committee on Educational Policy of the UC Academic Senate affirms the following principles:

1. The University of California should be considered, for instructional purposes, a cooperative system that allows faculty and students to share the academic resources of sister campuses, especially when those resources are not available on the home campus.
2. New tools for distributing the curriculum at a distance through various forms of technology should not only be accepted but also encouraged and supported as one of the means by which students can enroll in courses.
3. Students and faculty should not be disadvantaged when either enrolling in or teaching intercampus courses using these new technologies.
4. All courses available to be taken by UC students under SR 544 should be treated the same, for purposes of course credit, regardless of the format (in person or at a distance) in which the course is offered.

There are a number of specific issues to consider with respect to the actual implementation of SR 544.

Registration and Enrollment:

A student seeking to enroll at a distance in an approved course at another campus should contact the registrar at their home campus and fill out the SR 544 implementation form. The registrar at each campus is charged with facilitating a seamless process by: (a) providing students a placeholder in their current registration file that acknowledges and displays the student's units enrolled elsewhere and (b) providing the means for accepting the grade and credit that is transferred from the host campus upon the completion of the course.

Ideally, the registrars should incorporate the SR 544 procedure into the regular registration process so that students can complete their course enrollments online and electronically receive the necessary documentation.

By enrolling in a course via SR 544, the student is guaranteed, at the very least, elective credit. However, SR 544 does not automatically grant any assurance that the course will count for major/college requirements. Students must seek approval through normal channels on their campuses—namely, by consulting with the faculty and/or academic advisors. Obtaining approval for major/college requirement is the student's responsibility alone.

Faculty credit for teaching students enrolled via SR 544:

Because students enrolling via SR 544 are officially registered for the course offered by the host campus, the faculty member of record receives the student credit hours for all students enrolled. In other words, the campus where the course is offered receives the credit unless there is a side agreement.

Course approval on the host campus:

Course approval is the domain of each campus Academic Senate committee. The course approval committee on the host campus reserves the right to review courses being offered with a distance-learning modality. Nevertheless, UCEP strongly affirms the value of distance taught courses, especially in curricular areas such as less commonly taught languages where valuable and strategic linguistic resources are unevenly distributed throughout the UC campuses.

Publicity on distance offerings throughout the UC:

A system-wide Web site with listings of all courses available to any student through distance-learning technology should be set up and maintained by UCOP. Likewise, the registrars should provide students a transparent system for publicizing the intercampus offerings and the SR 544 enrollment procedure in a special section of the schedule of classes.

## **VII. REPORTS OF STANDING COMMITTEES (Cont'd.)**

### **B. University Committee on Educational Policy (Cont'd.) (action)**

#### **• Joseph Kiskis, Chair**

#### **2. Proposed Amendment to Senate Regulation 630 B**

The University Committee on Educational Policy (UCEP) recommends that Senate Regulation 630 B, which grants an exception to Engineering students for the Senior Residency Requirement, be rescinded as set forth below. The following proposed amendments to Senate Regulation 630 B was approved by the Academic Council at its July 2004 meeting and reviewed by the University Committee on Rules and Jurisdiction for consonance with the Code of the Senate.

### **Present and Proposed Wording**

#### *Chapter 2. Requirements for the Bachelor's Degree*

#### **Article 1. General Requirements**

#### **Regulation 630.**

- A. Except as otherwise provided in this section and SR 614, 35 (or 24 semester) of the final 45 (or 30 semester) units completed by each candidate for the Bachelor's degree must be earned in residence in the college or school of the University of California in which the degree is to be taken. (Am 9 Mar 83; Am 23 May 01)
- B. ~~However, a student who has completed in one of the Colleges of Engineering (Berkeley, Davis or Los Angeles) the requirements of the junior year of that college may complete the requirements of its senior year, not to exceed 54 (or 36 semester) units, in residence on another campus of the University of California (Los Angeles, Berkeley, or Davis) where the required courses are available, and may then receive the Bachelor of Science degree in the College of Engineering in which that student was enrolled prior to such transfer. (Am 9 Mar 83)~~
- B. When two or more campuses of the University of California have approved a joint program of study, a student enrolled in such a program may meet the Requirement stated in Paragraph A by completing the requisite number of units in courses offered at any or all of the participating campuses. The student's program of study must be approved by the Provost, Dean, or equivalent officer of the School ~~of~~ or College in which the degree is to be awarded. (En 13 May 1997)
- C. A further exception to the rule stated in paragraph (A) above is made in the case of students who meet the residence requirement as provided in [SR 614](#).
- D. Except when Divisional Regulations provide otherwise, a student in the Education Abroad Program, the UC Washington, D.C., Program, or the UC Center in Sacramento Program may meet the residence requirement in accordance with the following provisions: (Am 27 May 99; Am 10 Mar 04)

- i. A student who completes the graduation requirements while in the Education Abroad Program, the UC Washington, D.C., Program, or the UC Center in Sacramento Program may satisfy the requirements stated in paragraph (A) in the final 45 (or 30 semester) units preceding the student's entrance into the Education Abroad Program, the UC Washington, D.C., Program, or the UC Center in Sacramento Program. (Am 9 Mar 83; Am 10 Mar 04)
- ii. Subject to the prior approval of the department concerned, a student who is enrolled in the Education Abroad Program, the UC Washington, D.C. Program, or the UC Center in Sacramento Program may satisfy the residence requirement by earning 35 (or 24 semester) of the final 90 (or 60 semester) units, including the final 12 (or 8 semester) units, in residence in the college or school of the University of California in which the degree is taken. (Am 7 Jun 72; Am 9 Mar 83; Am 10 Mar 04)

## **JUSTIFICATION**

Regulation 630B is out-of-date in a number of ways, and UCEP believes there is no good reason to keep it on the books. It was written at a time when the only UC Engineering Schools were UCB, UCD and UCLA, and today, the exception is never used or even known. There is no reason to give modern day Engineering students the ability to transfer for a full senior year to a second campus but earn a degree from their first. We believe the regulation to possibly be a relic from World War II.

In addition, the committee noticed a typo in the last sentence of Section C. It should read "School **or** College."